

**Baroda Township Board Meeting  
Minutes  
October 16, 2017**

The Baroda Township Board held a regular meeting on Monday October 16, 2017 in the Baroda Municipal Building, 9091 First St. at 7:00 p.m. Present were James Brow, Wendie Shafer, Brenda Troxell, David Wolf, and John Harner. There were five audience members. Supervisor James Brow opened the meeting and the Pledge of Allegiance was recited.

Baroda-Lake Police Department officer Jim Howell reported the Police department attended 230 calls within Baroda Township and Village and Lake Charter Township. He reported the nature of the calls was; breaking and entering, suspicious persons, stolen property (recovered), fraud, drunk driving, drug arrests, assaults, auto accidents.

Brenda Troxell asked if bicycle left at the back door of the Municipal building had been claimed by its owner. Officer Howell said the bike is still at the Police Department and has not been claimed.

Baroda Fire Department Captain Doug DeBest reported the Fire department answered 5 calls in September. There was one structure fire, one personal injury accident, one CO alarm, one mutual aid given, and one car fire. Mutual aid for the structure fire was received from Lincoln, Lake Charter Townships and Bridgman City. He reported the firemen completed 117.5 hours of training during the month. The training topics were: Ground Ladders, Ropes & Knots, Hand Tools, New Nozzle on Brush Truck, Pump operations, Vehicle Extrication and Driving new tanker and Engine 221. He reported that He had become certified in Emergency services UTV/ATV Safety Operations Train-the-Trainer by the State of MI Firefighters Council and that Patrick Hanlin had become certified in Incident Command System and Resource Management for the Fire Service by the State of MI Firefighters Training Council. He reported that Todd Nitz, David Davis, Chris Burch and Donnie Johnson had taken a course in Farm Related Emergencies rescue training, and that Chris Burch took a course in Forcible Entry Basics. He reported the Fire Dept. had hosted the Hickory Creek Learning Center at the Station and had participated in the "Touch-a-Truck" event at Roosevelt Elementary School. He said the SCBA bottles had been filled and the new equipment had been stenciled. The Genesis Extrication tool was mounted on engine 221, and a maintenance check was done on new Tanker #234. He reported that along with Step Chocks one set of turnout gear had been purchased for the department.

Jessica Enget, new Director of the Lincoln Township Library reported on the activities of the Library

Wendie Shafer reported the Planning Commission is close to agreeing on final language for amending the basis of determination for a Special Land Use Permit and the adoption of a "Resorts" section as a Special Land Use in the Zoning Ordinance. She reported the language will be sent to Township Attorney Charlie Ammeson for review. She reported the Commission had received an application and presentation for a Planned Unit Development for a 10 room Bed and Breakfast and Wedding Barn to be completed in three phases on Lemon Creek Rd. West of Plantation Row. A public hearing will likely be set for December for the P.U.D application along with those for the basis of determination and Resort Ordinance.

The Treasurer's report was presented by Brenda Troxell. She reported the summer tax collection had gone well and that at the end of the tax due date 87% of taxes had been paid. She said that of the 114 parcels not paid 72 were farm deferments. The Checking account balances in the Baroda Township funds as of September 30, 2017 are as follows; General Fund \$88,307.96, Library Fund \$39.02, Baroda Police \$122,617.08, Fire Maintenance Fund \$52,788.64, Fire Equipment Fund \$163,497.02, Rubbish Fund \$99,190.87, Building Fund \$20,602.79, Water Fund total of all accounts \$123,121.96 and Tax Fund \$82,848.83.

Wendie Shafer presented a budget amendment motion, seconded by Brenda Troxell to increase General Fund expenses by \$500, to increase Fire Maintenance Fund expense by \$3,000. After discussion, Vote – All yes. Motion Carried.

Wendie Shafer reported that the new election equipment has arrived and has been a challenge to get set up and working properly. She reported the tabulator works beautifully, but the Voter Assist and peripheral devices have been a challenge. She hopes to have all issues resolved before the November 7<sup>th</sup> election. She reported that to date 96 Absent Ballots have been issued for the November election.

The request to renew our annual membership in the B.A.B.A. for \$75 was discussed. Brenda Troxell moved, Seconded by Jim Brow to approve the annual membership dues to the Baroda Area Business Association. After discussion – Vote – All yes. M.C.

Old Business – Jim Brow reported he had received assurance from Bob Getz that a water/sewer agreement between the Village and Township would be forthcoming by the end of the year.

Jim Brow reported that residents of Hess Lake had cleared much of the seaweed away from the boat landing, fishing pier and a portion of the Lake.

Jim Brow reported having received no response from Brian Schmaltz regarding planting trees in the undeveloped part of Ruggles Cemetery in exchange for cemetery lots.

Wendie Shafer reported having heard back from Pilot Rock Company that they allow customers to pick up their orders at their warehouse, but that the 7% Iowa sales tax would have to be charged. She reported the order would need to be made in advance and they would let us know when the order would be ready for pick up.

Jim Brow referred the damage to the ceiling in the Municipal Building meeting room due to water leaking from the roof. He reported similar damage has occurred in the former Police office area. He requested David Wolf ask for advice on a metal roof or shingle from a friend he knows who is a roofing expert.

Jim Brow presented the Consent Agenda (Bills, Treasurer's Report and Minutes of the last meeting). David Wolf moved, seconded by John Harner to approve the Consent Agenda. Vote – All yes. Motion Carried.

Jim Brow reported that October was his turn to host the C.E.O. meeting and that he had received many compliments on the venue.

Sylvia Lieberg of St. Joseph presented pictures and explained that an old deteriorating propane tank on her former property is within 10" of her current property line where her Grandson resides. She would like the tank to be moved or removed because she fears it could blow up even though it appears to no longer be in use. She asked the Township Board to require the tank be moved or removed. It was explained that according to the building inspector and zoning ordinance the tank is not in violation of the building codes or ordinances. The Township has no authority to require the tank be moved. Doug deBest volunteered to check the tank for a relief valve to ascertain whether it is a hazard.

The meeting was adjourned at 7:52 p.m. The next Baroda Township Board meeting is Monday, November 20, 2017 at 7:00 p.m.

Submitted by,

Wendie Shafer  
Baroda Township Clerk