

**BARODA TOWNSHIP**  
**Board Meeting Minutes**  
**December 16th, 2019**

The Baroda Township Board met on Monday, December 16th, 2019 in the Baroda Municipal Building at 9091 First St., Baroda. Present were Board Members Jim Brow, David Wolf and Christina Price. Absent were Brenda Troxell and John Harner. There were 4 audience members. The meeting was opened at 7:03 pm with a recitation of the Pledge of Allegiance.

Police Department was not present at the meeting

Larry Klug gave the Fire Department report. He reported total incidents for the month of November was 6, 1- Structure Fire, 1- Tree on Fire, 1 Electrical Lines Down, 1- Brush/Grass Fire, 1 – Gas Leak, 1- Smell of Gas Investigation. He also reported that there was Automatic aid given to Lake Township. He reported the total hours of training for November was 119 hours, monthly sessions 85.5 hours, outside department 4 hours and fire fighter courses 1, 2 & 3, 21.5 hours. The Fire Departments Donated time in October was 113 hours. Larry Klug reported that they received money from multiple departments for their last training session of Basement & Cellar Fire Suppression Course that helped for the cost of holding the class. Total collected was \$760.00, total cost \$675.41 and total revenue \$84.59. He also mentioned that there was a special meeting held on December 12<sup>th</sup> that approved the Fire Department to purchase 26 pager and 13 amplified chargers that was a part of a grant program.

Jessica Ishmael reported on the activities of the Lincoln Township Library for the month of November. She reported a circulation of 800 by Baroda Township residents with the Library wide total circulation being 14,187 for the month.

Marquee Sign was moved up on the Agenda. Jessica Ishmael BABA President reported that BABA will withdraw from any ownership from the Marquee sign since BABA is a non-profit private organization. They are asking to be reimbursed for the amount spent on the last repair to the marquee sign, which will need to be handled between the Village and Fire Department. Larry Klug reported the history of the marquee sign stating that the Lions Club originally purchased the sign on wheels and old sign that went in front of the Fire Department. He also reported that the money spent to help purchase the new marquee sign came from the Fire Departments Association Fund. After further discussion from the Board it was decided that Trustee David Wolf and Clerk Christina Price would attend the next Village meeting on January 6<sup>th</sup>, 2020 to discuss the matter. This is postponed until January's Board Meeting.

Rapid Access Systems Ordinance (Knox Box Ordinance) was moved up on the Agenda and discussed by the Township Board and was decided that Trustee David Wolf and Clerk Christina Price would attend the Village meeting on January 6<sup>th</sup>, 2020 to discuss. This is postponed until January's Board Meeting.

Brenda Troxell was absent and will give her report at the January meeting.

Christina Price gave the Clerk's report and bills report. After discussion David Wolf moved to approve the bills report, seconded by Christina Price. By Roll Call Vote – Voting Yes; David Wolf, Jim Brow and Christina Price. Motion Carried.

Corrected Budget Amendments were presented by Clerk Price to increase General Fund revenues by \$2976.70, General Fund expenses by \$8303.59, Water Fund revenue by \$10.98, Water Fund expense by \$4585.75, Baroda Police Fund revenue by \$154.58, Road Fund revenue by \$.35, Rubbish Fund revenue \$116.46, Fire Maintenance revenue by \$7507.93, Fire Maintenance Fund expenses by \$1857.10, Fire Equipment Fund revenue by \$32.45, Fire Equipment Fund expense by \$1568.00, Building Fund expense by 458.55 and to increase Building Fund revenue by \$278.82. After discussion of Budget Amendments to be adjusted, David Wolf made a motion to accept the Amendments with the exception of General Fund Expenses further investigation on line item 101.103.802 Twp. Board Audit. Seconded by Jim Brow to amend as presented with further investigation of General Fund Expenses. Vote- All Yes. Motion Carried

**Unfinished Business –**

Election Source – Clerk Price reported that this program is to help smaller Jurisdictions out with making smaller payments over a period of time. After further discussion, David Wolf made a motion to start paying towards Dominions additional 5 year service and support contract starting in 2020. Christina Price seconded. Vote- All Yes. Motion Carried.

**New Business –**

Christmas Bonuses/Maintenance – Clerk Price suggested that the Township Board increase the bonus amount for Dennis Shutze our maintenance/sexton care taker. After discussion, Dave Wolf made a motion to increase the amount to \$150.00. Seconded Christina Price. Vote-All Yes. Motion Carried

Board of Review training- Clerk Price reported that there is BOR training available in January and one BOR member would like to attend the Advanced training class. After Discussion, David Wolf made a motion to accept as presented. Seconded Jim Brow. Vote-All Yes. Motion carried.

Clerk Training- Clerk Price reported that she would like to attend a training class on Authorities and Responsibilities of Michigan Townships in January. After discussion, David Wolf made a motion to accept. Seconded by Jim Brow. Vote-All Yes. Motion Carried.

MAMC Membership Renewal- Clerk Price reported that Michigan Association of Municipal Clerks 2020 membership is due. After Discussion, David Wolf made a motion to renew membership. Seconded by Christina Price. Vote-All Yes. Motion Carried.

Road Tax – Clerk Price reported that she and Jim Brow attended a Berrien County Road Department meeting and the Road Department would like the Township to participate in the Funding available to them to help repair local roads. In doing so the Township has the authority per Public Act 51 to pass up to 3ml by the Township Board voting. Clerk Price recommended that the Township approves for it to be added onto the August Ballot, so the Township residents have a vote. After further discussion, Christina Price made a motion to approve getting the language for the August ballot to add the road tax. Seconded by David Wolf. Vote- All Yes. Motion Carried.

Added to the Agenda- BOR Re-appointed members- Clerk Price mentioned that Mark Shutze, Dennis Krotzer and Gary Campbell are due to be re-appointed again. After further discussion, Christina Price made a motion to accept all members to be re-appointed. Seconded by David Wolf. Vote- All Yes. Motion Carried.

Added to the Agenda- Clerk Price reported that Ross Rogien has issued a letter to Mark Shutze on his building that needs to be dismantled because proper licensing has not been obtained. She also mentioned that the property on Hollywood is in action and results to take place soon. She also mentioned that Jon Hopkins is to issue a letter to Mark Shutze in accordance to cleaning up his property as it breaks the Township Nuisance Ordinance. Clerk Price also reported there are two other properties on the list for Nuisance Ordinance that Hopkins will be checking on.

David Wolf made a motion to accept the Minutes as presented with added the Planning Commission meeting Minutes to the Consent Agenda. Seconded by Christina Price. Vote – All Yes. Motion Carried.

Jim Brow – Mentioned that we should close the Thursday after Christmas since we are closed on Friday. After discussion it was decided to stay open.

The meeting was adjourned by Supervisor Jim Brow 8:27 p.m.

The next regular meeting of the Baroda Township Board is scheduled for January 20th, 2020 at 7:00 p.m.

Christina Price  
Baroda Township Clerk,