

BARODA TOWNSHIP

Board Meeting Minutes September 21st, 2020

The Baroda Township Board met on Monday September 21st, 2020 at Baroda Township's Hess Lake Park, 640 W. Lemon Creek. Present were Board Members Jim Brow, Brenda Troxell, David Wolf, Christina Price and Dennis Krotzer, along with 7 audience member. The meeting was opened at 7:00pm with a recitation of the Pledge of Allegiance.

Police Report- A Police Report was present for review that was emailed from the Police Department.

Fire Chief Doug deBest gave the Fire Departments report. He reported total incidents for the month of August was 8, 2 Electrical Lines Down, 1 Stand by area, with station move up, 1 Traffic Obstruction/Property Damage, 3 False Alarms, 1 Assist Police Agency. Year to date total is 28. He reported that total hours of training for August was 153 hours, hosted in house 0 hours, monthly sessions 115 hours, Apparatus Operation time 0, and fire fighter courses 0 hours and Webinar Courses 36 hours. Burn Permits requested 11, year to date total is 61. The Fire Departments Donated time in August was 217.50 hours.

*Lawful Expenditures Discussion – Clerk Price reported that moving forward there should be no more purchasing of plaques and party items or any items that fall under Unlawful Expenditures because it is against the law to spend the Tax Payers Dollars on these items. It must come out of pocket or from Fire Fighters Association Fund. Fire Chief Doug deBest mentioned that he would like to do some investigating on what other Fire Departments do in this situation and will be discussed at the next Board Meeting.

*Fire Department Oaths/Approval- Clerk Price reported that moving forward all Fire Fighter Employees must be approved by the Township Board first before hiring, which includes the Auxiliary even though they do not receive any compensation. Clerk Price then made a motion to approve the list of all Baroda's Fire Department including the new Auxiliary Member Becky Seely and the change of Chris Burch to Training Officer, David Wolf seconded. Vote-All yes. Motion Carried. Fire Chief Doug deBest mentioned that all Fire Fighters should take Oath to help show the importance of their positions and will coordinate with Clerk Price starting in November to give Oaths outside of the Fire Department on every Third Monday before a Twp. Board Meeting, this new Policy will be updated in the Policy and Procedures Book at a later date.

*Fire Chief Doug deBest reported that two Fire Fighters will start training and would like the invoice to be paid for before the next Board Meeting. Clerk Price made a motion to approve the Post Audit Policy payment before the next Board Meeting as this has been budgeted for, seconded by Jim Brow. Vote- All Yes. Motion Carried.

*Fire Chief Doug deBest reported that with hard work of the Fire Department they were able to raise most of the money to purchase new Genesis Battery Powered Extrication Tools for Engine #222, Spreaders and Cutters for the total cost of \$18,961.50. Fire Fighters Association is giving \$3,370.00, AAA Grant for \$3,358.00, New Engine Contingency for \$3,075.00, Sale of Old Engine \$4,000.00, and the rest from the Fire Equipment Fund \$5,158.50. Clerk Price made a motion to approve paying the Post Audit Bill before the next Board Meeting in October once we receive all the appropriate funds, seconded by Dennis Krotzer. Vote – All Yes. Motion Carried.

*Fire Chief Doug deBest reported that the Fire Departments heaters are installed but there is an Electrical issue that needs attention before the job is finished. Both Heaters need to be grounded and one needs a new circuit. Clerk Price mentioned that she will work on getting three quotes and will hold a special meeting.

Medic One – Clerk Price reported that she called Medic One to find out the meeting times and it was mentioned that they are holding their meetings by email. Clerk Price said she will be contacting Jack the director in regard to this situation.

Jessica Ishmael was absent to give the Library report but one was present for review, no questions from the audience or Board.

Brenda Troxell presented the Treasurers report as of August 31st, 2020, Baroda Township Funds had cash balances as follows: General Fund = \$272,082.79, Library Fund = \$58.54, Road Fund = \$6894.75, Baroda Police Fund = \$139,884.64, Fire Maintenance Fund = \$77,947.32, Fire Equipment Fund = \$12,171.25, Rubbish Fund = \$155,587.58, Building Fund = \$52,896.50, Water Fund = \$134,675.30 and Tax Fund = \$182,434.72. Christina Price made a motion to approve the Treasures Report as presented, David Wolf Seconded. Vote – All yes. Motion Carried. Troxell also reported that the Township is at 93% for total tax collection.

Christina Price presented the Clerk's report. After discussion Dennis Krotzer moved to approve the bills report, seconded by David Wolf. By Roll Call Vote – Voting Yes; Dennis Krotzer, David Wolf, Jim Brow, Christina Price. Voting No, None. Motion Carried

Clerk Price presented the Budget Amendments for August, after further discussion Dennis Krotzer made a motion to approve the Amendments as presented, seconded David Wolf. Vote- yes. Motion Carried.

Clerk Price presented a Building report breakdown of the Townships estimated balance.

Clerk Price presented an updated/revised 2019-2020 Budget Report.

Clerk Price reported that large trash day will be October 9th instead of October 8th. After further discussion Dennis Krotzer made a motion to approve the date change, seconded by David Wolf. Vote- Yes. Motion Carried.

Clerk Price reported that Shirley Scott would like to purchase 5 cemetery plots at Ruggles on payments over the next couple of months, once paid in full the Deed will be completed. After further discussion Dennis Krotzer made a motion to approve the request over the next couple months, seconded by David Wolf. Vote – yes. Motion Carried.

Clerk Price reported that a free drop box from the State will be delivered this week and planned to put it where the flag box goes, since the Baroda American Legion took the flag box. After further discussion and more information to be gathered after the drop box is received, it will be discussed at the next special meeting.

Clerk Price presented a letter from Chad Harlan in regards to Tar + Chip Consideration on Spring Rd. After further discussion it was decided to create a list from residents when the Road Fund mileage becomes available the Board will discuss it more then.

Unfinished Business –

Fire Board/Intergovernmental Agreement- Postponed

Maintenance Position Status – After further discussion of the interviews that took place at a special meeting on September 16th, 2020. Clerk Price made a motion to present an offer of pay to hire Jason Keith this week with a 90 day probation period, seconded by David Wolf. Vote – Yes. Motion Carried.

Water Contract with Lake Township – Postponed

New Business –

Lions Club – Dennis Krotzer reported that the Lions Club will start to meet at the Townships Hall moving forward.

Jim Brow's Retirement Gathering – Clerk Price reported at the next Township Board Meeting starting at 6:00pm on October 19th, everyone is welcome to come celebrate Jim's 20 years of dedication to Baroda Township as Supervisor. The regular meeting will take place at 7:00pm.

Board Meeting Location – October will be the last month that the Board Holds their meeting at the park and will return to the Municipal Building in November.

Consent Agenda-

Minutes of the last Township Board Meeting - After further discussion David Wolf made a motion to accept the consent agenda as presented. Christina Price Supported. Vote – All yes. Motion Carried.

Supervisors Comments –

Supervisor Jim Brow mentioned that out of his 20 years of serving on all the different Boards that Baroda Township has the best Board of them all!

Audience Comments- Grant Keith and Pete Newcomer mentioned that they plan to hold an event at Nimby Pond and have professional fireworks done. It was mentioned from the Board that they would need to follow the Governors orders, abide the State laws for the Firework and the license holder, follow the Townships Nuisance Ordinance, along with notifying the Police Department, Fire Department and ambulance service.

Dennis Krotzer made a motion to adjourn the meeting, seconded by David Wolf. Vote – All yes. Motion Carried. Meeting was adjourned at 8:07pm

Christina Price,
Baroda Township Clerk