

Baroda Township Board Meeting January 16, 2017

The Baroda Township Board held a regular meeting on Monday January 16, 2017 in the Baroda Municipal Building, 9091 First St. at 7:00 p.m. Present were James Brow, Wendie Shafer, Brenda Troxell and David Wolf. Absent was John Harner. There were 5 audience members. Supervisor James Brow opened the meeting and the Pledge of Allegiance was recited.

Chief Larry Klug reported that in December the Fire Department answered six calls. The calls had been for: 1 Electrical Fire, 1 Tree on Fire (electrical line), and 1 Station Standby at Lincoln Twp., 1 Brush Fire, and 1 Personal Injury accident with mutual aid received from Lake Township, and 1 CO alarm. He reported that firemen completed 107.5 training hours during the month. Of the training hours 82 had been done in-house and 15 hours had been done outside the Department. He reported that the Fire Department had attended the Christmas in the Village event and had put the new tanker truck # 234 into service on 12-22-16.

Officer Jim Howell reported for the Baroda-Lake Police Department that in December there had been 37 Calls in Baroda Township and 12 Calls in the Village. He reported there had been two auto crashes and 2 larcenies in the Township last month. He reported the Department attended 1112 calls in 2016.

Mary Hill from the Lincoln Township Public Library reported on the activities and projects planned for the Library. She provided Library brochures and a report of the number of Baroda Township residents who used the Library in some capacity during December 2016.

The Treasurer's report was presented by Brenda Troxell and discussed. The Checking account balances in the Baroda Township funds as of December 31, 2016 are as follows; General Fund \$33,679.18, Library Fund \$45.69, Baroda Police \$79,008.12, Fire Maintenance Fund \$19,886.10, Fire Equipment Fund \$73,520.24 Rubbish Fund \$43,712.73, Building Fund \$12,022.94, Water Fund total of all accounts \$117,345.21, and Tax Fund \$546,887.63.

Wendie Shafer reported that Planning Commission had met on January 9th and discussed a final draft of a proposed Zoning Ordinance amendment regarding signs. She reported a public hearing on the amendment would likely be held in March. She reported that the Master plan update would be completed with a possible public hearing held on it in April.

Wendie Shafer moved, seconded by David Wolf to amend the Baroda Township Budget as follows; increasing General fund revenues by \$4884, increasing General Fund expenses by \$1401, increasing Fire Maintenance Fund revenue by \$89, and increasing Fire Maintenance fund expenses by \$11,980. After discussion, vote – All yes. Motion Carried.

Unfinished Business - There was no report regarding a Water/Sewer agreement with the Village of Baroda.

Jim Brow reported that he had not been able to get any quotes for roofing for the Municipal Building.

Brow reported he has not yet received any quotes regarding work needing to be done on the Park Pole lights.

New Business – Wendie Shafer presented a resolution to adopt the Federal Poverty 2017 Guidelines. After discussion David Wolf moved, supported by Brenda Troxell, to adopt the 2017 Poverty Guidelines. By Roll Call Vote – All Yes. Resolution 17-01 declared adopted.

Wendie Shafer presented a resolution to provide for alternate starting dates for March Board of Review, and to provide for Hearing protests to the Board of Review by appointment. David Wolf moved, supported by Brenda Troxell to adopt the resolution to provide for alternate starting dates for the March Board of Review and to provide for hearing protests by appointment. After Discussion by Roll Call Vote – All Yes. Resolution 17-02 declared adopted.

Wendie Shafer presented a resolution to accept written protest to the Board of Review. Brenda Troxell moved, supported by David Wolf to adopt the resolution to accept written protests to the Board of Review. By Roll Call Vote – All Yes. Resolution 17-03 declared adopted.

Brenda Troxell presented a resolution to agree to collect Summer Taxes for Lakeshore Schools, Lake Michigan College, Berrien Regional Education Service Agency, and Bridgman Public Schools. Wendie Shafer moved, supported by Brenda Troxell to adopt the resolution to collect summer taxes for the aforementioned schools and RESA. After discussion, By Roll Call Vote – All Yes. Resolution 17-04 declared adopted.

Brenda Troxell presented contracts for collecting summer taxes to be sent to Berrien RESA, Lake Michigan College, Lakeshore Public Schools and Bridgman Public Schools. She reported that the amount per parcel Baroda charges for the collection has not changed since 2004. She requested to increase the charge to RESA and Lake Michigan Collage from \$.90 per parcel to \$1.00, and to increase the flat rate fee to Lakeshore Schools from \$2,200 to \$2,400 (\$2 per parcel) and to charge Bridgman Public Schools \$2 per parcel. After discussion Wendie Shafer moved, seconded by Jim Brow to authorize Brenda Troxell, Treasurer to request the contracts with the increases as described. Vote – All Yes, Motion Carried.

Wendie Shafer proposed the Township purchase a new copier soon. She explained that the touch pad screen on the current copier is not working properly part of the time. She said when it is not working she is unable to scan or to print double-sided documents. She reported she had requested information from Parrett Company with whom the Township has a maintenance contract for the current copier. Teri Freehling volunteered to check on whether the County Admin would have any extra copiers in its auction. No action was taken.

Jim Brow proposed setting a budget workshop for Monday January 30th at 6:30 p.m. The other Board members agreed.

Since the Bills report was unavailable, Brenda Troxell moved, seconded by Wendie Shafer to approve the Treasurer's report and minutes of the last meeting. After discussion, Vote – All Yes. Motion Carried. The Clerk is to provide the Board members with a Bills report the morning following the meeting.

Audience Comment – Brenda Troxell reported she had spoken with Teri Freehling about having a Trail-or-Treat event from 4:00 – 6:00 pm on October 28th. Children and Families would walk along the Township Park Nature Trail and receive Treats at different stations manned by adults in costume (no masks). She would like to ask the B.A.B.A. to be involved to raise funds to purchase candy to be distributed rather than accepting candy or home made donations. Cider and Donuts would be available at the Pavilion.

The next General Board meeting is February 20, 2017 at 7:00 pm. The meeting was adjourned at 7:46 p.m.

Wendie Shafer,
Baroda Township Clerk