

BARODA TOWNSHIP

Board Meeting Minutes December 21st, 2020

The Baroda Township Board met on Monday December 21st, 2020 by VIA Zoom for a video conference. Present were Board Members James Zobl, David Wolf, Christina Price and Dennis Krotzer, Larry Klug. There was 1 audience member. The meeting was opened at 7:03pm with a recitation of the Pledge of Allegiance.

Police Report- A Police Report was present for review that was emailed from the Police Department. After further discussion of the Police Departments Budget Report, Dennis Krotzer made a motion to not approve their Budget as presented for the additional \$15,000.00 that would equal \$208,000.00 in Contributions. To offer \$199,000.00 and anything additional from Taxes Levied, Seconded David Wolf. By Roll Call Vote – Voting Yes; Dennis Krotzer, David Wolf, James Zobl, Larry Klug and Christina Price. Voting No, None. Motion Carried

Clerk Christina Price reported that on June 15th the Board voted accept the Police Agreement as presented and that it was incorrect. Supervisor Dennis Krotzer made a motion to amend the Baroda-Lake Police Protection Agreement for the Third time, Seconded by David Wolf. By Roll Call Vote – Voting Yes; Dennis Krotzer, David Wolf, James Zobl, Larry Klug and Christina Price. Voting No, None. Motion Carried

Fire Chief Doug deBest gave the Fire Departments report. He reported total incidents for the month of November 2020 was 10, 1 Electric Pole Fire, 1 False Alarm, 1 Smoke Investigation, 2 Controlled Burn/Burning Complaint, 2 Illegal Burn, 1 Brush/Grass Fire, 1 Gas Leak. He reported the total hours of training for November was 235.75 hours, hosted in house 0 hours, monthly sessions 56.50 hours, Apparatus Operation time 21.50, and fire fighter courses 40.25 hours and Webinar Courses 111.50 hours. Burn Permits requested 19, year to date total is 109. The Fire Departments Donated time in November was 194 hours.

*Lawful Expenditures Discussion – Postponed

Fire Chief Doug deBest reported that he would like to request a Special Meeting to be held for the Township Board so he may do a presentation about the Fire Department before our Budget Meetings begin. The Board Agreed and will hold a special meeting on January 6th at 7:00pm.

Clerk Christina Price reported that Bob Getz asked if the Fire Department would like to purchase a pump to pump the Fire Hydrants after use to help with them not freezing. After further discussion it was decided that the Fire Department will not be responsible for doing that and will report to the Village after use and checking of Fire Hydrant draining correctly or not.

Medic One – Supervisor Dennis Krotzer reported that he will start to attend all the Medic One Meetings that are presented in the packets.

Jessica Ishmael- No Library Report

James Zobl presented the Treasurers report as of November 30th, 2020, Baroda Township Funds had cash balances as follows: General Fund = \$266,270.97, Library Fund = \$58.54, Road Fund = \$5,152.72, Baroda Police Fund = \$91,428.31, Fire Maintenance Fund = \$45,416.42, Fire Equipment Fund = \$2,402.65, Rubbish Fund = \$105,166.64, Building Fund = \$52,758.49, Water Fund = \$134,678.65 and Tax Fund = \$43,885.61. Christina Price made a motion to approve the Treasures Report as presented, David Wolf Seconded. Vote – All yes. Motion Carried.

Clerk Christina Price Reported that Treasurer James Zobl has chosen Brenda Troxell as his Deputy Treasurer and that the Board needed to vote for payroll and hours in office. After Further discussion Supervisor Dennis Krotzer made a motion to approve \$15.00 per hour and up to \$500.00 until March 31st, 2020, seconded by Christina Price. By Roll Call Vote – Voting Yes; Dennis Krotzer, David Wolf, James Zobl, Larry Klug and Christina Price. Voting No, None. Motion Carried

Christina Price presented the Clerk's report. After discussion Dennis Krotzer moved to approve the bills report, seconded by James Zobl. By Roll Call Vote – Voting Yes; Dennis Krotzer, David Wolf, James Zobl, Larry Klug and Christina Price. Voting No, None. Motion Carried

Clerk Price presented the Budget Amendments for December 2020, after further discussion Larry Klug made a motion to approve the Amendments as presented, seconded James Zobl. Vote- yes. Motion Carried. Clerk Price also presented the Budget Report for review and the 2020-2021 Fiscal Year Budget.

Clerk Christina Price presented Employee reviews for Dennis Shutze and Jason Keith, after further discussion Supervisor Dennis Krotzer will work along with Clerk Christina Price to Manage Maintenance Department. To do lists will be given and new work rules will be presented. Maintenance Department will report to the Supervisor and Clerk on a daily basis.

After further discussion of Christmas Bonuses, it has been decided to no longer issue them until further investigation on Lawful Expenditures.

Clerk Price presented two quotes from Hollywood and Villwocks Outdoor Living in regards to the Grass Hopper and Exmark. After further discussion Supervisor Dennis Krotzer made a motion to approve both quotes with inquiring on any additional work that would need to be done to have mowers ready by spring, Seconded by David Wolf. By Roll Call Vote – Voting Yes; Dennis Krotzer, David Wolf, James Zobl, Larry Klug and Christina Price. Voting No, None. Motion Carried

Getting rid of broken equipment - Postponed

Maintenance Garage Foundation Issues – Postponed

Unfinished Business –

Clerk Price reported that she contacted two different Attorneys, Sara Senica and Rob Thall. After further discussion Supervisor Dennis Krotzer made a motion to hire Sara Bell to work on our Intergovernmental Agreement, seconded by Christina Price. By Roll Call Vote – Voting Yes; Dennis Krotzer, David Wolf, James Zobl, and Christina Price. Voting No Larry Klug. Motion Carried by 4 to 1 vote.

Fire Board/Intergovernmental Agreement- Postponed

Water Contract with Lake Township – Postponed

Municipal Lights – Postponed

Trash Pile on Ruggles Cemetery Property – Clerk Price reported that she spoke with John Baird and he will pay half of the \$1000.00 cost of the survey to be completed in the next few weeks. She also reported that she gathered the rest of the fence information, after further discussion the Fence will be put on hold until the next fiscal year's budget. Clerk Price also reported that she has had the Maintenance Department burn the trash pile down and level it along with adding a t-post no dumping sign in the middle. She also plans to have the leaf and compost pile leveled this week with a no dumping t-post sign added.

Comcast Agreement Village –Clerk Price presented the current Comcast bill that the Village pays for and mentioned that this service will change.

Covid-19 Guidelines – Clerk Price reported that all meetings need to be held by VIA Zoom until January 15th and if you can work from home you should do so.

Hess Park Lights- Clerk Price reported that she worked with an AEP Salesman and the Township will be credited for the past three years for two poles that are no longer there. She also reported that lights need to be installed at the park for safety as the back parking lot does not have any, after further discussion more information needs to be gathered.

Municipal Building Outside Lights – After further discussion Supervisor Dennis Krotzer made a motion to approve Clerk Christina Price to purchase two LED Outside lights for the Municipal Building not to exceed \$500.00, seconded by James Zobl. By Roll Call Vote – Voting Yes; Dennis Krotzer, David Wolf, James Zobl, Larry Klug and Christina Price. Voting No, None. Motion Carried

New Business –

Tape Recorder – Postponed

Keys to all Buildings – Clerk Price reported that all buildings should be looked into being rekeys and there are many copies out there. Fire Chief Doug deBest also recommended for the Fire Station to be rekeyed as well. After further discussion more information is needed along with quotes.

BOR Resolutions – Resolution 2020-12 Adopting Federal Poverty Guidelines was presented by Supervisor Dennis Krotzer, seconded by David Wolf. By Roll Call Vote – Voting Yes; Dennis Krotzer, David Wolf, James Zobl, Larry Klug and Christina Price. Voting No, None. Motion Carried

Resolution 2020-13 To Accept Written Protest to the Board of Review was presented by Supervisor Dennis Krotzer, seconded by James Zobl. By Roll Call Vote – Voting Yes; Dennis Krotzer, David Wolf, James Zobl, Larry Klug and Christina Price. Voting No, None. Motion Carried

Resolution 2020-14 To Provide for Alternate Starting Dates for March Board of Review and To Provide Hearing Protests by Appointment was presented by Supervisor Dennis Krotzer, seconded by Larry Klug. By Roll Call Vote – Voting Yes; Dennis Krotzer, David Wolf, James Zobl, Larry Klug and Christina Price. Voting No, None. Motion Carried

2021 Michigan Association of Municipal Clerks renewal – After further discussion Supervisor Dennis Krotzer made a motion to approve the membership renewal of either \$60.00 or \$85.00, seconded by James Zobl. By Roll Call Vote – Voting Yes; Dennis Krotzer, David Wolf, James Zobl, Larry Klug and Christina Price. Voting No, None. Motion Carried

Treasurer Chair/Computer Screen – After further discussion the Computer Screen is postponed until further notice and Supervisor Dennis Krotzer made a motion to approve up to \$500 for a new Treasurer Chair, seconded by David Wolf. By Roll Call Vote – Voting Yes; Dennis Krotzer, David Wolf, James Zobl, Larry Klug and Christina Price. Voting No, None. Motion Carried

Rubbish Assessment – Clerk Price presented the Rubbish assessment for the Municipal Building and Hall/FD. She mentioned the confirmation of the portion of the Fire Department and it was decided that it is half. Clerk Price also reported that for the Municipal Buildings Rubbish that the Building Department should pay 10% moving forward. After further discussion Supervisor Dennis Krotzer made a motion to approve the request. David Wolf seconded. Vote – All yes. Motion Carried

Clerk Price also reported that the Building Department should pay 10% for all maintenance and utilizes moving forward. After further discussion more information is needed.

Budget Meeting Workshops – After further discussion the date will be picked at our next Board Meeting on January 18th.

Consent Agenda-

Minutes of the last Township Board Meeting, Special Meeting . After further Supervisor Dennis Krotzer made a motion to accept the consent agenda as presented. David Wolf Supported. Vote – All yes. Motion Carried.

Supervisors Comments –

Its been a long meeting

Audience Comments- None

Dennis Krotzer made a motion to adjourn the meeting, seconded by Christina Price. Vote – All yes. Motion Carried. Meeting was adjourned at 10.07pm

Christina Price,
Baroda Township Clerk