

BARODA TOWNSHIP

Board Meeting Minutes July 20th, 2020

The Baroda Township Board met on Monday July 20th, 2020 at Baroda Township's Hess Lake Park, 640 W. Lemon Creek. Present were Board Members Jim Brow, Brenda Troxell, David Wolf, Christina Price and Dennis Krotzer along with 4 audience member. The meeting was opened at 7:00pm with a recitation of the Pledge of Allegiance.

Clerk Christina Price, made a motion moving forward on behalf of Jim Brow, the Supervisor to have Trustee Dennis Krotzer, run the meetings due to the Supervisor having a hard time hearing, Jim Brow seconded. Vote – All yes. Motion Carried.

Police Report- A Police Report was present for review that was emailed from the Police Department.

Fire Chief Elect Doug deBest gave the Fire Department report. He reported total incidents for the month of June was 1 Possible Structure Fire(Assist-Mutual Aid), 1 Car Fire, 3 Tree on Fire (Electrical Line), 1 Controlled Burn, 1 Illegal Burn, 1 Brush/Grass Fire, 1 Personal Injury Accident, 1 Documented Service Call. Year to date total is 16. He reported that total hours of training for June was 159.75 hours, hosted in house 0 hours, monthly sessions 102.75 hours, Apparatus Operation time 10.5, and fire fighter courses 24 hours and Webinar Courses 34.50 hours. Burn Permits requested 15, year to date total is 54. The Fire Departments Donated time in July was 119.50 hours. Doug deBest also mentioned that Guy Tollas has retired. Doug deBest also mentioned that the Fire Department will no longer need the janitor service as they need to save money, they will have the Fire Fighters clean and be paid under detailed work. The fire department also cancelled their service with Airgas. Doug deBest also mentioned the appearance of the Fire Station and Municipal Buildings weeds. It was discussed that the Maintenance will weed spray all the cracks in the cement areas. Doug deBest and David Wolf recommended that a new position be made for Fire Chief Larry Klug as Past Fire Chief as he is ready to step down. With making these changes the Fire Chief Elect pay will transfer to Larry Klug as Past Fire Chief, Doug will get Fire Chief pay, Training Officer Pay until someone replaces him and Assistant Fire Chief pay as he will be doing those duties. The change will take place August 1st, 2020. After further discussion David Wolf made a motion to accept the Past Fire Chief position as presented. Seconded by Dennis Krotzer. By Roll Call Vote – Voting Yes; Dennis Krotzer, David Wolf, Jim Brow, Brenda Troxell and Christina Price. Voting No, None. Motion Carried

After further discussion David Wolf made a motion to Elect Doug deBest as Fire Chief. Seconded by Dennis Krotzer. By Roll Call Vote – Voting Yes; Dennis Krotzer, David Wolf, Jim Brow, Brenda Troxell and Christina Price. Voting No, None. Motion Carried

Clerk Price also mentioned that the Township and Village needs to find out what type of intergovernmental agreement they have with Fire Department and the Fire Department Board needs to be voted on and sworn in. This is postponed until further investigation. .

Jessica Ishmael emailed the Library report for review as she could not be present.

Brenda Troxell presented the Treasurers report as of June 30th, 2020 Baroda Township Funds had cash balances as follows: General Fund = \$272,874.63, Library Fund = \$58.54, Road Fund = \$6894.64, Baroda Police Fund = \$179,564.98, Fire Maintenance Fund = \$103,152.96, Fire Equipment Fund = \$8,389.87, Rubbish Fund = \$179,569.24, Building Fund = \$50,531.87, Water Fund = \$135,176.28, and Tax Fund = \$972.03. Christina Price made a motion to approve the Treasures Report as presented, David Wolf Seconded. Vote – All yes. Motion Carried.

Christina Price presented the Clerk's report. After discussion Christina Price moved to approve the bills report, seconded by David Wolf. By Roll Call Vote – Voting Yes; Dennis Krotzer, David Wolf, Jim Brow, Brenda Troxell and Christina Price. Voting No, None. Motion Carried

Clerk Price also presented the quarterly Budget Report along with the annual Building Report.

Clerk Price also reported the Berrien County Planning Commission, along with the Berrien County Community Development Department, intends to update the Berrien County Master Plan.

Unfinished Business –

Code Enforcement Resumes- One more resume was received into the Township from Officer Wesley Koza who was present at the Board Meeting. After further discussion David Wolf made a motion to hire Officer Koza as the Townships Ordinance Officer with the pay of \$25 an hour no mileage.

State Share Revenue/Reviewing current budget- After further discussion it has been decided to wait and see what happens with the State Shared Revenue that we receive in over the next few months.

Maintenance Position- After further discussion it was decided that Christina Price and David Wolf would work together and post information on the Townships Website, Facebook page, Post Office, and Municipal Building.

New Business –

Hungerford Nichols Preliminary Financial Statement Letter – The Board was issued a copy and the Auditors will be present at the next Board Meeting.

Supervisor Resigning Notice Cancelled – After the last Board Meeting Supervisor Jim Brow decided to finish his term out.

Maintenance Equipment – Clerk Price reported that the maintenance department could use a finishing mower to help in early spring mowing. Clerk Price also mentioned about purchasing their own backhoe to dig graves. After further discussion it was mentioned that is was cheaper to rent the Villages and that the maintenance crew needed to put more hours in to keep up with the mowing.

Hess Lake Posts- Clerk Price reported that there has been traffic with gators and trailers from the nearby residents and that the maintenance crew has put posts in to stop and people move them and asked if this is something the Township wants to allow. After further discussion it was decided to put more posts in and watch to see anyone moves the posts, if so then it will be reported to the police department.

Hess Lake Park Rentals/Key Deposit – Clerk Price reported that they have had many keys missing from renting at the Park and Hall and suggested a key deposit. After further discussion Dennis Krotzer made a motion to have a \$50 key deposit for all rentals, seconded by Christina Price. Vote – All yes. Motion Carried.

Singer Lake Trash Cans- Clerk Price reported that Singer Lake was in need of 1 or 2 trash cans from Michiana Recycling. David Wolf made a motion to approve one can and add another if needed, seconded by Dennis Krotzer. Vote – All yes. Motion Carried.

Ross Rogien Building Inspector Request – Brenda Troxell reported that the Building Fund has an abundance of money that needs to be spent and that Ross Rogien has put in a request for updated office equipment and to move his area. After further discussion this topic is postponed until further information is gathered on how much money is actually available.

Consent Agenda-

Minutes of May Board Meeting - After further discussion Brenda Troxell made a motion to accept the consent agenda as presented. Dennis Krotzer Supported. Vote – All yes. Motion Carried.

Supervisors Comments –

Audience Comments- Questions on the Proposal on the Ballot were asked and discussed.

David Wolf made a motion to adjourn the meeting, seconded by Dennis Krotzer. Vote – All yes. Motion Carried. Meeting was adjourned at 8:46pm

Christina Price,
Baroda Township Clerk