

BARODA TOWNSHIP
Board Meeting Minutes
March 19, 2018

The Baroda Township Board met on Monday March 19, 2018 in the Baroda Municipal Building. Present were Board Members Jim Brow, John Harner, Wendie Shafer and David Wolf along with audience members. Brenda Troxell was absent. The meeting was opened with a recitation of the Pledge of Allegiance.

Baroda-Lake Township Police Officer Jim Howell reported the Police Department had answered 200 incident calls in the month of February. He said there had been 32 calls to Baroda Township and 17 calls to the Village of Baroda. He reported that the Baroda-Lake Police has a medication drop box in the Police Department Lobby where out of date medicines can be dropped off for proper disposal. The Lobby hours are 8 am to 4 pm.

Fire Chief Larry Klug gave a report of the Fire Department activities. He said the Fire Dept. had answered 4 calls in February. Among the calls was 1 one mutual aid possible structure fire. He reported 174 man hours of training were completed in February. He said that several firemen had been certified in the FEMA ICS 300 class. It was reported that an invoice had been received from Wightman and Assoc. David Wolf reported that the invoice should be held and is to be paid at the end of the process. He reported the next meeting of the Fire Station Committee is scheduled for the end of next week.

David Wolf moved, seconded by John Harner, to appoint Larry Klug Fire Chief for the fiscal year April 1, 2018 – March 31, 2019. Vote – All YES. Motion Carried.

Wendie Shafer reported the Planning Commission had, with the help of Township Attorney, Charlie Ammeson, finalized the language for the Resorts ordinance to be included in the Special Use section of the Township's Zoning Ordinance. She said ordinances regulating Agricultural Tourism and Wind Turbines are also being developed. A public hearing on all three ordinance amendments will be held at the same time when the remaining amendments are finalized.

Brian Johnston from the Lincoln Township Library reported on the activities of the Library and said the February 2018 circulation count for Baroda Township was 1,139.

Wendie Shafer presented the Treasurers report indicating that the 2018 Property Tax collection had concluded and that now all of the Property Tax allocations had been distributed from the Tax fund as shown on the Bills report. As of February 28, Baroda Township Funds had cash balances as follows: General Fund - \$126,099.32, Library Fund - \$49.92, Baroda Police Fund - \$49,249.44, Fire Maintenance Fund - \$15,519.16, Fire Equipment Fund - \$107,767.21, Rubbish Fund - \$19,692.89, Building Fund - \$24,535.06, Water Fund - \$121,860.11, and Tax Fund - \$929,998.73.

Wendie Shafer moved, seconded by David Wolf to approve a budget amendment adding \$1285 Expense to the General Fund, adding \$6279 Expense to the Fire Maintenance Fund, adding \$1000 revenue and \$1100 expense to the Building Fund. After discussion, Vote – All Yes. Motion carried.

Wendie Shafer reported that Township officials are invited to attend FEMA classes free of charge being offered at the Fire Station on April 30th. An e-mail notice will be forwarded regarding the class.

The Village Water/Sewer agreement was tabled due to ongoing questions.

Jim Brow reported reviewed quotes for a roof on the Municipal Building. It was decided to get more quotes. David Wolf suggested requesting a quote from the company doing remodel work next to the Martin's supermarket.

Board action was postponed on raising the Rubbish fee on the winter tax bills until a later date.

Jim Brow presented the General Appropriations Act Resolution 2018-04 to be approved for the 2018-2019 Fiscal Year. Wendie Shafer explained that the Act shows the millages to be levied and the amounts expected to be received and disbursed. David Wolf moved, seconded by John Harner to adopt the 2018-2019 General Appropriations act as presented. By Roll Call Vote – Voting In Favor; Jim Brow, Wendie Shafer, David Wolf, and John Harner. Voting Against; None. Resolution 18-04 Declared Adopted.

David Wolf presented Resolution 2018-06, seconded by Wendie Shafer to set the Supervisors annual salary at \$28,000 for the fiscal year 2018-2019. The increase is to help defray the cost involved in going off the Township Health insurance program. By Roll Call Vote – Voting In Favor; Jim Brow, Wendie Shafer, David Wolf, and John Harner. Voting Against; None. Resolution 18-06 Declared Adopted.

Wendie Shafer offered Resolution 2018-07, seconded by Jim Brow to set the Trustees annual salaries at \$3,600 for the fiscal year 2018-2019. By Roll Call Vote – Voting In Favor; Jim Brow, Wendie Shafer, David Wolf, and John Harner. Voting Against; None. Resolution 18-07 Declared Adopted.

David Wolf offered Resolution 2018-05, seconded by Wendie Shafer to set the Treasurer's annual salary at \$16,000 for the fiscal year 2018-2019. By Roll Call Vote – Voting In Favor; Jim Brow, Wendie Shafer, David Wolf, and John Harner. Voting Against; None. Resolution 18-05 Declared Adopted.

David Wolf offered Resolution 2018-08, seconded by John Harner to set the Clerk's annual salary at \$29,500 for the fiscal year 2018-2019. The increase is to help defray the cost involved in going off the Township Health insurance program. By Roll Call Vote – Voting In Favor; Jim

Brow, Wendie Shafer, David Wolf, and John Harner. Voting Against; None. Resolution 18-08 Declared Adopted.

Wendie Shafer presented contracts for summer property tax to be collected for Lakeshore Public Schools, Lake Michigan College and RESA. Wendie Shafer moved, seconded by John Harner to approve the contracts for summer school tax collection as presented. After discussion, Vote – All YES. Motion Carried.

Jim Brow presented the proposed 2018-2019 Baroda-Lake Township Police budget. David Wolf moved, seconded by Jim Brow to approve the proposed 2018-2019 Baroda-Lake Township Police budget. After discussion, Vote – All YES. Motion Carried.

The Bills, minutes of the last meetings and Treasurers report (consent Agenda) were discussed. David Wolf moved, seconded by John Harner to approve the consent agenda. Vote – All yes. Motion Carried.

Supervisor Jim Brow reported the Township Board of Review had approved 4 disabled veteran's exemptions, one poverty exemption, one small business exemption and that one clerical error had been corrected.

The meeting was adjourned by Jim Brow at 7:42 p.m.

The next regular meeting of the Baroda Township Board is scheduled for April 16, 2018 at 7:00 p.m.

Respectfully submitted

Wendie Shafer,
Baroda Township Clerk