

## BARODA TOWNSHIP

### Board Meeting Minutes June 15th, 2020

The Baroda Township Board met on Monday June 15th, 2020 at Baroda Township's Hess Lake Park, 640 W. Lemon Creek. Present were Board Members Jim Brow, Brenda Troxell, David Wolf, Christina Price and Dennis Krotzer along with 6 audience member. The meeting was opened at 7:00pm with a recitation of the Pledge of Allegiance.

Guest- Berrien County Drain Commissioner, Christopher Quattrin, presented Resolution BEEBE DRAIN #031, after further discussion, Brenda Troxell made a motion to accept the Resolution as presented, seconded, Dennis Krotzer. By Roll Call Vote – Voting Yes; Dennis Krotzer, David Wolf, Jim Brow, Brenda Troxell and Christina Price. Voting No, None. Motion Carried.

Police Report- No Police Report

Fire Chief Elect Doug deBest gave the Fire Department report. He reported total incidents for the month of May was 1 False Alarm; Year to Date Total is 6. He reported that total hours of training for May was 197.25 hours, hosted in house 0 hours, monthly sessions 55 hours, outside department 7.50 hours and fire fighter courses 8 hours and Webinar Courses 120.75 hours. Burn Permits requested 27, year to date total is 39. The Fire Departments Donated time in April was 169.50 hours. Doug deBest also mentioned that he does not want the Township Hall rented to the public in order to keep the Fire Department safe. It was agreed upon to let the Lions Club use the Hall, to hold meetings and have Vicki's Cleaning Service clean after their meeting. The Fire Department will maintain cleaning the Hall and Fire Department. Clerk Price Mentioned that the Hall will also be utilized for Election Day for the AVCB. Clerk Price also reported that the Fire Departments paper towels were kept at the Municipal Building as the cleaning service reported that they would go missing. Doug deBest said that they would keep the paper towels at the Fire Department. Clerk Price said that they can start ordering their own paper towels as there will be no reason to since they will be kept over there.

Jessica Ishmael gave the Library report- LTPL opened to the public Monday, June 8<sup>th</sup>, 2020 with regular hours. Book drop off was opened June 3<sup>rd</sup>, 2020 with limited hours. In order to maintain health and safety the LTPL is doing a material quarantine for 7 days prior to being checked in and sorted for holds and re-shelving. There was also a new sneeze guard installed at the front desk.

Brenda Troxell presented the Treasurers report and one amended line item for the beginning balance for Rubbish for April 30<sup>th</sup>, 2020's report As of May 31st, 2020 Baroda Township Funds had cash balances as follows: General Fund = \$287,794.54, Library Fund = \$58.54, Road Fund = \$4,188.19, Baroda Police Fund = \$180,038.10, Fire Maintenance Fund = \$120,502.39, Fire Equipment Fund = \$8,892.53, Rubbish Fund = \$272,095.47, Building Fund = \$51,288.96, Water Fund = \$128,984.33, and Tax Fund = \$960.67. Christina Price made a motion to approve the Treasures Report and Amended item from April's report as presented, David Wolf Seconded. Vote – All yes. Motion Carried.

Christina Price presented the Clerk's report. After discussion David Wolf moved to approve the bills report, seconded by Brenda Troxell. By Roll Call Vote – Voting Yes; Dennis Krotzer, David Wolf, Jim Brow, Brenda Troxell and Christina Price. Voting No, None. Motion Carried

Clerk Price reported that the State will also be provided PPE for August's State Primary and that the Township Hall will be utilized for the AVCB. Clerk Price also reported that the Maintenance was behind on cutting due to equipment breaking down. In regards to this matter an anonymous letter was left at the maintenance garage. After further discussion, Brenda Troxell made a motion to discontinue reading or accepting any anonymous letters for the Township, Christina Price Seconded. Vote – All yes. Motion Carried. Clerk Price asked if she should cancel the Zoom membership and it was decided to keep the membership until further notice.

### **Unfinished Business –**

Code Enforcement Resumes- Two applicants turned in their resumes, Kim Fowler and William Tucker. After further discussion and interviewing it was decided to postpone until the July Board Meeting.

State Share Revenue/Reviewing current budget- After further discussion Brenda Troxell made a motion to create a Budget Committee to review the current Budget; Budget Committee will be Brenda Troxell and David Wolf. Dennis Krotzer Seconded. Vote – All yes. Motion Carried.

Baroda Lake Township Police Agreement- After further discussion Brenda Troxell made a motion to accept the Police Agreement as presented, Christina Price Seconded. Vote – All yes. Motion Carried.

Maintenance Position- After further discussion it was decided that Christina Price and David Wolf would work together on gathering information for the hiring requirements and pay. This is postponed until July's Board Meeting.

### **New Business –**

Landscaping- Clerk Price reported that she spoke with the Village Clerk about the municipal Building Landscaping and upkeep. The Village Clerk mentioned that as part of the Landscaping Agreement the company will do spring cleaning such as trimming, raking leaves out and pulling weeds. Clerk Price also reported that the mulch around the building needs attention and it was decided to wait until next year.

Fire Department/Twp. Hall Janitorial Service- As discussed in Fire Department Reports, the cleaning services will continue for the Township Municipal Building and stop for the Fire Department and Hall besides after the Lions use the Hall the 1<sup>st</sup> Tuesday of each month.

MTA Membership – After further discussion Dennis Krotzer made a motion to pay the Annual Membership dues of \$1,869.41, Brenda Troxell Seconded. Vote – All yes. Motion Carried.

Berrien County Road Department Chloride Agreement- After further discussion, Dennis Krotzer made a motion to accept the Chloride Agreement as presented, David Wolf Seconded. Vote – All yes. Motion Carried.

### **Consent Agenda-**

Minutes of May Board Meeting - After further discussion David Wolf made a motion to accept the consent agenda as presented. Dennis Krotzer Supported. Vote – All yes. Motion Carried.

### **Supervisors Comments –**

Jim Brow reported that Hope Bible Church cancelled their gathering due to Covid19. Supervisor Brow also reported that he plans to resign as soon as a replacement is found as he is having a hard time hearing and conducting the meetings due to his hearing loss.

### **Audience Comments- None**

The meeting was adjourned by Jim Brow at 8:56p.m.

Christina Price,  
Baroda Township Clerk