

Baroda-Lake Police Board
Minutes of meeting – Thursday, July 11, 2019
Lake Charter Township PSB

Chairman Bob Clark called the meeting to order at 4:56 p.m.

Roll Call:

Bob Clark	Lake Charter Township	Present
Gloria Payne	Lake Charter Township	Present
Jim Stine	Lake Charter Township	Present
Jim Brow	Baroda Township	Present
David Wolf	Baroda Township	Absent

Others Present: Chief of Police; Shawn Martin, Ryan Marschke, CPA of Hungerford Nichols, John Wilk, Justin Ellis, Joshua Lyster, Nicole Smith, Jamie Smith and Recording Secretary; Stacy Allen.

Amend/Set Agenda: To remove 7d. Possible promotion. We need more time in determining all that's involved.

Motion to remove 7d from the agenda.

Motion by Bob Clark

Seconded by Jim Brow

Motion carried

Motion to set the agenda with the one change.

Motion by Bob Clark

Seconded by Jim Stine

Motion carried

Public Comment: None

Audit Report: Ryan Marschke of Hungerford Nichols gave the board a presentation on the results of the audit for FY 2018-2019. He stated that the accounts look good and the department is operating in the black.

Jamie Smith bookkeeper stated that the auditor stated in their letter that how the agreement of the split between Lake Township and Baroda Township is not being followed. The Board should take a look at the agreement and amend it. Should take a look at it every 3 to 5 years.

New Business:

New Part-time hire – Joshua Lyster: Chief Shawn Martin introduced Joshua Lyster and stated he would like to hire him as a part-time officer. He is currently working for the Chikaming Township Police Department.

Motion to hire Joshua Lyster as a part-time Officer for Baroda-Lake Township.

Motion by Gloria Payne

Seconded by Jim Stine

Motion carried

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New Reserve Officer – Nicole Smith: Chief Shawn Martin introduced Nicole Smith and stated he would like to hire her as a reserve officer. She will be attending the reserve training at the Berrien County Sheriff's Department in January. She is currently working for Medic 1 ambulance.

Motion to hire Nicole Smith as a new Reserve Officer for Baroda-Lake Township.

Motion by Bob Clark

Seconded by Jim Brow

Motion carried

Fiscal Year Change: Put this on the agenda for the September meeting.

Public Comment: None

Minutes of Last Regular Meeting of May 16, 2019: To accept the minutes of the last regular meeting of May 16, 2019.

Motion by Jim Stine

Seconded by Gloria Payne

Motion carried

Finance Report:

Bills: To approve the Drug Fund bills and General Fund bills as presented.

Motion by Gloria Payne

Seconded by Jim Brow

Motion carried

Bookkeeper's Report:

General Fund Balance: \$418,112.79 as of July 1st

Drug Fund Balance: \$84,682.43 as of June 30th

Old Business:

New Ford Explorer: Chief Shawn Martin stated that he printed out the schedule and it is still in production.

Chief's Report:

Civil Forfeitures: Chief Shawn Martin gave an updated sheet of the civil forfeitures. Civil forfeitures are down due to the new law.

Officer Training: Chief Shawn Martin gave an updated sheet of the officer trainings and upcoming trainings.

Calls for Service: We are currently at 1596 calls for service.

Chief Shawn Martin gave a brief report on the 2019 Warren Dunes Wine Fest. And a brief report on the 2019 Baroda Fireworks. He stated that between Wednesday, July 3rd and Sunday, July 7th we had 83

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calls. Jim Stine stated We should try to get someone to pay us for the Baroda Fireworks. Chief Martin stated we did not have enough people to help us, because St. Joseph had their fireworks the same night.

Vehicle Report: Chief Shawn Martin gave an update on the vehicles. No major repairs.

Agency Comments: None

Public Comment: None

Next meeting Tuesday, September 3, 2019 @ Lake Charter Township PSB @ 5:00 pm

Adjournment: Adjournment of meeting.

Motion by Gloria Payne

Seconded by Bob Clark

Motion Carried

The meeting was adjourned at 6:07 p.m.

Respectfully submitted

Stacy Allen