

BARODA TOWNSHIP

Board Meeting Minutes April 15, 2019

The Baroda Township Board met on Monday April 15th, 2019 in the Baroda Municipal Building at 9091 First St., Baroda. Present were Board Members Jim Brow, Brenda Troxell, David Wolf, Christina Price and John Harner along with 4 audience members. The meeting was opened at 7:00pm with a recitation of the Pledge of Allegiance.

Supervisor Jim Brow called upon Officer Jim Howell of the Baroda-Lake Police Dept. He reported that March had 227 calls. He also reported that the total number of calls is 848 and last year was 733.

Larry Klug Fire Chief gave the Fire Department report. He reported total incidents for the month of March was 3, 1- Possible Structure Fire(Assist- Mutual Aid), 1- Stand by Area, with Station Move-up (Weesaw Township), 1- Investigation/Good Intent. He also reported that there was no Automatic aid given but town Mutual Aids were given to Weesaw Township. He reported the total hours of training for March was 181.5 hours, hosted in house 0 hours, monthly sessions 84.5 hours, outside department 44.5 hours, Tanker Training on # 234, 3.5 hours and fire fighter courses 1, 2 &3, 49 hours. Doug DeBest, Donnie Johnson & Thomas Giudice have completed training for installing the smoke alarms and 4-5 residents have been completed. The Fire Departments Donated time in March was 101 hours. He also discussed the Highlights of the Fire Departments Annual report.

Jessica Enget from the Lincoln Township Library reported on the activities of the Library for the month of March and gave dates for future activities. She reported a total circulation of 1,245 by Baroda Township members in March and the total number of All Borrowers is 11,979.

Brenda Troxell presented the Treasurers report. As of March 31st, 2019 Baroda Township Funds had cash balances as follows: General Fund = \$202,910.91, Library Fund = \$44,979.05, Road Fund = \$3,425.61, Baroda Police Fund = \$212,089.08, Fire Maintenance Fund = \$137,532.12, Fire Equipment Fund = \$315,755.95, Rubbish Fund = \$208,344.78, Building Fund = \$33,632.48, Water Fund = \$127,722.52 and Tax Fund = \$693.97. She also reported Total amount in each fund are higher because of Tax disbursements. She also gave copies of a cash flow report for 2018-2019 Fiscal Year to the Board for reference. She also read a letter from Laurel Madison inquiring about the use of the Townships Hall for Violin Lessons for her homeschooled students. It would be once a week approximately 4 hours each time starting this Summer/Fall. It was discussed between the Board members and feedback from the audience was taken into consideration. The decision was made that Laurel may use the hall as a resident and pay the \$35 rental fee as normal. Brenda also presented the Planning Commission's report and read a letter of resignation from Edward Heyn. She also mentioned that there is now a vacancy on the Planning Commission Board and if anyone is interested they may contact her, Jim Brow or David Schultz.

Christina Price gave the Clerk's report for the Bills and Township Budget Report, which showed the accounts that needed to be amended. She suggested the Township General Fund be amended by increasing General fund Revenues by \$1,057.49, General Fund Expenses by \$99.27, Fire Maintenance Expenses by \$1,028.75, Fire Equipment Revenue by \$50,000.00, Building Fund Revenue by \$137.84, Rubbish Fund Revenue by \$17,864.12, Baroda Police Fund Revenue by \$5.57, Library Fund Revenues by \$1,682.13 and Road Fund Revenues by \$4.09. Christina Price moved, seconded Brenda Troxell to amend the Baroda Township Budget. Vote – All yes. Motion Carried. She also reported that AEP sent a letter of

a Tree Trimming Notice for the area, Dave Zordell brought in a letter requesting support for Baroda American Legions Memorial Day Activates. She also presented and read a thank you letter from Deb Barrett on behalf of MSU Extension and the Berrien County 4-H Program for allowing the 2019 4-H Tractor Operator Program to meet at the Township Hall.

Unfinished Business – Village Lemon Creek/Ruggles Project, after discussion of not having the funds to support this project the board will table this subject until next Board meeting.

New Business –

Jim Brow and David Wolf reported that there was discussion between Baroda, City of Bridgman and Lake Twp. on the possibility of combining all three fire departments. The meeting was held at Bridgman High School for all Fire Fighters to attend and discuss their surveys that were completed and to share thoughts and opinions. It was reported that only 29 Surveys were turned in and 22 of the 29 thought it was a good idea, 5 declined the idea and 2 were undecided.

Fire Board Recommending a new Fire Truck to be purchased. - Larry Klug reported the new fire truck will replace the 1989 Pierce Truck (Engine #221) and will become our “first out” truck. He also showed the details of the new fire truck by a large print and that it will be equipped with the bare minimal and Engine #221 will be stripped for salvable equipment and added to the new fire truck. David Wolf reported that the total cost will be \$592,503.00. He also mentioned that since the voters approved the millage to purchase the new fire truck in 2018, the Fire Department would use their balance in the Fire Equipment Fund \$315,738.00 and need to finance \$257,326.00 from Community Leasing Partners to pay in full. By doing so, the Fire Department will receive a discount of \$19,439.00. The payments will be a three year term Starting April 1, 2020 \$91,683.00, April 1, 2021 \$94,433.00, April 1, 2022 \$89,807.06 and the interest rate is 3.58%. The Rosenbauer Fire Apparatus will be ready in 2020. The foregoing Resolution (*Resolution 19-10*) offered by Board Member David Wolf, supported by Christina Price that the total amount to be leased from Community First National Bank be no more than \$257,326.00, to help pay in full the total amount of \$592,503.00 for The Rosenbauer Fire. Roll call vote- Voting Yes- John Harner, David Wolf, Jim Brow, Brenda Troxell and Christina Price. Voting No- None.

Fire Maintenance Truck Repair- Christina Price presented three estimates for the repair of Townships Maintenance 2016 Ford Super Duty F-250. The repair will be of the right side panel and Right 4x4 Decal. The three estimates were Lakeshore Body Shop \$939.21, St. Joe Auto Body \$1,544.06, Leroy’s Body Shop \$2,014.05. She also mentioned that we can do an insurance claim and our deductible will be \$250.00. After discussion from the Board and Audience, Brenda Troxell made a motion that we file the insurance claim and go with Lakeshore Body Shop. John Harner seconded. Vote- All Yes. Motion Carried.

Clerk Laptop- Christina Price mentioned that she would like to look into purchasing a laptop for use at home to help with online training courses. David Wolf mentioned to contact Computer Products for laptop quotes and present them at the next meeting.

Adopt Medic Ones Revised (Seventh Amendment to Articles of Inc. Community Emergency Service) – Christina Price presented the copies of the report from Medic one and mentioned the only changes are on Page five of Municipalities that are no longer a part of the program. David Wolf made a motion to adopt the Medic Ones Revised (Seventh Amendment to Articles of Inc. Community Emergency Service) as is, Supported by John Harner. Roll call vote- Voting Yes- John Harner, David Wolf, Jim Brow, Brenda Troxell and Christina Price. Voting No- None.

Clerk Training- Christina Price mentioned that she will be attending Clerking 101 at MAMC Conference Monday June 17th&18th and had to pay in advance to register. The registration fee was \$200.00, to be reimbursed. David Wolf made the motion to reimburse Christina Price for the \$200.00. Brenda Troxell seconded. Vote- All Yes. Motion Carried.

Township Office Hours – Brenda Troxell presented that the Township office hours will change for Wednesdays from 9am-5pm to 9am-12pm. David Wolf made a motion to accept the change in office hours. John Harner seconded. Vote- All Yes. Motion Carried.

EMC Insurance – Christina Price reported that EMC Insurance would like the Township to fix leak damages in the ceiling so there are no mold issues. After discussion from the Board members the Clerk will get quotes for repairs and present them at the next meeting.

The monthly Township bills were discussed. Brenda Troxell moved, seconded by John Harner to approve the consent agenda, the Treasurer's report, and the minutes of the last meeting. Vote – All yes. Motion Carried.

Supervisor Jim Brow mentioned it has been pretty quiet around the office and no complaints have been made.

Audience Comments:

It was mentioned that there has been a change on the tax bill. It used to say Fire Truck Millage and now it says Fire Equipment Millage.

Terry Freehling mentioned that if there are any questions about Broad Band to direct them to her.

The meeting was adjourned by Supervisor Jim Brow at 8:28p.m.

The next regular meeting of the Baroda Township Board is scheduled for May 20th, 2019at 7:00 p.m.

Christina Price,
Baroda Township Clerk