

Baroda-Lake Police Board  
Minutes of meeting – Tuesday, March 13, 2018  
Lake Charter Township PSB

Chairman Bob Clark called the meeting to order at 4:58 p.m.

**Roll Call:**

Bob Clark	Lake Charter Township	Present
Gloria Payne	Lake Charter Township	Present
Jim Stine	Lake Charter Township	Present
Jim Brow	Baroda Township	Present
David Wolf	Baroda Township	Present

**Others Present:** Shawn Martin, Chief of Police, FBI Special Agent Jeff Brown, Officer John Hopkins, John Wilk, Jamie Smith and Recording Secretary; Stacy Allen.

**Amend/Set Agenda:** To set the agenda as presented.

Motion by Gloria Payne

Seconded by Jim Stine

Motion carried.

**Recognitions/Presentations:** FBI Special Agent Jeff Brown presented Officer John Hopkins with a director certificate for a traffic stop on I-94 of Methamphetamine.

Chief Shawn Martin presented Officer Duncan Gast with a certificate of rookie of the year.

**Public Comment:** None

**Minutes of Last Regular Meeting of January 9, 2018:** To accept the minutes of the last regular meeting of January 9, 2018.

Motion by Gloria Payne

Seconded by Jim Brow

Motion carried.

**Bills:** To approve the Drug Fund bills and General Fund bills as presented.

Motion by Gloria Payne

Seconded by Dave Wolf

Motion carried.

**Bookkeeper's Report:** Jamie Smith stated that the year to date drug fund budget and general fund budget are in good standing. Jamie stated that we are looking to approve the proposed 2018-2019 budget. Baroda's contribution amount will be \$180,224.17 for the 2018-2019 budget.

Motion to approve the General Fund budget and Drug Fund budget as presented subject to Baroda Township approving the budget.

Motion by Dave Wolf

Seconded by Jim Stine

Motion carried.

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General Fund Balance: \$309,640.57 as of March 6<sup>th</sup>  
Drug Fund Balance: \$37,639.68 as of February 28<sup>th</sup>

**Old Business:** None

**New Business:**

**Taser quote:** Chief Shawn Martin went over the Taser quote for \$1,095.00 this will be a spare for the department.

To purchase a taser for \$1,095.00 with the battery.

Motion by Gloria Payne

Seconded by Jim Stine

Motion carried.

**Laptop:** Chief Shawn Martin stated that he got quotes for a new laptop. The quotes were from 2<sup>nd</sup> Look laptop and Double K.

To purchase the laptop from 2<sup>nd</sup> look laptops for \$1,486.45.

Motion by Gloria Payne

Seconded by Jim Brow

Motion carried.

**Chief's Report:**

**Civil Forfeitures:** Chief Martin gave a brief update of the civil forfeitures.

**Officer Training:** Chief Shawn Martin gave a brief update of the officer trainings and upcoming trainings.

**Media Articles:** None.

**Correspondence:** Chief Martin gave a brief summary on all correspondences.

**Police Activity** Chief Shawn Martin gave a brief update on the police activity. Stating that Officer James Howell obtained a medical container for us, through the Berrien County Health Department. We had a sex offender violation out of Wisconsin at the cook plant. Sieman's had a breaking and entering. Officer Hopkins assisted the county with the flooding inspections.

**Calls for Service:** We are currently at 585 calls for 2018.

**Vehicle Report:** Chief Shawn Martin gave a brief update on the vehicles. Car #73 is paid off. The windshield on car #73 was replaced due to a rock being kicked up from another vehicle.

**Agency Comments:** None

**Public Comment:** None

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**Next meeting May 10, 2018 @ Lake Charter Township PSB @ 5:00 pm**

**Adjournment:** Adjournment of meeting.

Motion by Gloria Payne

Seconded by Jim Stine

Motion Carried.

The meeting was adjourned at 6:05 p.m.

Respectfully submitted

A handwritten signature in black ink that reads "Stacy S. Allen". The signature is written in a cursive style with a large initial "S" and a long horizontal stroke extending to the left.

Stacy Allen