

Baroda-Lake Police Board  
Minutes of meeting – Thursday, May 16, 2019  
Lake Charter Township PSB

Chairman Bob Clark called the meeting to order at 4:32 p.m.

**Roll Call:**

Bob Clark	Lake Charter Township	Present
Gloria Payne	Lake Charter Township	Present
Jim Stine	Lake Charter Township	Present
Jim Brow	Baroda Township	Present
David Wolf	Baroda Township	Present

**Others Present:** Chief of Police; Shawn Martin, Bookkeeper; Jamie Smith, Recording Secretary; Stacy Allen, Emma Patrautzky and John Wilk.

**Amend/Set Agenda:** To accept the agenda as presented.

Motion by Jim Stine

Seconded by Gloria Payne

Motion carried

**New Reserve Officer – Emma Patrautzky:** Chief Shawn Martin introduced Emma Patrautzky and stated he would like to hire her as a reserve officer. She will be attending the reserve training at the Berrien County Sheriff's Department in January. She is currently working for Berrien County Animal Control.

Motion to hire Emma Patrautzky as a new Reserve Officer for Baroda-Lake Township.

Motion by Gloria Payne

Seconded by Jim Brow

Motion carried

**Public Comment:** None

**Minutes of Last Regular Meeting of March 12, 2019:** To accept the minutes of the last regular meeting of March 12, 2018.

Motion by Gloria Payne

Seconded by Jim Stine

Motion carried

**Finance Report:**

**Bills:** To approve the Drug Fund bills and General Fund bills as presented.

Motion by Dave Wolf

Seconded by Gloria Payne

Motion carried

Jim Stine asked about changing the police departments fiscal year to January to December. It will be put on the July meeting to discuss more, and possibly vote on it to change it.

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**Bookkeeper's Report:**

General Fund Balance: \$436,121.30 as of April 30<sup>th</sup>

Drug Fund Balance: \$89,742.08 as of April 9<sup>th</sup>

Motion to amend the budget as presented with the change to Baroda's contribution up to \$187,000.00.

Motion by Dave Wolf

Seconded by Jim Brow

Motion carried

Motion to approve 2019-2020 general fund budget and drug fund budget as presented.

Motion by Gloria Payne

Seconded by Dave Wolf

Motion carried

**Old Business:**

**Car #78:** Chief Shawn Martin stated that the new squad car started down the assembly line on May 9<sup>th</sup>, 2019. We do not have a delivery date yet.

**New Business:**

**New in-car radio:** Chief Shawn Martin presented a quote for 800 MHz in car radio from Motorola Solutions.

To replace one of the old ones. The radios that have gone out on us are the original 800 MHz in car radios.

Motion to approve the purchase of 800 MHz radio from Motorola Solutions 800 MHz radio for \$4,286.63 for only one.

Motion by Gloria Payne

Seconded by Jim Stine

Motion carried

**New vehicle to replace vehicle #73:** Chief Shawn Martin presented a quote for a 2020 Ford explorer to replace car #73 for \$36,878.00 from Siemens. Keyless entry. We would switch out the equipment from car #73 to the new one.

Motion to purchase the 2020 Explorer four door for \$36,878.00 from Siemens

Motion by Gloria Payne

Seconded by Jim Stine

Motion carried

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**Chief's Report:**

**Civil Forfeitures:** Chief Shawn Martin gave an updated sheet of the civil forfeitures.

**Officer Training:** Chief Shawn Martin gave an updated sheet of the officer trainings and upcoming trainings.

**Calls for Service:** We are currently at 1073 calls for service.

**Vehicle Report:** Chief Shawn Martin gave an update on the vehicles. Officer Hopkins was in a chase and the squad car got wrecked. The vehicle is at Lakeshore Auto Body and the estimate is \$11,038.76. We have also submitted a claim without vehicle insurance carrier.

**Agency Comments:** None

**Public Comment:** None

**Next meeting Thursday, July 11, 2019 @ Lake Charter Township PSB @ 5:00 pm**

**Adjournment:** Adjournment of meeting.

Motion by Jim Stine

Seconded by Gloria Payne

Motion Carried.

The meeting was adjourned at 5:24 p.m.

Respectfully submitted

Stacy Allen