

## **BARODA TOWNSHIP**

### **Board Meeting Minutes February 18th, 2019**

The Baroda Township Board met on Monday February 18th, 2019 in the Baroda Municipal Building at 9091 First St., Baroda. Present were Board Members Jim Brow, Brenda Troxell, David Wolf, Christina Price and John Harner along with 5 audience members. The meeting was opened with a recitation of the Pledge of Allegiance.

Supervisor Jim Brow called upon Officer Jim Howell of the Baroda-Lake Police Dept. He reported that January had 227 calls, previous year was 277 calls. He also reported that the total number of calls is 408 and last year was 413. He said to warn the citizenry that this is the time of the year (Tax Season) is when phone scams increase. There may be people calling, posing as government officials, asking for personal information intending to defraud unwary people.

Baroda Fire Chief, Larry Klug was absent and Doug Debest gave the Fire Department report. He reported total incidents for the month of January was 6, 1-Structure Fire(Assist- Mutual Aid), 1 Electrical Lines Down/Sparking & Arching, 1- Smoke Investigation, 1- Possible Ice Rescue of a family dog falling through the pond ice and family members going in after their dog, 1- False Alarm. He also report that there was 1 Automatic aid given to Lake Township, 1- mutual aid given to Medic 1 Ambulance service for lift assist and no automatic aid received. He reported that total hours of training for January was 206.5 hours, hosted in house 56.5 hours, monthly sessions 104 hours, outside department 8 hours and fire fighter courses 38 hours. He also stated that the fire department is going to try and keep better track of their donated time, in January they had 70.5 hours donated. He pointed out a few things in the fire departments annual report book that was just issued that he would like the Board to taking into consideration. Page 10 he referenced the calls increase from 2009- 2018 had more than doubled from 35-67 calls and page 11 the total amount of auto aid was 27.7.

Jessica Enget from the Lincoln Township Library reported on the activities of the Library for the month of January and gave dates for future activities. She reported a total circulation of 1,044 by Baroda Township members in January and the total number of All Borrowers is 15,383. There was discussion of the renewing the Lincoln Township Library Contract and David Wolf made a motion to accept the contract, seconded by John Harner. After discussion by roll call vote- Voting Yes – John Harner, David Wolf, Jim Brow, Brenda Troxell and Christina Price. Voting No - None. There was a complaint brought up from a Planning Board Member about the Anti-Valentine's Day event that the Library held for teens 6-12<sup>th</sup> grade. The complaint was that he did not like what this event was representing per description of the article in the paper. The Library reassured they will take this into consideration and that this event is a positive influence on teens and it gives them a place to go without having to celebrate a Holiday that they may not accept. It was reported by Jessica Enget that this event was created by their Teen Board and that the outcome was very successful.

Brenda Troxell presented the Treasurers report. As of January 31<sup>st</sup>, 2019 Baroda Township Funds had cash balances as follows: General Fund - \$108,805.40, Library Fund - \$64.16, Road Fund - \$3,425.25, Baroda Police Fund - \$79,099.55, Fire Maintenance Fund - \$24,713.49, Fire Equipment Fund - \$176,711.25, Rubbish Fund - \$19,755.23, Building Fund - \$31,386.98, Water Fund - \$127,701.88, and Tax Fund - \$493,614.20. She also reported Total Taxes Levied for 2018 as of 2/14/2019 is \$3,230,040.14, Still Due is \$151,550.96 and our collection rate is 95.31%.

Christina Price gave the Clerk's report in reference to January's Board Meeting that the Amendments were tabled and suggested the Township General Fund be amended by increasing General fund Revenues by 31,013.79, General Fund Expenses by 51,751.53, Fire Maintenance Fund Revenue by 149.89, Fire Maintenance Expenses by 5,917.44, Fire Equipment Revenue by 113.80, Fire Equipment Expenses by 1,659.06, Building Fund Revenue by 2,640.62, Rubbish Fund Revenue by 192.00, Baroda Police Fund Revenue by 1,051.05. Christina Price moved, seconded David Wolf to amend the Baroda Township Budget. Vote – All yes. Motion Carried.

**Unfinished Business** – David Wolf Reported that the Village has requested the Township to pay for half of their Resurfacing Lemon Creek from First Street to Ruggles Road, since half of the intersection belongs to the Township. The total amount of the project is \$24,500.00 and the Township would be responsible for \$12,250.00. As of right now the Township does not have the Road fund budgeted to pay for this project and will be further discussed in the upcoming meetings.

**Unfinished Business**- Wendie Shafer reported that the Planning Commission has requested to have 20 copies of the Township Zoning Ordinance printed by Oscar's printing at a cost of \$230.00, which was different from the previous approved Estimate, because there was a mistake and items were left out. Brenda Troxell moved, seconded by Christina Price to approve the printing of 20 copies of the Baroda Township Zoning Ordinance as quoted by Oscar's printing for the cost of \$230.00. Vote – All yes. Motion Carried.

New Business –

Angie Story the Township Assessor has offered a Resolution to waive penalties for non-filing of Property Transfer Affidavit. David Wolf made a motion to pass the Resolution as presented, seconded by Brenda Troxell. After discussion by roll call vote- Voting Yes – John Harner, David Wolf, Jim Brow, Brenda Troxell and Christina Price. Voting No - None.

Angie Story the Township Assessor has offered a Policy of Application for Exemption. David Wolf made a motion to adopt this as presented, seconded by Brenda Troxell. After discussion by roll call vote- Voting Yes – John Harner, David Wolf, Jim Brow, Brenda Troxell and Christina Price. Voting No - None.

Jim Brow discussed our Baroda Township closing dates for the next Fiscal Year, David Wolf moved, Seconded John Harner. Vote – All yes. Motion Carried.

Jim Brow discussed our Baroda Townships office hours and Board meeting dates and times for the next Fiscal year. David Wolf moved, seconded by Brenda Troxell. Vote – All yes. Motion Carried.

Brenda Troxell presented the invoice from Cornerstone Chamber of Commerce and mention that we do not benefit from this membership. David Wolf and Christina Price agreed. Three votes no for continuing our membership. Motion Carried.

Brenda Troxell presented The agreements for collection of summer taxes for Lakeshore Public Schools, Berrien Resa and Lake Michigan College all fees stay the same. David Wolf made a motion to approve the agreements at 2,400.00, 1.00 per parcel and 1.00 per parcel as presented, seconded by Christina Price. Vote – All yes. Motion Carried.

The monthly Township bills were discussed. David wolf moved, seconded by Brenda Troxell to approve the consent agenda, the Treasurer's report, the minutes of the last meeting, minutes from Budget meeting and Planning commission minutes. Vote – All yes. Motion Carried.

Supervisor Jim Brow mentioned an Invoice from the Drain Commissioner that is due in February, Brenda Troxell mentioned she knows about it and it will be taken care of in March when she attends the meeting.

The meeting was adjourned by Supervisor Jim Brow at 7:59 p.m.

The next regular meeting of the Baroda Township Board is scheduled for March 18th, 2019at 7:00 p.m.

Christina Price,  
Baroda Township Clerk