

Baroda Township  
General Appropriations Act  
2021-2022 Fiscal Year  
Resolution 2021-02

The Baroda Township Board resolves:

SECTION 1: This resolution shall be known as the Baroda Township 2021-2022 Fiscal Year General Appropriations Act.

SECTION 2: Public Hearing on the Budget – Pursuant to MCLA 141.412 and .413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on March 4th, 2021 and a public hearing on the proposed budget was held on March 15th, 2021.

SECTION 3: Millage Levy – The Baroda Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an allocated millage not to exceed **5.9550** for Township operations.

SECTION 4: Adoption of budget by Activity/Department – The Baroda Township Board adopts the 2021- 2022 fiscal year budgets for the various funds by Activity/Department. Township officials responsible for the expenditures authorized in the budget may expend Township funds up to, but not to exceed, the total appropriation authorized for each Activity/Department.

SECTION 5: Payment of Bills – Pursuant to MCLA 41.75, all claims (bills) against the Township shall be approved by the Baroda Township Board prior to being paid. The Township Clerk and Treasurer may pay certain bills prior to approval by the Township board to avoid late penalties, service charges and interest (primarily utilities) and payroll in accordance with the approved salaries and hourly rates adopted in this appropriations act. The Baroda Township Board shall receive a list of claims (bills) paid prior to approval at the next Board meeting.

SECTION 6: Authorized salary, hourly and per diem rates – Included in the various Activities/Departments are amounts of the salary, hourly and per diem rates for the officials and employees of the Township as follows:

Township Trustees Each	\$ 3,780.00 annually plus \$40.00 a meeting for each
Township Supervisor	\$ 28,000.00 annually
Township Clerk	\$ 40,000.00 annually
Township Treasurer	\$ 16,500.00 annually
Assessor	\$ 16,170.00 annually plus 80% of Lot Split Fees.
Cemetery Sexton	\$ 16.00 per hour
Maintenance Workers	\$ 14.50 per hour
Election Workers	\$ 10.00 per hour and election day meals plus \$25 for training
Election Chairman	\$11.00 per hour and election day meals plus \$25 for training

Planning Commission Chairperson	\$ 237.50 quarterly \$ 40.00 per meeting
Planning Commission Secretary	\$ 187.50 quarterly \$ 40.00 per meeting
Planning Commissioners	\$ 40.00 per meeting
Board of Review	\$ 40.00 per meeting, \$50 per half-day, \$100 per whole day
Zoning Board of Appeals	\$ 40.00 per meeting
All other Committees/ Boards	\$ 40.00 per meeting
Fire Chief	\$ 8,500.00 annually plus fire Pay
Deputy Fire Chief/Past Fire Chief	\$ 4,800 annually plus fire pay
Assistant Fire Chief	\$ 0.00 annually plus fire pay
Fire Training Officer	\$ 1,200.00 annually plus fire pay
Captain	\$ 720.00 annually plus fire pay
Lieutenant	\$ 600.00 annually plus fire pay
Safety Lieutenant	\$ 600.00 annually plus fire pay
Lieutenant	\$ 600.00 annually plus fire pay
Records Officer	\$ 300.00 annually plus fire pay
Fire Runs	\$ 40 First 2 hours \$17,000.00
Additional Fire Time	\$ 15 per hour \$1,200.00
Fire Training Meetings	\$ 15 per hour
Engineer	\$ 300.00
Equipment Specialist	\$ 300.00
EMS Office	\$120.00
Fire School	\$ 12 per hour plus tuition \$4,229.00
Fire Work Days	\$ 12.00 per hour
Special Training	\$ 12.00 per hour
County Meetings	\$ 20.00 Per meeting

SECTION 7: Estimated Revenues and Expenditures – Estimated total revenues and expenditures for the various funds of the Baroda Township are:

FUND	Millage Rate	Tax Levy	REVENUE	EXPENDITURES
General	.9817 mil	\$100,969.41	\$ 330,813.15	\$ 309,787.00
Fire Maintenance	1.4816mil	\$152,392.70	\$153,561.97	\$ 151,502.40
Fire Equipment	.9993 mil	\$102,790.02	\$ 103,450.02	\$ 103,433.00
Rubbish			\$217,886.00	\$201,600.00
Building			\$27,030.00	\$24,553.96
Water			\$100.00	\$ 16,931.50
Police	1.9986 mil	\$205,584.70	\$ 207,974.85	\$ 204,000.00
Library	.4938 mil	\$50,786.32	\$ 51,092.66	\$ 51,092.66

SECTION 8: Specific Appropriations – There are no specific appropriations.

SECTION 9: Periodic Financial Reports – The Township Clerk shall provide the Township Board at each Board meeting a report of fiscal year to date revenues and expenditures compared to the budgeted amounts in the various funds of the township.

SECTION 10: Budget Monitoring – Whenever it appears to the Township Treasurer, Clerk, Supervisor or Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures will exceed an appropriation, the Township Clerk or Treasurer or Supervisor shall present to the Township board recommendations to prevent expenditures

from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both.

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<b>BARODA TOWNSHIP GENERAL FUND</b>	
REVENUE	(.9817 Mil)
TOTAL PROPERTY TAX	100,969.41
STATE SHARED REVENUES	165,000.00
TOTAL PLANNING and ZONING FEES	850.00
TOTAL OTHER REVENUES	63,993.74
<b>TOTAL REVENUES</b>	<b>330,813.15</b>
EXPENSES	
TOWNSHIP BOARD	45,240.00
SUPERVISOR	28,175.00
CLERK	41,120.00
DEPUTY CLERK	2,500.00
BOARD OF REVIEW	2,000.00
TREASURER	17,075.00
DEPUTY TREASURER	750.00
ASSESSOR	18,270.00
ELECTIONS	3,240.00
MUNICIPAL BUILDING	19,460.00
CEMETERIES	47,150.00
ORDINANCE ENFORCEMENT OFFICER	2,425.00
ZONING ADMINISTRATOR	588.00
DRAINS	35,000.00
STREETS	2,000.00
PLANNING COMMISSION	7,360.00
ZONING BOARD OF APPEALS	440.00
HALL	3,884.00
PARK	17,060.00
<b>TOTAL DISBURSEMENTS</b>	<b>309,787.00</b>
Beginning Fund Balance	388,436.83
Plus Income	330,813.15
Less Expenses	309,787.00
	409,462.98
	21,026.15
Note: 21,026.15 – 6,688.40 = 14,338.15	

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<b>BARODA TOWNSHIP LIBRARY FUND</b>	
	(.4938 mil)
Beginning Fund Balance	12,738.76
REVENUE Taxes Levied	51,092.66
EXPENSES	51,092.66
<b>LIBRARY FUND ENDING BALANCE</b>	<b>12,738.76</b>

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**BARODA TOWNSHIP FIRE MAINTENANCE FUND**

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Beginning Fund Balance	
REVENUE	(1.4816 mills)
Current Taxes Levied	152,392.70
IFT Taxes	919.27
Misc.	0.00
Interest from Checking	50.00
Interest from Savings	0.00
Trans from Revolving Fund	0.00
Grant Income	0.00
Emergency Vehicle Runs	0.00
Contributions from other units	0.00
Training Fees	200.00
<b>TOTAL REVENUE</b>	<b>153,561.97</b>
EXPENSES	
Salaries – Fire Chief	8,500.00
Assistant Chief Salary	0.00
Training Officer Salary	1,200.00
Captain Salary	720.00
Lieutenant Salary	600.00
Lieutenant Salary	600.00
Lieutenant Salary Safety	600.00
Records Officer	300.00
Deputy Chief/Past Fire Chief	4,800.00
Engineer	300.00
Equipment Specialist	300.00
EMS Officer	120.00
Fire Maint - Fire Runs	17,000.00
Fire Maint – Employer FICA	4,200.00
Add'l Fire Run Time	1,200.00
Pension Admin Fee	200.00
Employer Share Pension	1500.00
Fire Maint VOLF accident/disability	2,400.00
Worker Comp Insurance	3,300.00
Fire Maint – Fire Board Mtgs	960.00
Fire Fighter 1&2 (1 <sup>st</sup> Year)	2400.00
Fire Fighter 1&2 (2 <sup>nd</sup> Year)	794.00
Fire Fighter 1&2 (3 <sup>rd</sup> Year)	1035.00
Training Meetings	13,000.00
Fire Maint – Work Detail	5,500.00
Training Invoice	0.00
Special Training, Fire School	4,200.00
Fire Reports	600.00
County Meetings	720.00
Fire Maint. Supplies	6,000.00
Fire Maint. - Fire Fighter Gear	0.00
Gas & Oil	1,500.00
Audit	4,025.00
Fire Maint – Ambulance Service	28,433.00
Fire Maint - 911 Service Contract	300.00

Janitor	200.00
Fire Maint - Medical Services	750.00
Fire Maint – Phone Service	0.00
County Radio Fee	600.00
Grant Disbursement	0.00
Fire Maint - Mileage	250.00
Due Other Funds- Radio PMT	0.00
Training Host	500.00
Training Off-Site	500.00
Training Fire Fighter 1&2	750.00
Instructor Conference	300.00
Fire Maint – Membership & Dues	500.00
Fire Maint - Sewer	200.00
Fire Maint - Water	1150.00
Rubbish Fee	192.00
Fire Maint -Heat	1800.00
Repairs & Maintenance (Non-Vehicle)	5,000.00
Vehicle Maintenance	4,000.00
Vehicle Insurance	8,400.00
Hydrant Rental	2,700.00
Misc. Expense	250.00
Fire Fighter ADD&D Insurance	3,078.40
Liability/Wrongful Acts Insurance	1,675.00
Bldg/Contents Insurance	800.00
Inland Marine Insurance	600.00
Capital Outlay	
<b>TOTAL EXPENSES</b>	<b>151,502.40</b>

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<b>Beginning Fund Balance</b>	175,028.88
<b>Revenue</b>	153,561.97
<b>Expenses</b>	151,502.40
<b>Fire Maintenance Ending Fund Balance</b>	<b>177,088.45</b>

16800.17+15810.80 = 32,610.97

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**BARODA TOWNSHIP FIRE EQUIPMENT FUND**

REVENUE	(0.9993 mills)
Current Taxes Levied	102,790.02
IFT/CFT Tax	620.00
Misc. Revenue	0.00
Interest on Checking	40.00
Interest in Savings	0.00
Grant Income	0.00
Due From Rubbish Fund	0.00
Sale of Fixed Assets	0.00
Transfer from Other Funds	0.00

TOTAL REVENUE	103,450.02
<b>EXPENSES</b>	
Supplies	0.00
Equipment	0.00
Fire Fighter Gear	8,000.00
Grant Disbursement	0.00
Transfer to Other Funds	0.00
Audit	1,000.00
FE Equipment (Cap outlay	94,433.00
Misc.	0.00
<b>TOTAL EXPENSES</b>	<b>103,433.00</b>
Beginning Fund Balance	128,237.15
Total Revenue	103,450.02
Total Expense	103,433.00
<b>FIRE EQUIPMENT ENDING FUND BALANCE</b>	<b>128,254.17</b>
$2392.71+22,420.00= 24,812.71$	

<b>BARODA POLICE FUND</b>	(1.9986 mills)
<b>REVENUE</b>	
From Gen Fund	0.00
Voted Taxes Levied	205,584.70
IFT Taxes/CFT	1,240.15
Liquor License Fees	1,000.00
Ordinance Fines	0.00
Transfer from Savings	0.00
Interest on Checking	150.00
<b>TOTAL REVENUE</b>	<b>207,974.85</b>
<b>EXPENSES</b>	
Audit	1,000.00
Police Fund Contribution	203,000.00
To Other Funds	0.00
Legal Fees	0.00
Misc. Expense	0.00
<b>TOTAL EXPENSES</b>	<b>204,000.00</b>
Beginning Fund Balance	209,481.00
Total Revenue	207,974.85
Total Expense	204,000.00
<b>BARODA POLICE ENDING BALANCE</b>	<b>213,455.85</b>

<b>RUBBISH FUND</b>	
<b>REVENUE</b>	
	(\$192 per unit)
From General Fund	0.00
Current Assessment Collection	217,536.00
Interest on Checking	150.00
Yard Waste Bag Sales	200.00
Transfer From Other Funds	0.00
Trans from Savings	0.00
<b>TOTAL RUBBISH REVENUE</b>	<b>217,886.00</b>

<b>EXPENSES</b>	
Wages	0.00
Recycling Per Diem	0.00
Audit	1,000.00
Contracted Services	200,400.00
Rubbish Legal Fees	0.00
Printing & Publishing	0.00
Rubbish Misc.	200.00
Due To Other funds	0.00
<b>TOTAL RUBBISH EXPENSES</b>	<b>201,600.00</b>
Beginning Fund Balance	49,019.26
Total Revenue	217,886.00
Total Expense	201,600.00
<b>RUBBISH FUND ENDING FUND BALANCE</b>	<b>65,305.26</b>

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**BUILDING FUND**

<b>REVENUE</b>	
Building Permit Fees	12,500.00
	0
Electrical Permits	5,000.00
Mechanical Permits	6,500.00
Plumbing Permits	3,000.00
Interest on Checking	30.00
Rental Inspection	0.00
Misc. Revenue	0.00
Transfer from Gen Fund	0.00
<b>TOTAL BUILDING REVENUE</b>	<b>27,030.00</b>
<b>EXPENSES</b>	
FICA Expense	200.00
Building Department Supplies	100.00
Audit	1,800.00
BuildingDept. Dues	135.00
Building To General Fund 10%Reimb.	1,218.96
Building Inspector Salary	2,000.00
Building Inspector Contract	7,500.00
Electrical Inspector Contract	4,000.00
Mechanical Inspector Contract	5,200.00
Plumbing Inspector Contract	2,400.00
<b>TOTAL BUILDING EXPENSES</b>	<b>24,553.96</b>
Beginning Balance	52,241.20
Total Revenues	27,030.00
Total Expenses	24,553.96
<b>BUILDING ENDING FUND BALANCE</b>	<b>54,717.24</b>

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**WATER FUND**

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## REVENUE

Metered Water Sales	0.00
Misc. Income	0.00
Int. From Spec. Assessment	0.00
Int. from Checking	100.00
Interest from Savings	0.00
Special Assessments	0.00
Transfer from Other Funds	0.00

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**WATER FUND TOTAL REVENUE** 100.00

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## EXPENSES

Audit	1,010.00
Repair & Maintenance	0.00
Misc.	0.00
Depreciation	15,921.50
Bond Payments	0.00
Gen fund – Miller Rd	0.00
Miller Rd. Interest	0.00
Bond Interest	0.00
Admin. Fee (Bonds)	0.00
Water Depreciation	0.00

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**TOTAL EXPENSES** 16,931.50

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Beginning Fund Balance 170,261.83

Total Revenue 100.00

Total Expenses 16,931.50

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**WATER ENDING FUND BALANCE** 153,430.33

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**ROAD FUND**

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## REVENUE

Metro Act Revenue	2700.00
Int. from Checking	5.00
Transfer from Other Funds	0.00

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**ROAD FUND TOTAL REVENUE** 2,705.00

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## EXPENSES

Chloride on Dirt Roads	1,800.00
Audit	900.00
Twp. Road Repair/Maint	0.00
Misc Expense	0.00
Capital Outlay	0.00

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**TOTAL EXPENSES** 2700.00

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Beginning Fund Balance 4188.02

Total Revenue 2705.00

Total Expenses 2700.00

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**ROAD FUND ENDING FUND BALANCE** 4,193.02

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Baroda Township  
General Appropriations Act  
2021-2022 Fiscal Year  
Resolution 2021-02

SECTION 11: Adoption – Motion made by, Dennis Krotzer  
Seconded by, James Zobl to adopt the foregoing resolution and General Appropriations Act. Upon roll call vote, the following voted:

	Yes		No		Absent
Dennis Krotzer		X			
James Zobl		X			
David Wolf				X	
Christina Price		X			
Larry Klug				X	

The Township Supervisor declared the motion carried and the resolution adopted on the 15th day of March, 2021.

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Christina Price, Clerk  
Baroda Township



9091 First Street, P.O. Box 215  
Baroda MI 49101  
Phone (269) 422-2300  
Fax (269) 422-2407

BARODA TOWNSHIP GENERAL APPROPRIATIONS ACT  
2021-2022  
Resolution 2021-02

CERTIFICATE OF ADOPTION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Baroda Township Board, County of Berrien, State of Michigan, at a regular meeting held on March 15th, 2021 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and the minutes of said meeting were kept and will be or have been made available as required by said Act.

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Christina Price, Clerk  
Baroda Township