

Baroda-Lake Police Board
Minutes of meeting – Tuesday, May 12, 2020
Lake Charter Township PSB

Chairman Bob Clark called the meeting to order at 5:00 p.m.

Roll Call:

Bob Clark	Lake Charter Township	Present
Gloria Payne	Lake Charter Township	Present
Jim Stine	Lake Charter Township	Present
Jim Brow	Baroda Township	Absent
David Wolf	Baroda Township	Present

Others Present: Chief of Police; Shawn Martin, Elizabeth Roose, CPA of Hungerford Nichols, Matt Verstrate, Jamie Smith and Recording Secretary; Stacy Allen.

Amend/Set Agenda: To set agenda as presented

Motion to accept the agenda as presented.

Motion by Gloria Payne

Seconded by Jim Stine

Motion carried.

Minutes of Last Regular Meeting of March 12, 2020:

To accept the minutes of the last regular meeting of March 12, 2020.

Motion by Jim Stine

Seconded by Gloria Payne

Motion carried.

Agenda Items:

Audit – Hungerford Nichols – Elizabeth Roose: Elizabeth Roose of Hungerford Nichols gave the board a presentation on the results of the audit for April 1 to December 31, 2019. The fiscal year is changing to January 1 ending December 31. She stated that the accounts look good and the department is operating in the black.

To accept the audit report from Hungerford Nichols as presented.

Motion by Dave Wolf

Seconded by Gloria Payne

Motion carried.

Matt Verstrate: Chief Shawn Martin introduced Matt Verstrate and stated he would like to hire him as a reserve police officer and then move Matt to a part-time officer pending completion of the police academy.

Motion to hire Matt Verstrate as a reserve police officer and then a part-time officer pending his completion of the police academy.

Motion by Jim Stine

Seconded by Gloria Payne

Motion carried.

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Amended Police Agreement: Chairman Bob Clark stated that the amended police agreement stated that Baroda Township will pay all funds generated by their police millage to the department, which Lake Township will fund the remainder required to meet the annual operating expenses from its' general fund. When the amount generated by Baroda Township millage falls more than 5% out of line with the amount required based on the percentage of the number of calls, Baroda will make every effort to increase millage funding through a request to the taxpayers.

Motion to accept the amended police agreement as outlined and for approval by the respective boards.

Motion by Dave Wolf

Seconded by Jim Stine

Motion carried.

2020 Festivals: Chief Shawn Martin stated that several festivals have cancelled. St. Joe City has contacted Chief Martin and Baroda Fire Chief Larry Klug on jointly cancelling the fireworks. Chief Martin recommended cancelling all festivals until Labor Day. Chief stated we do not have enough manpower to cover the festivals, and that other departments will not assist since they have cancelled their respective festivals. Every festival has been cancelled so far except for the Baroda fireworks. The Chief stated he is concerned for the safety of his officers and the patrons during the Covid-19 pandemic. Motion to write a letter from the Police Board to Baroda Township only if Baroda Township decides to go forward with having the Baroda fireworks. Stating That we will not put our officers in harm's way.

Motion by Gloria Payne

Seconded by Dave Wolf

Motion Carried with 3 yes, 1 no (Stine).

Finance Report:

Bills: To approve the bills as presented.

Motion by Dave Wolf

Seconded by Jim Stine

Motion carried.

Bookkeeper's Report:

General Fund Balance: \$448,079.65 as of April 30th

Drug Fund Balance: \$93,765.53 as of November 1st

Chief's Report:

Civil Forfeiture: Chief Shawn Martin gave a brief update on civil forfeitures. Stating that he has only one forfeiture.

Officer Training: Chief Shawn Martin gave an updated sheet of the officer's trainings and upcoming trainings for 2020. Chief Martin stated that all officers have done Covid-19 training.

Substantial Calls for Service: Chief Shawn Martin gave a brief update on the substantial calls for service stating that the biggest one listed is the shooting that happened in Baroda Village.

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Vehicle Report: Chief Shawn Martin gave an update on the vehicles. No major issues with the vehicles

Calls for Service: We are currently at 827 calls for service. Our call volume is down but the bigger calls are up, such as domestic violence, assaults, child abuse, and child custody complaints.

Public Comment: None

Next meeting Thursday, July 14, 2020 @ Lake Charter Township PSB @ 5:00 pm

Adjournment: Adjournment of meeting.

Motion by Gloria Payne

Seconded by Jim Stine

Motion Carried.

The meeting was adjourned at 5:57 p.m.

Respectfully submitted

Stacy Allen