

**Baroda Township Board Meeting
Minutes
September 18, 2017**

The Baroda Township Board held a regular meeting on Monday September 18, 2017 in the Baroda Municipal Building, 9091 First St. at 7:00 p.m. Present were James Brow, Wendie Shafer, Brenda Troxell, David Wolf, and John Harner. There were about ten audience members. Supervisor James Brow opened the meeting and the Pledge of Allegiance was recited.

Baroda-Lake Police Department officer Jim Howell reported the Police department attended 56 calls in the Township and 22 calls in the Village in August. Brenda Troxell asked what should be done with the bicycle left at the back door of the Municipal building. The bike has a "stolen bike" sign attached to it. Officer Howell directed the bike should be brought to the Police station. Jim Brow volunteered to deliver it on Tuesday.

Baroda Fire Department Chief Larry Klug reported the Fire department answered 5 calls in August. There was one structure fire, one personal injury accident, one false alarm, one missing person (found), and one lift assist. He reported the firemen completed 251 hours of training hours during the month. The training topics were: Tanker Shuttle Operations, Tanker familiarization, Porta-tank Operations, Pump operations, Officer I & II course, Master Stream Operations, and Helicopter Landing Zone Operations. He awarded Plaques to Andrew Adkin, Sarah Schmaltz, Donnie Johnson and Anthony Cochran for completing the Company Officer I & II courses. He reported that Brian Kordansky will be enrolled in the Firefighter I & II course and that several firefighters have received specialized training. He reported that in August the SCBA's, fire hoses and ladders were tested. Chief Klug requested the Township Board approve the adoption of a Cooperative Mutual Aid Fire Control Agreement with the Michigan Department of Natural Resources. David Wolf moved, seconded by John Harner to adopt the Mutual Aid Agreement as presented. After discussion, Vote – All Yes. Agreement declared adopted.

Kaela Cochran from the Lincoln Township Library reported on the activities of the Library. She reported a new Library director has been hired and may begin coming to the Township Board meetings as soon as December. She said she would be bringing books to replenish the Little Free Library in the Twp. Lobby.

Wendie Shafer reported the Planning Commission has been working on amending the basis of determination for a Special Land Use Permit; working toward the adoption of a "Resorts" ordinance; and an "Agricultural Tourism" ordinance.

The Treasurer's report was presented by Brenda Troxell and discussed. The Checking account balances in the Baroda Township funds as of August 31, 2017 are as follows; General Fund \$73,218.24, Library Fund \$39.02, Baroda Police \$121,810.56, Fire Maintenance Fund \$79,366.75, Fire Equipment Fund \$146,572.57, Rubbish Fund \$114,443.90, Building Fund \$19,817.07, Water Fund total of all accounts \$123,111.84, and Tax Fund \$293,684.41.

Wendie Shafer reported receiving a phone call from Hills Corners Baptist Bible Church for the use of the Township Park for Friday October 6, 2017 for a season wrap-up soccer game and Bible study. The Board members agreed to waive the rental fee.

Wendie Shafer presented a budget amendment motion, seconded by David Wolf to increase General Fund expenses by \$2350, to increase Fire Maintenance Fund income by \$810, to increase Fire Maintenance Fund expense by \$1,900. After discussion, Vote – All yes. Motion Carried.

Wendie Shafer reported that the new election equipment has arrived and that VPN Card and Smart Card readers must be purchased by the Township to be used with these machines. She reported on the differences in technology between the old and new systems. Brenda Troxell moved, seconded by David Wolf to approve the purchase of the card readers. After discussion, Vote- All Yes Motion Carried.

Old Business – David Wolf reported he had received assurance from Bob Getz that a water/sewer agreement between the Village and Township would be forthcoming in the next few days.

Jim Brow reported that residents of Hess Lake had cleared much of the seaweed away from the boat landing, fishing pier and a portion of the Lake.

Wendie Shafer reported having had a phone conversation with Drain Commissioner Quattrin regarding a petition to address the Nash Drain at Marrs and Holden Roads. Mr. Quattrin said that Mr. Dragomer and his neighbor have taken the expense upon themselves to make repairs and expand the Drain on their properties to alleviate the problem, and then will turn the expansion over to the Drain Commission for future maintenance. Mr. Quattrin said a pipe running under Holden may be in need of repair. He said with the work being done, the problem will be alleviated and there will likely be no need to submit the Petition.

Jim Brow reported having received no response from Brian Schmaltz regarding planting trees in the undeveloped part of Ruggles Cemetery in exchange for cemetery lots.

Wendie Shafer reported that with shipping, the cost of purchasing the six picnic tables would be considerably higher than the amount voted upon last month. She reported that David Wolf had compared another style of table with those chosen and thought it would be wise to stay with the Tables chosen at the last meeting. It was discussed to possibly purchase five regular tables and only one handicapped accessible table instead of four regular tables and two handicapped accessible tables. Wendie Shafer moved, seconded by David Wolf to spend up to \$1650 for 5 regular picnic tables and two ADA Accessible tables. After discussion, Vote- All Yes. Motion Carried. Brenda Troxell suggested calling Wasko Trucking Company to learn the feasibility of them picking up the tables on a return run. She volunteered to call to see if arrangements can be made.

Jim Brow presented the Consent Agenda (Bills, Treasurer's Report and Minutes of the last meeting). Brenda Troxell moved, seconded by John Harner to approve the Consent Agenda. Vote – All yes. Motion Carried.

Jim Brow reported that the Berrien County Road Commission is holding a meeting regarding internet services becoming available within the road right-of-way. He said he plans to attend the meeting at Lake Charter Twp. on Sept 21st.

Brenda Troxell reported that the Township is holding a Trail & Treat event at the Township Park on Saturday, September 28th from 4 – 6 p.m. She emphasized that this is a Non-scary, no masks event for children of all ages. She reported the Lions Club will be doing vision screening for children ages 1 and older. She reported a 4-H club has volunteered to bring animals for a petting zoo and asked if the Township would be willing to waive the “no animals” rule for the day of the event. Brenda Troxell moved, seconded by Wendie Shafer to waive the “no animals” rule for the one day event. After discussion, Vote - All Yes. Motion Carried.

Teri Freehling asked the Board members if there were any question for her regarding the public hearings at the County Commission regarding the possibility of the Road Commission being brought under the authority of the County Commission. She reported that there were about four trees along the walking trail that should be cleared away from the path before the Trail & Treat event. Jim Said he would ask Dennis Schutze to see that the trees are cleared.

The meeting was adjourned at 7:57 p.m. The next Baroda Township Board meeting is Monday, October 16, 2017 at 7:00 p.m.

Submitted by,

Wendie Shafer
Baroda Township Clerk