

BARODA TOWNSHIP
Board Meeting Minutes
April 16, 2018

The Baroda Township Board met on Monday April 16, 2018 in the Baroda Municipal Building. Present were Board Members Jim Brow, John Harner, Wendie Shafer, Brenda Troxell and David Wolf along with four audience members. The meeting was opened with a recitation of the Pledge of Allegiance.

Baroda-Lake Township Police Officer Jim Howell reported the Police Department had answered 240 incident calls in the month of March. He said there had been 5 calls to Baroda Township and 24 calls to the Village of Baroda. He reported that the cold weather has kept criminal activity down so far this year.

Fire Chief Larry Klug gave a report of the Fire Department activities. He said the Fire Dept. had answered 2 calls in March. He reported 126 man hours of training were completed in March. He reported that David Zordell has resigned from the fire department and Griffin Ott has been promoted to the Office of Lieutenant to take his place. Chief Klug distributed copies of the Fire Dept. Annual Report to the Board members and explained the report.

Wendie Shafer gave the Planning Commission and Building Fund Annual Reports. They accompany these minutes.

Jessica Enget from the Lincoln Township Library reported on the activities of the Library for the month of March and gave dates for future activities. She provided a Library budget report and a report showing there had been 1,374 instances of circulation by Baroda card holders.

Brenda Troxell presented the Treasurers report. As of March 31, 2018 Baroda Township Funds had cash balances as follows: General Fund - \$196,238.31, Library Fund - \$43,819.72, Baroda Police Fund - \$206,197.00, Fire Maintenance Fund - \$135,030.06, Fire Equipment Fund - \$194,516.43, Rubbish Fund - \$190,685.12, Building Fund - \$23,517.68, Water Fund - \$121,870.46, and Tax Fund - \$916.95. Brenda Troxell proposed opening a separate fund for the purpose of allocating money for road projects. After discussion it was decided to keep the allocated funds in the General fund under its own Account ID number.

Wendie Shafer reported that there will be an election on May 8th for a bond proposal for the Lakeshore Public Schools. She reported she had issued 89 Absent Voter Ballots to date, an average number for this type of election.

The Village Water/Sewer agreement - No report.

Discussion was held regarding quotes received for a new roof on the Municipal Building. It was the consensus that a metal roof is preferred. The lowest bid was from M. Sluder Roofing. David Wolf has some questions he plans to ask Mr. Sluder regarding his quote. It was discussed

that before proceeding, the Village Council should be notified in order to provide for financing their portion of the cost of the project.

Chris Brayak from Wightman & Associates gave a detailed report on the design and cost for a new fire station. David Wolf said the next step is to hire a financial consultant and a bond attorney to develop ballot language. He said he has scheduled a conference call with Mr. Tom Traciak, who was recommended by Wightman & Assoc., to begin the process. He reported that Mr. Traciak and the bond attorney agree to hold their charges for the service until after the election and will only invoice the Township after the proposal is approved by the voters. David Wolf moved, seconded by Brenda Troxell to approve hiring Tom Traciak and a bond attorney to develop the needed ballot language for a proposal to be put on the August 7, 2018 Primary Election ballot and to schedule a special meeting for its approval for Monday May 7th at the Fire Station. Vote – All Yes. Motion carried.

Board action was postponed on raising the Rubbish fee on the winter tax bills until a later date.

Doug Hartzler recommended and explained a proposal to the Drain Commissioner for installing a length of guardrail in the lower portion of the large ditch along the west side of Cleveland Ave. south of Shawnee Rd. to help prevent erosion of the ditch bank. The Board members agreed it is a good proposal. Jim Brow is to send a letter to the Drain Commissioner and a copy to Mr. Hartzler stating the Township agrees with the proposal.

Jim Brow closed the regular meeting and opened a Public Hearing. He presented the budget for all Baroda Township funds for the 2018-2019 fiscal year. There was no audience comment. The public hearing was closed and the regular meeting was reopened. After discussion Brenda Troxell moved, seconded by John Harner to approve the budget as presented. By Roll Call Vote – Voting In Favor; Jim Brow, Wendie Shafer, Brenda Troxell, David Wolf, and John Harner. Voting Against; None. The budget was declared adopted by Supervisor Jim Brow.

Brenda Troxell presented a letter from Hungerford Nichols CPAs proposing to continue serving Baroda Township as auditor. The audit had previously been done by Gerbel & Company which has now merged with Hungerford Nichols. She reported the letter stated the Township would be charged no more than \$16,700 for the 2017-2018 Audit. After discussion, David Wolf moved, seconded by Brenda Troxell to approve hiring Hungerford Nichols to perform the audit for the Baroda Township 2017-2018 fiscal year. Vote – All Yes. Motion Carried.

Wendie Shafer presented two resolutions requested to be approved by Angela Story the Township Assessor. She explained that the resolutions put into writing policies the Township already follows. David Wolf offered, Supported by John Harner, resolution 2018-09 Waiving Penalties and Interest for Failure to File a Property Transfer Affidavit. By Roll Call Vote – All Yes. Resolution declared adopted.

David Wolf offered, supported by Brenda Troxell, to approve a policy and application for exemption from property taxes as presented. After discussion by Roll Call vote – Voting in

Favor; John Harner, David Wolf, Jim Brow, Brenda Troxell and Wendie Shafer. Voting Against; None. Resolution 2018-10 Declared adopted.

The Bills, minutes of the last meetings and Treasurers report (consent Agenda) were discussed. David Wolf moved, seconded by John Harner to approve the consent agenda. Vote – All yes. Motion Carried.

Supervisor Jim Brow reported the Township Building Inspector has sent a letter to the owner of property on Shawnee Rd. containing an uninhabitable dwelling giving a deadline of May 30 the problem to be resolved. If the problem is not resolved by then, the Township may have the building(s) torn down and cleaned up the at the taxpayer's expense.

The meeting was adjourned by Supervisor Jim Brow at 8:42 p.m.

The next regular meeting of the Baroda Township Board is scheduled for May 21, 2018 at 7:00 p.m. A special meeting is scheduled for May 7, 2018 in the Fire Station at 7:00 p.m.

Respectfully submitted

Wendie Shafer,
Baroda Township Clerk