

Baroda Township
General Appropriations Act
2019-2020 Fiscal Year
Resolution 2019-09

The Baroda Township Board resolves:

SECTION 1: This resolution shall be known as the Baroda Township 2019-2020 Fiscal Year General Appropriations Act.

SECTION 2: Public Hearing on the Budget – Pursuant to MCLA 141.412 and .413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on March 07, 2019 and a public hearing on the proposed budget was held on March 18, 2019.

SECTION 3: Millage Levy – The Baroda Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an allocated millage not to exceed 5.9639 for Township operations.

SECTION 4: Adoption of budget by Activity/Department – The Baroda Township Board adopts the 2019- 2020 fiscal year budgets for the various funds by Activity/Department. Township officials responsible for the expenditures authorized in the budget may expend Township funds up to, but not to exceed, the total appropriation authorized for each Activity/Department.

SECTION 5: Payment of Bills – Pursuant to MCLA 41.75, all claims (bills) against the Township shall be approved by the Baroda Township Board prior to being paid. The Township Clerk and Treasurer may pay certain bills prior to approval by the Township board to avoid late penalties, service charges and interest (primarily utilities) and payroll in accordance with the approved salaries and hourly rates adopted in this appropriations act. The Baroda Township Board shall receive a list of claims (bills) paid prior to approval at the next Board meeting.

SECTION 6: Authorized salary, hourly and per diem rates – Included in the various Activities/Departments are amounts of the salary, hourly and per diem rates for the officials and employees of the Township as follows:

Township Trustees	\$ 3,600.00 annually
Township Supervisor	\$ 28,000.00 annually
Township Clerk	\$ 29,500.00 annually
Township Treasurer	\$ 16,000.00 annually
Assessor	\$ 16,170.00 annually plus 80% of Lot Split Fees.
Cemetery Sexton	\$ 15.00 per hour
Maintenance Workers	\$ 12.00 per hour
Election Workers	\$ 10.00 per hour and election day meals plus \$25 for training
Election Chairman	\$11.00 per hour and election day meals plus \$25 for training

Planning Commission Chairperson	\$ 237.50 quarterly \$ 40.00 per meeting
Planning Commission Secretary	\$ 187.50 quarterly \$ 40.00 per meeting
Planning Commissioners	\$ 40.00 per meeting
Board of Review	\$ 40.00 per meeting, \$50 per half-day, \$100 per whole day
Zoning Board of Appeals	\$ 40.00 per meeting
All other Committees/ Boards	\$ 40.00 per meeting
Fire Chief	\$ 6,000 annually plus fire Pay
Assistant Fire Chief	\$ 2,500 annually plus fire pay
Fire Training Officer	\$ 2,000 annually plus fire pay
Captain	\$ 700.00 annually plus fire pay
Lieutenant	\$ 600.00 annually plus fire pay
Safety Lieutenant	\$ 600.00 annually plus fire pay
Sergeant	\$ 300.00 annually plus fire pay
Secretary/Treasurer	\$ 300.00 annually plus fire pay
Fire Runs	\$ 40 First 2 hours
Additional Fire Time	\$ 15 per hour
Fire Training Meetings	\$ 15 per hour
Fire School	\$ 12 per hour plus tuition
Fire Reports	\$ 10 each
Fire Work Days	\$ 12.00 per hour
Special Training	\$ 12.00 per hour
County Meetings	\$ 20.00 Per meeting

SECTION 7: Estimated Revenues and Expenditures – Estimated total revenues and expenditures for the various funds of the Baroda Township are:

FUND	Millage Rate	Tax Levy	REVENUE	EXPENDITURES
General	.9824 mil	\$94,291.26	\$ 314,197.87	\$ 313,760.40
Fire Maintenance	1.4827mil	\$142,312.30	\$ 142,792.13	\$ 142,790.00
Fire Equipment	.9993 mil	\$100,097.88	\$ 103,655.22	\$ 13,920.00
Rubbish			\$213,888.00	\$198,771.52
Building			\$34,910.00	\$29,930.00
Water			\$6,688.40	\$ 19,500.00
Police	1.9986 mills	\$200,195.76	\$ 201,100.47	\$ 188,200.00
Library	.4942 mil	\$47,429.96	\$ 47,429.96	\$ 47,429.96

SECTION 8: Specific Appropriations – There are no specific appropriations.

SECTION 9: Periodic Financial Reports – The Township Clerk shall provide the Township Board at each Board meeting a report of fiscal year to date revenues and expenditures compared to the budgeted amounts in the various funds of the township.

SECTION 10: Budget Monitoring – Whenever it appears to the Township Treasurer, Clerk, Supervisor or Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures will exceed an appropriation, the Township Clerk or Treasurer or Supervisor shall present to the Township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both.

BARODA TOWNSHIP GENERAL FUND

REVENUE	(1.0 Mil)
TOTAL PROPERTY TAX	93,819.57
STATE SHARED REVENUES	148,000.00
TOTAL PLANNING and ZONING FEES	1210.00
TOTAL OTHER REVENUES	71,168.30
TOTAL REVENUES	314,197.87
EXPENSES	
TOWNSHIP BOARD	43,950.00
SUPERVISOR	28,175.00
CLERK	29,585.00
DEPUTY CLERK	5,000.00
BOARD OF REVIEW	1,875.00
TREASURER	16,060.00
DEPUTY TREASURER	200.00
ASSESSOR	17,870.00
ELECTIONS	3,600.00
MUNICIPAL BUILDING	27,234.00
CEMETERIES	35,800.00
ORDINANCE ENFORCEMENT OFFICER	500.00
ZONING ADMINISTRATOR	588.00
DRAINS	35,000.00
STREETS	9,100.00
PLANNING COMMISSION	12,390.00
ZONING BOARD OF APPEALS	640.00
HALL	7,642.00
PARK	24,871.40
TOTAL DISBURSEMENTS	313,760.40
Beginning Fund Balance	140,568.13
Plus Income	314,197.87
Less Expenses	313,760.40
	141,005.60

BARODA TOWNSHIP LIBRARY FUND

(.50 mil)

Beginning Fund Balance	4,121.48
REVENUE Taxes Levied	47,429.96
EXPENSES	47,429.96
LIBRARY FUND ENDING BALANCE	4,121.48

BARODA TOWNSHIP FIRE MAINTENANCE FUND

Beginning Fund Balance

REVENUE

(1.5 mills)

Current Taxes Levied

141,601.53

IFT Taxes	980.60
Misc.	0.00
Interest from Checking	10.00
Interest from Savings	0.00
Trans from Revolving Fund	0.00
Grant Income	0.00
Emergency Vehicle Runs	0.00
Contributions from other units	0.00
Training Fees	200.00
TOTAL REVENUE	142,792.13

EXPENSES

Salaries – Fire Chief	6,000.00
Assistant Chief Salary	2,500.00
Captain Salary	700.00
Captain Salary	700.00
Lieutenant Salary	600.00
Lieutenant Salary Safety	600.00
Sergeant Salary Auxiliary	300.00
Sergeant Salary Auxiliary Secretary/Treasurer	300.00
Training Officer Salary	2000.00
Training Meetings	12,000.00
Training Invoice	650.00
Add'l Fire Time	1200.00
Special Training, Fire School	4,000.00
Work Day Detail	2,500.00
Fire Runs	17,000.00
.Fire Reports	500.00
Employer FICA	4,200.00
Employer Share Pension	700.00
Fire Board Meetings	960.00
Supplies	4,000.00
Gas & Oil	2,500.00
Audit	4,000.00
911 Service Contract	300.00
Ambulance Service	28,290.00
Education & Training	1,500.00
Janitor	950.00
Worker's Comp. Insurance	3,600.00
Medical Services	0.00
Grant Disbursement	0.00
Rubbish Fee	180.00
Telephone	600.00
County Radio Fee	1,800.00
Mileage	900.00
Heat	2,000.00
Water	1000.00
Sewer	600.00
Repairs & Maintenance	8,200.00
Hydrant Rental	2,400.00
Transfer to Other Funds	0.00

Misc.	400.00
Memberships & Dues	50.00
Insurances	14,210.00
Capital Outlay	
TOTAL EXPENSES	142,790.00

Beginning Fund Balance	173,240.56
Revenue	142,792.13
Expenses	142,790.00
Fire Maintenance Ending Fund Balance	173,242.69

BARODA TOWNSHIP FIRE EQUIPMENT FUND

REVENUE	(0.9993 mills)
Current Taxes Levied	100,097.88
IFT/CFT Tax	647.77
Misc. Revenue	0.00
Interest on Checking	10.00
Interest in Savings	0.00
Grant Income	3,400.00
Due From Rubbish Fund	0.00
Sale of Fixed Assets	0.00
Transfer from Other Funds	0.00
TOTAL REVENUE	104,155.65
EXPENSES	
Supplies	1,000.00
Equipment	0.00
Fire Fighter Gear	6,840.00
Grant Disbursement	5,080.00
Transfer to Other Funds	0.00
Audit	1,000.00
Misc.	0.00
TOTAL EXPENSES	13,920.00
Beginning Fund Balance	272,133.89
Total Revenue	97,590.57
Total Expense	13,920.00
FIRE EQUIPMENT ENDING FUND BALANCE	355,804.46

BARODA POLICE FUND

(1.9986 mills)

REVENUE	
From Gen Fund	0.00
Voted Taxes Levied	200,195.76
IFT Taxes/CFT	1,295.61

Liquor License Fees	500.00
Ordinance Fines	0.00
Transfer from Savings	0.00
Interest on Checking	50.00
TOTAL REVENUE	202,041.37

EXPENSES	
Audit	1,200.00
Police Fund Contribution	187,000.00
To Other Funds	0.00
Legal Fees	0.00
Misc. Expense	0.00
TOTAL EXPENSES	188,200.00
Beginning Fund Balance	213,094.75
Total Revenue	188,927.38
Total Expense	188,200.00
BARODA POLICE ENDING BALANCE	213,822.13

RUBBISH FUND

REVENUE	(\$180 per unit)
From General Fund	0.00
Current Assessment Collection	213,888.00
Interest on Checking	10.00
Yard Waste Bag Sales	100.00
Transfer From Other Funds	0.00
Trans from Savings	0.00
TOTAL RUBBISH REVENUE	213,998.00

EXPENSES	
Wages	0.00
Recycling Per Diem	0.00
Audit	1,200.00
Contracted Services	197,471.52
Rubbish Legal Fees	0.00
Printing & Publishing	0.00
Rubbish Misc.	100.00
Due To Other funds	0.00
TOTAL RUBBISH EXPENSES	198,771.52
Beginning Fund Balance	191,682.48
Total Revenue	213,998.00
Total Expense	198,771.52
RUBBISH FUND ENDING FUND BALANCE	206,908.96

BUILDING FUND

REVENUE	
Building Permit Fees	12,500.00
Electrical Permits	7,500.00
Mechanical Permits	9,900.00

Plumbing Permits	5,000.00
Interest on Checking	10.00
Rental Inspection	0.00
Misc. Revenue	0.00
Transfer from Gen Fund	0.00
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TOTAL BUILDING REVENUE	34,910.00
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EXPENSES	
Due To General Fund	0.00
FICA Expense	0.00
Employer Share Pension	0.00
Audit	1,675.00
Building Inspector Contract	10,000.00
Building Department Supplies	100.00
Building Dept. Dues	135.00
Building Inspector Misc.	0.00
Electrical Inspector Contract	6,000.00
Electrical Inspector Mileage	0.00
Electrical Inspector Misc.	0.00
Mechanical Inspector Contract	7,920.00
Plumbing Inspector Contract	4,000.00
Plumbing Inspector Misc.	100.00
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TOTAL BUILDING EXPENSES	29,930.00
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Beginning Balance	6,836.00
Total Revenues	34,910.00
Total Expenses	29,930.00
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BUILDING ENDING FUND BALANCE	11,816.00
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WATER FUND

REVENUE	
Metered Water Sales	0.00
Misc. Income	0.00
Int. From Spec. Assessment	0.00
Int. from Checking	75.00
Interest from Savings	0.00
Special Assessments	0.00
Transfer from Other Funds	6,688.40
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WATER FUND TOTAL REVENUE	6,763.40
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EXPENSES	
Audit	1,000.00
Repair & Maintenance	1,500.00
Misc.	0.00
Bond Payments	0.00
Gen fund – Miller Rd	0.00
Miller Rd. Interest	0.00
Bond Interest	0.00
Admin. Fee (Bonds)	0.00
Water Depreciation	0.00

TOTAL EXPENSES	2,500.00
Beginning Fund Balance	182,727.25
Total Revenue	6,763.40
Total Expenses	2,500.00
WATER ENDING FUND BALANCE	186,990.65

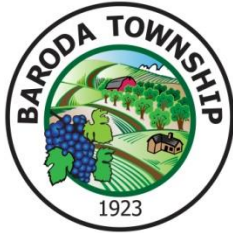
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SECTION 11: Adoption – Motion made by, Brenda Troxell
Seconded by, Christina Price to adopt the foregoing resolution and General Appropriations Act. Upon roll call vote, the following voted:

	Yes	No	Absent
Jim Brow			
Brenda Troxell	x		
David Wolf	x		
Christina Price	x		
John Harner	x		

The Township Supervisor declared the motion carried and the resolution adopted on the 18th day of March, 2019.

Christina Price, Clerk
Baroda Township



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Fax (269) 422-2407

BARODA TOWNSHIP GENERAL APPROPRIATIONS ACT
2019-20
Resolution 2019-09

CERTIFICATE OF ADOPTION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Baroda Township Board, County of Berrien, State of Michigan, at a regular meeting held on March 20, 2017 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and the minutes of said meeting were kept and will be or have been made available as required by said Act.

Christina Price, Clerk
Baroda Township