

Baroda Township
General Appropriations Act
2020-2021 Fiscal Year
Resolution 2020-05

The Baroda Township Board resolves:

SECTION 1: This resolution shall be known as the Baroda Township 2020-2021 Fiscal Year General Appropriations Act.

SECTION 2: Public Hearing on the Budget – Pursuant to MCLA 141.412 and .413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on March 5th, 2020 and a public hearing on the proposed budget was held on March 16th, 2020.

SECTION 3: Millage Levy – The Baroda Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an allocated millage not to exceed 5.9550 for Township operations.

SECTION 4: Adoption of budget by Activity/Department – The Baroda Township Board adopts the 2020- 2021 fiscal year budgets for the various funds by Activity/Department. Township officials responsible for the expenditures authorized in the budget may expend Township funds up to, but not to exceed, the total appropriation authorized for each Activity/Department.

SECTION 5: Payment of Bills – Pursuant to MCLA 41.75, all claims (bills) against the Township shall be approved by the Baroda Township Board prior to being paid. The Township Clerk and Treasurer may pay certain bills prior to approval by the Township board to avoid late penalties, service charges and interest (primarily utilities) and payroll in accordance with the approved salaries and hourly rates adopted in this appropriations act. The Baroda Township Board shall receive a list of claims (bills) paid prior to approval at the next Board meeting.

SECTION 6: Authorized salary, hourly and per diem rates – Included in the various Activities/Departments are amounts of the salary, hourly and per diem rates for the officials and employees of the Township as follows:

Township Trustees	\$ 7,200.00 annually
Township Supervisor	\$ 16,500.00 annually
Township Clerk	\$ 30,000.00 annually
Township Treasurer	\$ 16,500.00 annually
Assessor	\$ 16,170.00 annually plus 80% of Lot Split Fees.
Cemetery Sexton	\$ 16.00 per hour
Maintenance Workers	\$ 12.00 per hour
Election Workers	\$ 10.00 per hour and election day meals plus \$25 for training
Election Chairman	\$11.00 per hour and election day meals plus \$25 for training

Planning Commission Chairperson	\$ 237.50 quarterly \$ 40.00 per meeting
Planning Commission Secretary	\$ 187.50 quarterly \$ 40.00 per meeting
Planning Commissioners	\$ 40.00 per meeting
Board of Review	\$ 40.00 per meeting, \$50 per half-day, \$100 per whole day
Zoning Board of Appeals	\$ 40.00 per meeting
All other Committees/ Boards	\$ 40.00 per meeting
Fire Chief	\$ 6,000 annually plus fire Pay
Deputy Fire Chief	\$ 4,800 annually plus fire pay
Assistant Fire Chief	\$ 2,500 annually plus fire pay
Fire Training Officer	\$ 1,200.00 annually plus fire pay
Captain	\$ 720.00 annually plus fire pay
Lieutenant	\$ 600.00 annually plus fire pay
Safety Lieutenant	\$ 600.00 annually plus fire pay
Lieutenant	\$ 600.00 annually plus fire pay
Records Officer	\$ 300.00 annually plus fire pay
Fire Runs	\$ 40 First 2 hours
Additional Fire Time	\$ 15 per hour
Fire Training Meetings	\$ 15 per hour
Engineer	\$ 300.00
Equipment Specialist	\$ 300.00
EMS Office	\$120.00
Fire School	\$ 12 per hour plus tuition
Fire Work Days	\$ 12.00 per hour
Special Training	\$ 12.00 per hour
County Meetings	\$ 20.00 Per meeting

SECTION 7: Estimated Revenues and Expenditures – Estimated total revenues and expenditures for the various funds of the Baroda Township are:

FUND	Millage Rate	Tax Levy	REVENUE	EXPENDITURES
General	.9817 mil	\$98,000.73	\$ 325,415.67	\$ 320,310.40
Fire Maintenance	1.4816mil	\$147,908.21	\$ 149,161.85	\$ 146,570.15
Fire Equipment	.9993 mil	\$99,757.71	\$ 100,474.57	\$ 92,683.00
Rubbish			\$215,582.00	\$201,600.00
Building			\$27,030.00	\$25,835.00
Water			\$7,705.55	\$ 1,000.00
Road Fund			\$5,005.00	\$1,800.00
Police	1.9986 mills	\$199,522.21	\$ 202,026.10	\$ 196,000.00
Library	.4938 mil	\$49,291.63	\$ 49,626.09	\$ 49,626.09

SECTION 8: Specific Appropriations – There are no specific appropriations.

SECTION 9: Periodic Financial Reports – The Township Clerk shall provide the Township Board at each Board meeting a report of fiscal year to date revenues and expenditures compared to the budgeted amounts in the various funds of the township.

SECTION 10: Budget Monitoring – Whenever it appears to the Township Treasurer, Clerk, Supervisor or Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures will exceed an appropriation, the Township Clerk or Treasurer or Supervisor shall present to the Township board recommendations to prevent expenditures

from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both.

BARODA TOWNSHIP GENERAL FUND	
REVENUE	(.9817 Mil)
TOTAL PROPERTY TAX	98,000.73
STATE SHARED REVENUES	170,000.00
TOTAL PLANNING and ZONING FEES	850.00
TOTAL OTHER REVENUES	56,564.94
TOTAL REVENUES	325,415.67
EXPENSES	
TOWNSHIP BOARD	45,200.00
SUPERVISOR	16,675.00
CLERK	31,120.00
DEPUTY CLERK	5,000.00
BOARD OF REVIEW	2,000.00
TREASURER	16,585.00
DEPUTY TREASURER	100.00
ASSESSOR	18,270.00
ELECTIONS	16,770.00
MUNICIPAL BUILDING	23,358.00
CEMETERIES	43,700.00
ORDINANCE ENFORCEMENT OFFICER	2,425.00
ZONING ADMINISTRATOR	490.00
DRAINS	35,000.00
STREETS	7,000.00
PLANNING COMMISSION	10,360.00
ZONING BOARD OF APPEALS	440.00
HALL	6,834.00
PARK	22,383.40
TOTAL DISBURSEMENTS	320,310.40
Beginning Fund Balance	196,186.42
Plus Income	325,415.67
Less Expenses	320,310.40
	201,291.69
	5,105.27

BARODA TOWNSHIP LIBRARY FUND	
	(.4938 mil)
Beginning Fund Balance	4,121.48
REVENUE Taxes Levied	49,626.09
EXPENSES	49,626.09
LIBRARY FUND ENDING BALANCE	4,121.48

BARODA TOWNSHIP FIRE MAINTENANCE FUND

Beginning Fund Balance	
REVENUE	(1.4816 mills)
Current Taxes Levied	147,908.21
IFT Taxes	1,003.64
Misc.	0.00
Interest from Checking	50.00
Interest from Savings	0.00
Trans from Revolving Fund	0.00
Grant Income	0.00
Emergency Vehicle Runs	0.00
Contributions from other units	0.00
Training Fees	200.00
TOTAL REVENUE	149,161.85
EXPENSES	
Salaries – Fire Chief	6,000.00
Assistant Chief Salary	2,500.00
Training Officer Salary	1,200.00
Captain Salary	720.00
Lieutenant Salary	600.00
Lieutenant Salary	600.00
Lieutenant Salary Safety	600.00
Records Officer	300.00
Deputy Chief	4,800.00
Engineer	300.00
Equipment Specialist	300.00
EMS Officer	120.00
Fire Maint - Fire Runs	17,000.00
Fire Maint – Employer FICA	4,200.00
Add'l Fire Run Time	1,200.00
Pension Admin Fee	100.00
Employer Share Pension	600.00
Fire Maint VOLF accident/disability	2,400.00
Worker Comp Insurance	3,300.00
Fire Maint – Fire Board Mtgs	960.00
Fire Fighter 1&2 (1 st Year)	840.00
Fire Fighter 1&2 (2 nd Year)	1,035.00
Fire Fighter 1&2 (3 rd Year)	776.00
Training Meetings	11,520.00
Fire Maint – Work Detail	4,500.00
Training Invoice	0.00
Special Training, Fire School	4,200.00
Fire Reports	500.00
County Meetings	480.00
Fire Maint. Supplies	4,000.00
Fire Maint. - Fire Fighter Gear	0.00
Gas & Oil	2,500.00
Audit	4,000.00
Fire Maint – Ambulance Service	27,605.00
Fire Maint - 911 Service Contract	300.00

Janitor	950.00
Fire Maint - Medical Services	5,300.00
Fire Maint – Phone Service	0.00
County Radio Fee	1,800.00
Grant Disbursement	0.00
Fire Maint - Mileage	250.00
Due Other Funds- Radio PMT	917.15
Training Host	250.00
Training Off-Site	275.00
Training Fire Fighter 1&2	500.00
Instructor Conference	300.00
Fire Maint – Membership & Dues	305.00
Fire Maint - Sewer	175.00
Fire Maint - Water	1000.00
Rubbish Fee	192.00
Fire Maint -Heat	2,000.00
Repairs & Maintenance (Non-Vehicle)	6,000.00
Vehicle Maintenance	4,000.00
Vehicle Insurance	7,000.00
Hydrant Rental	2,400.00
Misc. Expense	100.00
Liability/Wrongful Acts Insurance	1,600.00
Bldg/Contents Insurance	600.00
Inland Marine Insurance	600.00
Capital Outlay	
TOTAL EXPENSES	146,570.15

Beginning Fund Balance	49,437.31
Revenue	149,161.85
Expenses	146,570.15
Fire Maintenance Ending Fund Balance	52,029.01

2,591.70

BARODA TOWNSHIP FIRE EQUIPMENT FUND

REVENUE	(0.9993 mils)
Current Taxes Levied	99,757.71
IFT/CFT Tax	676.86
Misc. Revenue	0.00
Interest on Checking	40.00
Interest in Savings	0.00
Grant Income	0.00
Due From Rubbish Fund	0.00
Sale of Fixed Assets	0.00
Transfer from Other Funds	0.00
TOTAL REVENUE	100,474.57

EXPENSES	
Supplies	0.00
Equipment	0.00
Fire Fighter Gear	0.00
Grant Disbursement	0.00
Transfer to Other Funds	0.00
Audit	1,000.00
FE Equipment (Cap outlay	91,683.00
Misc.	0.00
TOTAL EXPENSES	92,683.00
Beginning Fund Balance	12,975.21
Total Revenue	100,474,.57
Total Expense	92,683.00
FIRE EQUIPMENT ENDING FUND BALANCE	20,766.78
	7791.57

BARODA POLICE FUND		(1.9986 mills)
REVENUE		
From Gen Fund	0.00	
Voted Taxes Levied	199,522.21	
IFT Taxes/CFT	1,353.89	
Liquor License Fees	1,000.00	
Ordinance Fines	0.00	
Transfer from Savings	0.00	
Interest on Checking	150.00	
TOTAL REVENUE	202,026.10	
EXPENSES		
Audit	1,000.00	
Police Fund Contribution	195,000.00	
To Other Funds	0.00	
Legal Fees	0.00	
Misc. Expense	0.00	
TOTAL EXPENSES	196,000.00	
Beginning Fund Balance	87,442.42	
Total Revenue	202,026.10	
Total Expense	196,000.00	
BARODA POLICE ENDING BALANCE	93,468.52	
	6026.10	

RUBBISH FUND		(\$180 per unit)
REVENUE		
From General Fund	0.00	
Current Assessment Collection	215,232.00	
Interest on Checking	150.00	
Yard Waste Bag Sales	200.00	
Transfer From Other Funds	0.00	
Trans from Savings	0.00	
TOTAL RUBBISH REVENUE	215,582.00	
EXPENSES		

Wages	0.00
Recycling Per Diem	0.00
Audit	1,000.00
Contracted Services	200,400.00
Rubbish Legal Fees	0.00
Printing & Publishing	0.00
Rubbish Misc.	200.00
Due To Other funds	0.00
TOTAL RUBBISH EXPENSES	201,600.00
Beginning Fund Balance	191,682.48
Total Revenue	213,998.00
Total Expense	198,771.52
RUBBISH FUND ENDING FUND BALANCE	206,908.96

BUILDING FUND

REVENUE	
Building Permit Fees	12,500.00
	0
Electrical Permits	5,000.00
Mechanical Permits	6,500.00
Plumbing Permits	3,000.00
Interest on Checking	30.00
Rental Inspection	0.00
Misc. Revenue	0.00
Transfer from Gen Fund	0.00
TOTAL BUILDING REVENUE	27,030.00
EXPENSES	
Due To General Fund	0.00
FICA Expense	200.00
Employer Share Pension	0.00
Audit	1,800.00
Building Inspector Salary	2,000.00
Building Inspector Contract	10,000.00
Building Department Supplies	100.00
Building Dept. Dues	135.00
Building Inspector Misc.	0.00
Electrical Inspector Contract	4,000.00
Electrical Inspector Mileage	0.00
Electrical Inspector Misc.	0.00
Mechanical Inspector Contract	5,200.00
Plumbing Inspector Contract	2,400.00
Plumbing Inspector Misc.	0.00
TOTAL BUILDING EXPENSES	25,835.00
Beginning Balance	6,836.00
Total Revenues	34,910.00
Total Expenses	29,930.00
BUILDING ENDING FUND BALANCE	11,816.00

WATER FUND

REVENUE

Metered Water Sales	0.00
Misc. Income	0.00
Int. From Spec. Assessment	0.00
Int. from Checking	100.00
Interest from Savings	0.00
Special Assessments	0.00
Transfer from Other Funds	7,605.55

WATER FUND TOTAL REVENUE	7,705.55
---------------------------------	-----------------

EXPENSES

Audit	1,000.00
Repair & Maintenance	0.00
Misc.	0.00
Bond Payments	0.00
Gen fund – Miller Rd	0.00
Miller Rd. Interest	0.00
Bond Interest	0.00
Admin. Fee (Bonds)	0.00
Water Depreciation	0.00

TOTAL EXPENSES	1,000.00
-----------------------	-----------------

Beginning Fund Balance	182,727.25
Total Revenue	6,763.40
Total Expenses	2,500.00
WATER ENDING FUND BALANCE	186,990.65

ROAD FUND

REVENUE

Contribution from Local Unit	5,000.00
Int. from Checking	5.00
Transfer from Other Funds	7,605.55

ROAD FUND TOTAL REVENUE	5,005.00
--------------------------------	-----------------

EXPENSES

Chloride on Dirt Roads	1,800.00
Twp. Road Repair/Maint	0.00
Misc Expense	0.00
Capital Outlay	0.00

TOTAL EXPENSES	1,800.00
-----------------------	-----------------

Beginning Fund Balance	2085.25
Total Revenue	5005.00
Total Expenses	1800.00
ROAD FUND ENDING FUND BALANCE	3,205.00

Baroda Township
General Appropriations Act
2020-2021 Fiscal Year
Resolution 2020-05

SECTION 11: Adoption – Motion made by, David Wolf
Seconded by, Dennis Krotzer to adopt the foregoing resolution and General
Appropriations Act. Upon roll call vote, the following voted:

	Yes		No	Absent
Jim Brow		x		
Brenda Troxell		x		
David Wolf		x		
Christina Price		x		
Dennis Krotzer		x		

The Township Supervisor declared the motion carried and the resolution adopted on the
16th day of March, 2020.

Christina Price, Clerk
Baroda Township



9091 First Street, P.O. Box 215
Baroda MI 49101
Phone (269) 422-2300
Fax (269) 422-2407

BARODA TOWNSHIP GENERAL APPROPRIATIONS ACT
2020-21
Resolution 2020-05

CERTIFICATE OF ADOPTION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Baroda Township Board, County of Berrien, State of Michigan, at a regular meeting held on March 16th, 2020 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and the minutes of said meeting were kept and will be or have been made available as required by said Act.

Christina Price, Clerk
Baroda Township