

Baroda Township
General Appropriations Act
2017-2018 Fiscal Year
Resolution 2018-0

The Baroda Township Board resolves:

SECTION 1: This resolution shall be known as the Baroda Township 2017-2018 Fiscal Year General Appropriations Act.

SECTION 2: Public Hearing on the Budget – Pursuant to MCLA 141.412 and .413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on March 13, 2017 and a public hearing on the proposed budget was held on March 20, 2017.

SECTION 3: Millage Levy – The Baroda Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an allocated millage not to exceed 5.9943 for Township operations.

SECTION 4: Adoption of budget by Activity/Department – The Baroda Township Board adopts the 2017- 2018 fiscal year budgets for the various funds by Activity/Department. Township officials responsible for the expenditures authorized in the budget may expend Township funds up to, but not to exceed, the total appropriation authorized for each Activity/Department.

SECTION 5: Payment of Bills – Pursuant to MCLA 41.75, all claims (bills) against the Township shall be approved by the Baroda Township Board prior to being paid. The Township Clerk and Treasurer may pay certain bills prior to approval by the Township board to avoid late penalties, service charges and interest (primarily utilities) and payroll in accordance with the approved salaries and hourly rates adopted in this appropriations act. The Baroda Township Board shall receive a list of claims (bills) paid prior to approval at the next Board meeting.

SECTION 6: Authorized salary, hourly and per diem rates – Included in the various Activities/Departments are amounts of the salary, hourly and per diem rates for the officials and employees of the Township as follows:

Township Trustees	\$ 3,250.00 annually
Township Supervisor	\$ 24,000.00 annually
Township Clerk	\$ 25,500.00 annually
Township Treasurer	\$ 12,000.00 annually
Assessor	\$ 16,170.00 annually plus 80% of Lot Split Fees.
Cemetery Sexton	\$ 15.00 per hour
Maintenance Workers	\$ 12.00 per hour
Election Workers	\$ 10.00 per hour and election day meals plus \$25 for training
Election Chairman	\$11.00 per hour and election day meals plus \$25 for training

Planning Commission Chairperson	\$ 237.50 quarterly \$ 40.00 per meeting
Planning Commission Secretary	\$ 187.50 quarterly \$ 40.00 per meeting
Planning Commissioners	\$ 40.00 per meeting
Board of Review	\$ 40.00 per meeting, \$50 per half-day, \$100 per whole day
Zoning Board of Appeals	\$ 40.00 per meeting
All other Committees/ Boards	\$ 40.00 per meeting
Fire Chief	\$ 6,000 annually plus fire Pay
Assistant Fire Chief	\$ 2,500 annually plus fire pay
Fire Training Officer	\$ 2,000 annually plus fire pay
Captain	\$ 700.00 annually plus fire pay
Lieutenant	\$ 600.00 annually plus fire pay
Safety Lieutenant	\$ 600.00 annually plus fire pay
Sergeant	\$ 300.00 annually plus fire pay
Secretary/Treasurer	\$ 300.00 annually plus fire pay
Fire Runs	\$ 40 First 2 hours
Additional Fire Time	\$ 15 per hour
Fire Training Meetings	\$ 15 per hour
Fire School	\$ 12 per hour plus tuition
Fire Reports	\$ 10 each
Fire Work Days	\$ 12.00 per hour
Special Training	\$ 12.00 per hour

SECTION 7: Estimated Revenues and Expenditures – Estimated total revenues and expenditures for the various funds of the Baroda Township are:

FUND	Millage Rate	Tax Levy	REVENUE	EXPENDITURES
General	.9939 mil	\$88,953.09	\$ 311,939.74	\$ 311,718.48
Fire Maintenance	1.4891mil	\$133,276.74	\$ 133,516.74	\$ 133,201.00
Fire Equipment	.9909 mil	\$88,584.66	\$ 88,754.66	\$ 25,136.62
Rubbish			\$ 194,500.00	\$ 187,075.00
Building			\$ 21,105.00	\$ 19,545.00
Water			\$ 6,688.40	\$ 17,000
Police	1.9818 mills	\$177,376.21	\$ 177,446.21	\$ 180,000.00
Library	.4963 mil	\$44,415.19	\$ 44,415.69	\$ 44,415.19

SECTION 8: Specific Appropriations – There are no specific appropriations.

SECTION 9: Periodic Financial Reports – The Township Clerk shall provide the Township Board at each Board meeting a report of fiscal year to date revenues and expenditures compared to the budgeted amounts in the various funds of the township.

SECTION 10: Budget Monitoring – Whenever it appears to the Township Treasurer, Clerk, Supervisor or Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures will exceed an appropriation, the Township Clerk or Treasurer or Supervisor shall present to the Township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both.

BARODA TOWNSHIP GENERAL FUND

REVENUE	(1.0 Mil)
TOTAL PROPERTY TAX	116,599.74
STATE SHARED REVENUES	148,000.00
TOTAL PLANNING and ZONING FEES	1210.00
TOTAL OTHER REVENUES	46130.00
TOTAL REVENUES	311,939.74
EXPENSES	
TOWNSHIP BOARD	40,950.00
SUPERVISOR	34,988.08
CLERK	38,718.00
DEPUTY CLERK	200.00
BOARD OF REVIEW	1,875.00
TREASURER	12,660.00
DEPUTY TREASURER	200.00
ASSESSOR	17,870.00
ELECTIONS	800.00
MUNICIPAL BUILDING	41,903.00
CEMETERIES	38,024.20
ORDINANCE ENFORCEMENT OFFICER	500.00
ZONING ADMINISTRATOR	588.00
DRAINS	24,000.00
STREETS	1700.00
PLANNING COMMISSION	6140.00
ZONING BOARD OF APPEALS	520.00
HALL	7065.00
PARK	16,417.20
TOTAL DISBURSEMENTS	311,718.48
Beginning Fund Balance	97,130.80
Plus Income	311,939.74
Less Expenses	311,718.48
	97,352.06

BARODA TOWNSHIP LIBRARY FUND

(.50 mil)

Beginning Fund Balance	4,121.48
REVENUE Taxes Levied	44,415.19
EXPENSES	44,415.19
LIBRARY FUND ENDING BALANCE	4,121.48

BARODA TOWNSHIP FIRE MAINTENANCE FUND

Beginning Fund Balance	
REVENUE	(1.5 mills)
Current Taxes Levied	132,340.50
IFT Taxes	916.40

Misc.	19.84
Interest from Checking	40.00
Interest from Savings	0.00
Trans from Revolving Fund	0.00
Grant Income	0.00
Emergency Vehicle Runs	0.00
Contributions from other units	0.00
Training Fees	200.00
TOTAL REVENUE	133,516.74

EXPENSES

Salaries – Fire Chief	6,000.00
Assistant Chief Salary	2,500.00
Captain Salary	700.00
Captain Salary	700.00
Lieutenant Salary	600.00
Lieutenant Salary Safety	600.00
Sergeant Salary Auxiliary	300.00
Secretary/Treasurer Salary	300.00
Training Officer Salary	2000.00
Training Meetings	15,000.00
Training Invoice	500.00
Add'l Fire Time	1200.00
Special Training, Fire School	2,000.00
Work Day Detail	2,500.00
Fire Runs	17,000.00
Fire Reports	500.00
Employer FICA	4,200.00
Employer Share Pension	700.00
Fire Board Meetings	960.00
Supplies	3,000.00
Firefighter Gear	5,000.00
Gas & Oil	2,500.00
Audit	4,000.00
911 Service Contract	300.00
Ambulance Service	26,021.00
Education & Training	2,400.00
Janitor	1,000.00
Worker's Comp. Insurance	2,800.00
Medical Services	0.00
Grant Disbursement	0.00
Rubbish Fee	180.00
Telephone	600.00
County Radio Fee	1,800.00
Mileage	600.00
Heat	2,000.00
Water	450.00
Sewer	200.00
Repairs & Maintenance	4,000.00
Hydrant Rental	2,400.00
Transfer to Other Funds	0.00
Misc.	100.00

Memberships & Dues	50.00
Insurances	12,530.00
Capital Outlay	
TOTAL EXPENSES	138,591.00

Beginning Fund Balance	172,759.00
Revenue	133,516.74
Expenses	133,201.00
Fire Maintenance Ending Fund Balance	173,074.74

BARODA TOWNSHIP FIRE EQUIPMENT FUND

REVENUE	(0.9981 mills)
Current Taxes Levied	88,061.70
IFT/CFT Tax	622.96
Misc. Revenue	0.00
Interest on Checking	70.00
Interest in Savings	0.00
Grant Income	0.00
Due From Rubbish Fund	0.00
Sale of Fixed Assets	0.00
Transfer from Other Funds	0.00
TOTAL REVENUE	88,754.66
EXPENSES	
Equipment	25,136.62
Grant Disbursement	
Transfer to Other Funds	0.00
Audit	1,200.00
Misc.	20.00
TOTAL EXPENSES	26,356.62
Beginning Fund Balance	87,261.00
Total Revenue	88,700.00
Total Expense	-26,356.6
FIRE EQUIPMENT ENDING FUND BALANCE	149,604.40

BARODA POLICE FUND

(1.9962 mills)

REVENUE	
From Gen Fund	0.00
Voted Taxes Levied	176,130.07
IFT Taxes/CFT	1,246.14
Liquor License Fees	0.00
Ordinance Fines	0.00
Transfer from Savings	0.00

Interest on Checking	70.00
TOTAL REVENUE	177,446.21
EXPENSES	
Audit	1,000.00
Police Fund Contribution	180,000.00
To Other Funds	0.00
Legal Fees	0.00
Misc. Expense	0.00
TOTAL EXPENSES	181,000.00
Beginning Fund Balance	211,550.00
Total Revenue	177,446.21
Total Expense	-181,000.00
BARODA POLICE ENDING BALANCE	207,996.21

RUBBISH FUND	
REVENUE	(\$180 per unit)
From General Fund	0.00
Current Assessment Collection	193,140.00
Interest on Checking	60.00
Yard Waste Bag Sales	400.00
Transfer From Other Funds	0.00
Trans from Savings	0.00
TOTAL RUBBISH REVENUE	194500.00
EXPENSES	
Wages	0.00
Recycling Per Diem	0.00
Audit	1,000.00
Contracted Services	186,075.00
Rubbish Legal Fees	0.00
Printing & Publishing	0.00
Rubbish Misc.	0.00
Due To Other funds	0.00
TOTAL RUBBISH EXPENSES	187,275.00
Beginning Fund Balance	191,554.59
Total Revenue	194,500.00
Total Expense	-187,075.00
RUBBISH FUND ENDING FUND BALANCE	198,979.59

BUILDING FUND	
REVENUE	
Building Permit Fees	4,500.00
Electrical Permits	7,500.00
Mechanical Permits	6,000.00
Plumbing Permits	3,000.00

Interest on Checking	5.00
Rental Inspection	100.00
Misc. Revenue	0.00
Transfer from Gen Fund	0.00
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TOTAL BUILDING REVENUE	21,105.00
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EXPENSES	
Due To General Fund	0.00
FICA Expense	0.00
Employer Share Pension	0.00
Audit	1,600.00
Building Inspector Contract	3,600.00
Building Department Supplies	100.00
Building Dept. Dues	135.00
Building Inspector Misc.	0.00
Electrical Inspector Contract	6375.00
Electrical Inspector Mileage	0.00
Electrical Inspector Misc.	0.00
Mechanical Inspector Contract	5,200.00
Plumbing Inspector Contract	2,400.00
Plumbing Inspector Misc.	0.00
TOTAL BUILDING EXPENSES	19,410.00
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Beginning Balance	12,346.23
Total Revenues	21,105.00
Total Expenses	-19,410.00
BUILDING ENDING FUND BALANCE	13,906.23
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WATER FUND	
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REVENUE	
Metered Water Sales	0.00
Misc. Income	0.00
Int. From Spec. Assessment	0.00
Int. from Checking	100.00
Interest from Savings	0.00
Special Assessments	0.00
Transfer from Other Funds	6688.40
WATER FUND TOTAL REVENUE	6,788.40
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EXPENSES	
Audit	1,000.00
Repair & Maintenance	0.00
Misc.	0.00
Bond Payments	0.00
Gen fund – Miller Rd	0.00
Miller Rd. Interest	0.00
Bond Interest	0.00
Admin. Fee (Bonds)	0.00
Water Depreciation	16,000.00
TOTAL EXPENSES	17,000.00
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Beginning Fund Balance	192,919.88
Total Revenue	6,788.40.00
Total Expenses	-17,000.00
WATER ENDING FUND BALANCE	182,708.28

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SECTION 11: Adoption – Motion made by, *David Wolf*
Seconded by, *Brenda Troxell* to adopt the foregoing resolution and General Appropriations Act. Upon roll call vote, the following voted:

	Yes	No	Absent
Jim Brow			
Brenda Troxell			
David Wolf			
Wendie Shafer			
John Harner			

The Township Supervisor declared the motion carried and the resolution adopted on the 19st day of March, 2018.

Wendie Shafer, Clerk
Baroda Township



9091 First Street, P.O. Box 215
Baroda MI 49101
Phone (269) 422-2300
Fax (269) 422-2407

BARODA TOWNSHIP GENERAL APPROPRIATIONS ACT
2017-18
Resolution 2017-05

CERTIFICATE OF ADOPTION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Baroda Township Board, County of Berrien, State of Michigan, at a regular meeting held on March 20, 2017 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and the minutes of said meeting were kept and will be or have been made available as required by said Act.

Wendie Shafer, Clerk
Baroda Township