

**BARODA TOWNSHIP**  
Board Meeting Minutes  
November 18th, 2019

The Baroda Township Board met on Monday, November 18th, 2019 in the Baroda Municipal Building at 9091 First St., Baroda. Present were Board Members Jim Brow, Brenda Troxell, David Wolf, Christina Price and John Harner. There were 7 audience members. The meeting was opened at 7:00 pm with a recitation of the Pledge of Allegiance.

Police Department was not present at the meeting

Doug DeBest gave the Fire Department report. He reported total incidents for the month of October was 8, 1- Structure Fire, 1- Tree on Fire, 2 Electrical Lines Down, 1- Illegal Burn, 2 – Personal Injury Accidents, 1- CO Alarm. He also reported that there was Automatic aid given Bridgman. He reported the total hours of training for June was 159 hours, monthly sessions 108 hours, outside department 10 hours and fire fighter courses 1, 2 & 3, 32 hours. The Fire Departments Donated time in October was 137.5 hours.

Rapid Access Systems Ordinance (Knox Box Ordinance) was moved up on the Agenda and discussed by the Township Board and is postponed until Decembers Meeting.

Marquee Sign was moved up on the Agenda. Clerk Price gave a report on her investigation on how the actions of ownership taken, of the Marquee Sign, was illegal since being on the Township property. The business transaction was never brought to the Township Board to be voted on between the Village, BABA and Fire Department. There was very little discussion from the Board and Jessica Ishmael, BABA President stated that the Village, BABA and Fire Department could meet and discuss the Marquee Sign outside of a meeting and report back to the Township for the December meeting.

Jessica Ishmael reported on the activities of the Lincoln Township Library for the month of October. She reported a circulation of 911 by Baroda Township residents with the Library wide total circulation being 16,677 for the month.

Brenda Troxell presented the Treasurers report. As of October 31st, 2019 Baroda Township Funds had cash balances as follows: General Fund = \$169,540.84, Library Fund = \$57.04, Road Fund = \$4186.43, Baroda Police Fund = \$82,776.88, Fire Maintenance Fund = \$52,861.35, Fire Equipment Fund = \$469.20, Rubbish Fund = \$103,382.20, Building Fund = \$44,826.95, Water Fund = \$133,540.60 and Tax Fund = \$47,407.55.

Brenda Troxell reported the Planning Commission. She reported the issue with NIMBY Pond is ongoing and there will be a Public Hearing Scheduled for January 13<sup>th</sup> at 6.30pm for Nimby Ponds SLUP at the Townships Municipal Building.

Brenda Troxell presented the Resolution to Amend Tax Over and Under Payment and made a motion to accept as presented. David Wolf Seconded. By Roll Call Vote – Voting Yes; John Harner, David Wolf, Jim Brow, Brenda Troxell, and Christina Price. Motion Carried.

Brenda Troxell presented the Berrien County Board of Commissioners Tax Agreement and made a motion to accept as presented. David Wolf Seconded. By Roll Call Vote – Voting Yes; John Harner, David Wolf, Jim Brow, Brenda Troxell, and Christina Price. Motion Carried.

Christina Price gave the Clerk's report and bills report. After discussion Brenda Troxell moved to approve the bills report, seconded by David Wolf. By Roll Call Vote – Voting Yes; John Harner, David Wolf, Jim Brow, Brenda Troxell, and Christina Price. Motion Carried.

Clerk Price reported that there will be a Board of Review meeting December 12<sup>th</sup>, 2019 at 2:00pm for corrections. Corrected Budget Amendments were presented by Clerk Price to increase General Fund revenues by \$1089.62, General Fund expenses by \$878.89, Water Fund revenue by \$3.43, Baroda Police Fund revenue by \$564.06, Road Fund revenue by \$2.63, Road Fund expense by \$5220.49, Rubbish Fund revenue \$217.27, Fire Maintenance revenue by \$27.29, Fire Maintenance Fund expenses by \$3405.70 and to increase Building Fund revenue by \$2657.36. After discussion of Budget Amendments to be adjusted, David Wolf moved, Seconded by Brenda Troxell to amend as presented.

**Unfinished Business –**

Hall Chair Cart – Brenda Troxell reported that she will be collecting the chair cart to have her husband weld and repair the cart.

Township Hours- Jim Brow reported that he kept track of how many people came in on Fridays and after discussion Christina Price made a motion that the Township closes on Fridays moving forward. Brenda Troxell Seconded. Vote – All Yes. Motion Carried

**New Business –**

Christina Price reported that Election Source has offered an early Reduced Payment Plan for Michigan Municipalities. After discussion more information is needed and will be postponed until next meeting.

Christina Price reported that Sage the Clerks Accounting Program is due for renewal. After discussion of renewal, David Wolf moved, Seconded by Brenda Troxell to pay the renewal of Sage the Clerks Accounting Program.

Brenda Troxell reported that the Townships Assessors BS&A Software is due for renewal. After discussion of renewal, David Wolf moved, Seconded by Brenda Troxell to pay the renewal of BS&A the Townships Assessors Program.

Miss Baroda Scholarship Pageant was discussed and the Township already has it on the budget, no further discussion needed.

David Wolf made a motion to accept the Minutes as Amended. Seconded by John Harner. Vote – All Yes. Motion Carried.

Jim Brow mentioned that someone is interested in renting the Pavilion at Hess Park on Thanksgiving. It was mentioned that the parks Pavilion gets shut down end of October. If the Pavilion is winterized then they will not be able to rent it.

The Village Clerk Tina Martin mentioned that the Village needed to be salted earlier than what Dennis the Township maintenance guy was doing it at the Municipal Building as the Village opens at 8:00am. She also mentioned that the Village has not heard back about a previous offer of the Village taking over on maintenance for the Municipal building and Fire Department. David Wolf agreed for Tina to submit an agreement at the next meeting in December for review.

The meeting was adjourned by Supervisor Jim Brow 8:25 p.m.

The next regular meeting of the Baroda Township Board is scheduled for December 16th, 2019 at 7:00 p.m.

Christina Price  
Baroda Township Clerk,