

BARODA TOWNSHIP  
Board Meeting Minutes  
September 17, 2018

The Baroda Township Board met on Monday September 17, 2018 in the Baroda Municipal Building at 9091 First St., Baroda. Present were Board Members Jim Brow, John Harner, Brenda Troxell, Wendie Shafer and David Wolf along with 6 audience members. The meeting was opened with a recitation of the Pledge of Allegiance.

Supervisor Jim Brow called upon Fire Chief Larry Klug who gave a detailed report on the activities of the Fire Department. He reported that in August the Fire Fighters had attended 4 incidences including wires down, illegal burn, auto accident and automatic aid to Oronoko Twp. He said the fire fighters had completed 107 man hours of training and the Fire Department had stood by at the NIMBY Pond races and at the Berrien County Youth Fair where they had also done educational sessions. He reported Joel Arbanas, one of the newest fire fighters has taken the Fire Fighter 1&2 classes and has taken the ICS coursed #100, #200, #300 and #700. He reported \$500 has been donated toward having the Chevy Tahoe repainted per the State agreement.

There was no Baroda-Lake Township Police report.

Jessica Enget from the Lincoln Township Library reported on the activities of the Library for the month of August and gave dates for future activities. She reported there will be a special program regarding banned or challenged books. She reported a total circulation of 1,085 by Baroda Township members in August.

Jim Brow called on Allen Weich who submitted his resignation from the Fire department. He was recognized and thanked for his 15 years of service on the Department. His resignation was accepted with regrets.

Brenda Troxell presented the Treasurers report. She remarked that the tax collection due date was September 14<sup>th</sup> and that less than 7% of taxes were yet to be collected, much of which are taxes that have been deferred until the Feb. 15<sup>th</sup> deadline. She remarked that the "People of Baroda are very good about paying their property taxes" As of August 31, 2018 Baroda Township Funds had cash balances as follows: General Fund - \$160,589.15, Library Fund - \$58.67, Road Fund - \$4,712.53, Baroda Police Fund - \$123,232.53, Fire Maintenance Fund - \$68,899.98, Fire Equipment Fund - \$179,140.33, Rubbish Fund - \$117,024.96, Building Fund - \$31,231.81, Water Fund - \$127,648.36, and Tax Fund - \$592,689.21.

Wendie Shafer gave the Clerk's report stating the Planning Commission had scheduled two public hearings for their October 8<sup>th</sup> meeting for a Special Land Use Application and for the proposed Resorts ordinance to be included in the Zoning Ordinance under Special Land uses.

Wendie Shafer moved, seconded by Brenda Troxell, to approve a budget amendment adding \$1650 expense to the General Fund, \$1205.68 expense to the Fire Maintenance fund, \$1659.06 expense to the Fire Equipment Fund, and \$890.58 expense to the Road Fund. After discussion, Vote – All yes. Motion Carried.

Benda Troxell presented a report showing the expenses and income involved in the Rubbish Fund. She reported since Michiana Recycling and Disposal has increased their rates, the current \$180 per cart Rubbish Fund collection rate will no longer cover all the expense incurred. She presented three options for an increase. 1. Raise the fee to \$200 per cart (16.67 per month), 2. Raise the fee to \$195 per cart (16.25 per month), and 3. Raise the fee to \$192 per cart (16.00 per month). She said option #3 is the minimum needed to cover expenses. She said the other options would create reserves in the Fund balance should any unforeseen increases be imposed. After discussion David Wolf moved, seconded by John Harner to approve option #3, to increase the Rubbish assessment to \$192 per cart per year (\$16 per month), the lowest amount needed to cover expenses. Vote – All yes. Motion Carried.

It was reported that Sluder Roofing has said they will start the Municipal Building roof by Sept. 26<sup>th</sup>.

It was asked when the seaweed cutting would be done. It was decided to call him to ask what his plans are and to be notified when he plans to arrive to do the job.

Brenda Troxell reported the Auditing Company has corrected the Township audit report to reflect the correct information about Baroda having no matching funds at the Berrien County Road Department. David Wolf moved, seconded by Brenda Troxell to accept the Hungerford Nichols revised financial audit report. Vote – All yes. Motion Carried.

Brenda Troxell reported the Trail & Treat program is scheduled to be held for the second year. The event will be held on Saturday, October 27<sup>th</sup> at the Baroda Township Park. Weather permitting the walking trail will be utilized for the handing out of treats and prizes. In the New pavilion Library staff will bring Halloween stories, the Lions Kid Sight program will be performing eye scans. Only non-scary costumes are allowed. This is to be a non-scary event.

Jim Brow presented the Consent Agenda (monthly Bills, Treasurer's report and Minutes of the last meeting) for approval. After discussion David Wolf moved, seconded by John Harner, to approve the consent agenda. Vote – All yes. Motion Carried.

Jim Brow commented that Baroda-Lake Police Department had changed the time of their meetings to 5 p.m. in hopes that more people will attend the public meetings.

The possible necessity of replacing the Grasshopper mower was briefly discussed and will be added to budget-time discussions.

The meeting was adjourned by Supervisor Jim Brow at 7:40 p.m.

The next regular meeting of the Baroda Township Board is scheduled for October 15, 2018 at 7:00 p.m.

Wendie Shafer,  
Baroda Township Clerk