

BARODA TOWNSHIP

Board Meeting Minutes February 15th, 2021

The Baroda Township Board met on Monday February 15th, 2021 by VIA Zoom for a video conference. Present were Board Members James Zobl, David Wolf, Christina Price, Dennis Krotzer and Larry Klug. There was 1 audience member. The meeting was opened at 7:00pm with a recitation of the Pledge of Allegiance.

Police Report- A Police Report was present for review that was emailed from the Police Department.

Fire Chief Doug deBest gave the Fire Departments report. He reported total incidents for the month of January 2021 was zero. He reported the total hours of training for January was 226.25 hours, hosted in house 13.75 hours, monthly sessions 71.75 hours, Apparatus Operation time 12, and fire fighter courses 70.50 hours and Webinar Courses 48.25 hours. Burn Permits requested 7, year to date total is 7. The Fire Departments Donated time in December was 100.25 hours.

Lawful Expenditures Discussion – This was combined with the Employee Recognition Policy. After further discussion of how this Policy would benefit the Fire Department David Wolf made a motion to approve the policy up review from Sara Senica the Townships Attorney, seconded by Dennis Krotzer. By Roll Call Vote – Voting Yes; Dennis Krotzer, David Wolf, James Zobl, and Christina Price. Voting No, None. Motion Carried . Larry Klug Abstained as he is on the Fire Department. Sara Senica the Townships Attorney is to write a letter of support to the Auditors in regards to the Townships approval of the Employee Recognition policy.

Hydrant Rental with Village – After further discussion is was decided to not approve the invoice to pay the Hydrant rentals until an explanation from the Village was received of what Fire Hydrants the Fire Department is renting and what/when maintenance is being done. Clerk Price reported at this time there is no contract or agreement for fire hydrant rental between the Township and Village.

Fire Board Intergovernmental Agreement – After further discussion David Wolf made a motion to create a AD Hoc Standing Fire Board Committee with 5 Board Members, 2 from the Township Board, 2 at larger- 1 being a Village Resident & 1 being a Township Resident, and 1 Village Council Board Member, Dennis Krotzer supported. By Roll Call Vote – Voting Yes; Dennis Krotzer, David Wolf, James Zobl, Larry Klug and Christina Price. Voting No, None. Motion Carried. It was also discussed that the Township would advertise to the public for the at large members on their website and Facebook page.

Fire Chief Doug deBest also reported that there has been a July 3rd Fire works committee created.

Fire Fighter AD&D Insurance – After further discussion is was decided to get quote for coverage.

Fire Departments Title Appointment and Authorization – Clerk Price reported that she will not be able to make the appointment due to training and would like Supervisor Dennis Krotzer to go in her place. After further discussion David Wolf made a motion to approve having Supervisor Dennis Krotzer go, James Zobl seconded. Vote. All Yes. Motion Carried.

Medic One – Supervisor Dennis Krotzer presented the medic ones proposed budget for 2021-2022 that has an increase for Baroda Township of \$828.00 that totals \$28,433.00. After further discussion Dennis Krotzer made a motion to approve the budget increase, James Zobl seconded. By Roll Call Vote – Voting Yes; Dennis Krotzer, David Wolf, James Zobl, Larry Klug and Christina Price. Voting No, None. Motion Carried

Jessica Ishmael- Reported on behalf of the Lincoln Township Library that January total circulation was 14,985, with Baroda Townships at 769. They are still conducting Zoom Family Story Times, Adulting 101: Basic Tax Forms, Yooper Talk: The History and Development of a Dialect.

James Zobl presented the Treasurers report as of January 31st, 2021, Baroda Township Funds had cash balances as follows: General Fund = \$264,312.68, Library Fund = \$58.54, Road Fund = \$5,152.81, Baroda Police Fund = \$42,685.60, Fire Maintenance Fund = \$24,276.53 Fire Equipment Fund = \$2,402.69, Rubbish Fund = \$72,715.12, Building Fund = \$52,514.28, Water Fund = \$131,929.48 and Tax Fund = \$587,920.31. Christina Price made a motion to accept the Treasures Report as presented, Larry Klug Seconded. Vote – All yes. Motion Carried.

Christina Price presented the Clerk's report. After discussion David Wolf moved to approve the bills report, seconded by James Zobl. By Roll Call Vote – Voting Yes; Dennis Krotzer, David Wolf, James Zobl, Larry Klug and Christina Price. Voting No, None. Motion Carried

Clerk Price presented the Budget Amendments for February 2021, after further discussion Christina Price made a motion to approve the Amendments with the correction of wording to General Fund Budget Amendments & Water Fund Budget Amendments, seconded James Zobl. Vote- All Yes. Motion Carried.

Clerk Price presented a bill from RLI Surety for renewal of the Official Position Schedule Bond. After further discussion Dennis Krotzer made a motion to approve the renewal policy, James Zobl seconded. Vote. All yes. Motion Carried.

Clerk Price presents a bill from BHS Insurance for renewal of the Township Boards A&H Policy. After further discussion Dennis Krotzer made a motion to approve the renewal policy, James Zobl seconded. Vote- All yes. Motion Carried.

Clerk Price presented a bill from Staples that needed to be paid before the next billing cycle. After further discussion Larry Klug made a motion to approve paying the bill, David Wolf seconded. Vote- All yes. Motion Carried.

Clerk Price mentioned that in the packet is a report from Angela Story the Townships Assessor.

Maintenance:

Getting rid of broken equipment - Postponed

Maintenance Garage Foundation Issues – Postponed

Kubota Tires – Clerk Price reported that the tires have been completed.

Supervisor Dennis Krotzer reported that he and Christina Price had the 90 day review discussion with the maintenance employee.

Unfinished Business –

Tape Recorder – Postponed

Keys to all Buildings – Postponed

Water Contract with Lake Twp. – Postponed

Trash Pile on Ruggles Cemetery Property – Postponed

Municipal Building Lights – Postponed

Fire Board/Intergovernmental Agreement- Moved to Fire Department

Covid-19 Guidelines – The Township is following MDHHS Orders.

Hess Park Lights –Postponed

Covid – 19 Guidelines – Municipal Building Operations – After further discussion we are still following the MDHHS to being closed to the Public.

New Business –

Township Board Meeting Schedule & Office Hours: After further discussion Dennis Krotzer made a motion to approve the Township Board Meeting Schedule & Office Hours as presented, seconded by James Zobl. Vote- All Yes. Motion Carried.

Planning Commission Meeting Schedule: After further discussion Dennis Krotzer made a motion to approve the Planning Commission Meeting Schedule as presented, seconded by Larry Klug. Vote-All Yes. Motion Carried.

Township Holiday Schedule: After further discussion Dennis Krotzer made a motion to approve the Township's Holiday Schedule as presented, seconded by David Wolf. Vote- All Yes. Motion Carried.

Baroda Fire Departments Standing Fire Board Committee Meeting Schedule: After Further discussion Dennis Krotzer made a motion to approve the Fire Boards Meeting Schedule as presented, seconded by James Zobl. Vote- All Yes. Motion Carried.

Berrien RESA Summer School Property Tax Collection Agreement: After further discussion Dennis Krotzer made a motion to approve the agreement as presented, seconded by David Wolf. Vote- All Yes. Motion Carried.

Lakeshore Summer School Property Tax Collection Agreement: After further discussion David Wolf made a motion to approve the agreement as presented, seconded by Dennis Krotzer. Vote- All Yes. Motion Carried.

LMC Summer School Property Tax Collection Agreement: After further discussion David Wolf made a motion to approve the agreement as presented, seconded by Larry Klug. Vote- All Yes. Motion Carried.

Zoning Board of Appeal: Postponed

Planning Commission Training: After further discussion Dennis Krotzer made a motion to approve up to \$500.00 for the training, seconded by James Zobl. Vote-All Yes. Motion Carried.

Townships Vault Door – It was reported that one the vault doors is broken and needs to be replaced. After further discussion Supervisor Dennis Krotzer will get quotes for the a new door.

Consent Agenda-

Minutes of the last Township Board Meeting, Budget workshop Meetings. After further discussion Supervisor David Wolf made a motion to accept the consent agenda as presented. Larry Klug Supported. Vote – All yes. Motion Carried.

Supervisors Comments –

None

Audience Comments- None

Dennis Krotzer made a motion to adjourn the meeting, seconded by Larry Klug. Vote – All yes. Motion Carried. Meeting was adjourned at 9:08pm

Christina Price,
Baroda Township Clerk