

Baroda-Lake Police Board  
Minutes of meeting – Tuesday, November 10, 2020  
Lake Charter Township PSB

Chairman Bob Clark called the meeting to order at 5:02 p.m.

**Roll Call:**

Bob Clark	Lake Charter Township	Present
Gloria Payne	Lake Charter Township	Present
Jim Stine	Lake Charter Township	Absent
Jim Brow	Baroda Township	Absent
David Wolf	Baroda Township	Present

**Others Present:** Chief of Police; Shawn Martin, Dennis Krotzer, Zach Carson, John Wilk, Jamie Smith and Recording Secretary; Stacy Allen.

Chairperson Bob Clark acknowledge that the police board gave Jim Brow a plaque for his years of service on the police board. Acknowledge Jim Stine for his 8 years of service on the police board.

**Amend/Set Agenda:** The agenda has been updated, under the Agenda Items c. Email Exchange Server has been added.

Motion to accept the updated agenda as presented.

Motion by Dave Wolf

Seconded by Gloria Payne

Motion carried.

**Minutes of Last Regular Meeting of September 8, 2020:**

To accept the minutes of the last regular meeting of September 8, 2020.

Motion by Gloria Payne

Seconded by Dave Wolf

Motion carried.

**Finance Report:**

**Bills:** To approve the general fund bills as presented.

Motion by Dave Wolf

Seconded by Gloria Payne

Motion carried.

**Bookkeeper's Report:**

General Fund Balance: \$603,443.64 as of November 1<sup>st</sup>

Drug Fund Balance: \$94,542.45 as of November 1<sup>st</sup>

Motion to amend the 2020 general fund as recommended: Revenue add line item CARES Grant for \$39,443.00.

Reimburse for services from \$6,000.00 to \$2,000.00.

Miscellaneous revenue from \$2,000.00 to \$27,500.00.

Baroda-Lake Police Board  
Minutes of meeting – Tuesday, November 10, 2020  
Lake Charter Township PSB

Sale of fixed assets from \$8,000.00 to zero.  
Legal services from \$2,000.00 to zero.  
Health insurance from \$42,000.00 to \$17,500.00.  
Education & training from \$9,000.00 to \$3,000.00.  
Capital Outlay from \$58,000.00 to \$7,500.00.  
Motion by Dave Wolf  
Seconded by Gloria Payne  
Motion carried.

Motion to amend the 2020 drug fund as recommended under revenue vehicle storage and towing fee from \$1,000.00 to \$150.00.  
Drug forfeitures from \$3,000.00 to \$800.00.  
Drug fund miscellaneous income from \$200.00 to zero.  
Towing/storage from \$500.00 to \$150.00.  
Miscellaneous expense from \$6,000.00 to zero.  
Prosecutor admin fee from \$1,000.00 to \$80.00.  
Motion by Dave Wolf  
Seconded by Gloria Payne  
Motion carried.

Motion to approve the proposed 2021 drug fund budget as presented.  
Motion by Bob Clark  
Seconded by Dave Wolf  
Motion carried.

Motion to approve the proposed 2021 general fund budget as presented.  
Motion by Gloria Payne  
Seconded by Dave Wolf  
Motion carried.

**Agenda Items:**

**MERS Agreement:** Chief Shawn Martin stated that the MERS agreement needs to be approved by the board. Motion to approve the MERS Agreement.  
Motion by Dave Wolf  
Seconded by Gloria Payne  
Motion carried.

**Multi Printers in Cars:** Chief Shawn Martin presented a quote from EVC, LLC for 5 multi printers for the squad cars for the officers. This would help by letting the officers print LEIN work, search warrants in their vehicles as well as tickets.  
Motion to purchase 5 multi printers from ECV, LLC for \$2,717.00.

Baroda-Lake Police Board  
Minutes of meeting – Tuesday, November 10, 2020  
Lake Charter Township PSB

Motion by Gloria Payne  
Seconded by Dave Wolf  
Motion Carried.

**Email Exchange Server:** Chief Shawn Martin presented a quote from Kevin Kramp, for email exchange server account instead of using Hotmail.

Motion to purchase he email exchange server from Kevin Kramp for \$1,663.99.

Motion by Dave Wolf  
Seconded by Gloria Payne  
Motion Carried.

**Chief's Report:**

**Officer Training:** Chief Shawn Martin gave an updated sheet of the officer's trainings. He stated that he has the training planned out for 2021.

**Substantial Calls for Service:** Chief Shawn Martin gave a brief update on the substantial calls for service.

**Vehicle Report:** Chief Shawn Martin gave an update on the vehicles. Had to replace the battery junction module in one of the police cars.

**Calls for Service:** We are currently at 2046 calls for service.

**Public Comment:** None

**Next meeting Thursday, January 12, 2021 @ Lake Charter Township PSB @ 5:00 pm**

**Adjournment:** Adjournment of meeting.

Motion by Gloria Payne  
Seconded by Dave Wolf  
Motion Carried.

The meeting was adjourned at 6:30 p.m.

Respectfully submitted

Stacy Allen