

BARODA TOWNSHIP

Board Meeting Minutes January 18th, 2020

The Baroda Township Board met on Monday January 18th, 2020 by VIA Zoom for a video conference. Present were Board Members James Zobl, David Wolf, Christina Price and Dennis Krotzer, Larry Klug. There were 4 audience members. The meeting was opened at 7:01pm with a recitation of the Pledge of Allegiance.

Police Report- A Police Report was present for review that was emailed from the Police Department.

Fire Chief Doug deBest gave the Fire Departments report. He reported total incidents for the month of December 2020 was 5, 1 Station Stand-by, 1 Controlled Burn/Burning Complaint, 1 Brush/ Grass Fire 1 False Alarm, 1 Smell of Gas – Investigation. He reported the total hours of training for December was 153 hours, hosted in house 0 hours, monthly sessions 34.5 hours, Apparatus Operation time 35.75, and fire fighter courses 46.75 hours and Webinar Courses 30 hours. Burn Permits requested 8, year to date total is 117. The Fire Departments Donated time in December was 98 hours.

*Lawful Expenditures Discussion – Postponed

Fire Chief Doug deBest reported that Lincoln Township has presented an Addendum to change the Automatic Aid Fire Response Agreement between them. The change took place on January 1st, 2021 that Lincoln Township Fire Department will no longer need Baroda Fire Departments respond call to structure fires, but Baroda Township will still receive Lincoln Townships Fire Department Aid.

Fire Chief Doug deBest presented an Automatic Aid Fire Response Agreement between Baroda Fire Department and Royalton Township Fire Department that will be effective April 1st, 2021. After further discussion David Wolf made a motion to accept the agreement as presented, Dennis Krotzer seconded. Vote-All yes. Motion Carried.

Employee Recognitions Policy – After further discussion it was decided to consult our attorney to confirm that this Policy is ok and will be discussed at a later date.

Grant Application – After further discussion this will be revisited after more details have been gathered.

Medic One – Supervisor Dennis Krotzer reported that the next meeting will be January 28th, 2021.

Jessica Ishmael- Reported on behalf of the Lincoln Township Library that October and Novembers circulation was at normal level and that December reached the highest circulation count in 5 years for the month. In December of 2019 they hosted 25 programs with attendance count of 942 and in December 2020 they hosted 16 virtual programs with 1,042 connected attendance.

Programming for January will be Chill out and Read, Shapeshifter Virtual Escape Room and Snow Show Contest. Baroda Townships circulation count was 922 and total circulation count was 15,051.

James Zobl presented the Treasurers report as of December 31st, 2020, Baroda Township Funds had cash balances as follows: General Fund = \$283,154.31, Library Fund = \$58.54, Road Fund = \$5,152.76, Baroda Police Fund = \$91,432.18, Fire Maintenance Fund = \$35,662.95 Fire Equipment Fund = \$2,402.67, Rubbish Fund = \$72,711.94, Building Fund = \$52,359.31, Water Fund = \$130,094.04 and Tax Fund = \$649,487.54. Christina Price made a motion to approve the Treasures Report as presented, Larry Klug Seconded. Vote – All yes. Motion Carried.

Christina Price presented the Clerk's report. After discussion David Wolf moved to approve the bills report, seconded by Larry Klug. By Roll Call Vote – Voting Yes; Dennis Krotzer, David Wolf, James Zobl, Larry Klug and Christina Price. Voting No, None. Motion Carried

Christina Price also presented Fire Maintenance bills that need to approved along with a General Fund bill. After further discussion David Wolf made a motion to approve paying the bills presented, Larry Klug seconded. Vote – All Yes. Motion Carried.

Christina Price reported that the County has issued their bill for the November 3rd, 2020 Election with a revised portion. After further discussion David Wolf made a motion to approve the bill as presented, seconded by Larry Klug. Vote – All Yes. Motion Carried.

Clerk Price presented the Budget Amendments for January 2020, after further discussion David Wolf made a motion to approve the Amendments as presented, seconded Dennis Krotzer. Vote- yes. Motion Carried. Clerk Price also presented the revised Budget Report for review and the 2020-2021 Fiscal Year Budget.

Clerk Price also reported that Baroda Township was selected for a Audit of November 3rd, 2020 and so far so good with retrieving all the information requested. She also reported that she has not heard anything about a May School Election and will update once the deadline passes.

Clerk Price also reported that refunds has been issued for Elected Official petition forms that were paid for by Larry Klug and Dennis Krotzer and that she had to wait until January 1st, 2021 to issue refunds.

Christina Price mentioned that her schedule for February 8th, 2021 will change as her husband has Coast Guard Training that week and will not be available to watch the children like normal.

Getting rid of broken equipment - Postponed

Maintenance Garage Foundation Issues – Postponed

Clerk Price presented a list of rules that was given to the Maintenance workers. Clerk Price reported that there is an ongoing issue with an employee and after further discussion the Board decided to make note of all the incidents for record and give a copy to the employee, employee's personal file and Township Board Members.

Hours of employees – Clerk Price reported that she is having them work rotation schedule of snow removal and if the weather is permitted leaf pickup, tree trimming and trash pick in Ruggles Cemetery Field.

Kubota Maintenance – Clerk Price reported that the Kubota maintenance is finished and will be picked up on 1/19/2021.

Kubota Tires – After further discussion on the quote presented from Baroda Tire, Trustee David Wolf and Larry Klug are to look into cheaper tires.

Maintenance Cell – Clerk Price presented the idea of the maintenance workers to share the Townships maintenance phone. After further discussion David Wolf made a motion to approve the idea, seconded by Larry Klug. Vote- All yes. Motion Carried.

Unfinished Business –

Tape Recorder – Postponed

Keys to all Buildings – Postponed

Water Contract with Lake Twp. – Postponed

Trash Pile on Ruggles Cemetery Property – Postponed

Municipal Building Lights - Postponed

Fire Board/Intergovernmental Agreement- After further discussion is was decided to schedule a special meeting and have the Attorney join us to answer questions. Clerk Price will coordinate with the Attorney and Board Members.

Hess Park Lights – After further discussion Clerk Price is to check into AEP putting lights at Hess Park and get pricing.

Covid – 19 Guidelines – Municipal Building Operations – After further discussion we are still following the MDHHS to being closed to the Public.

Comcast Agreement with Village – After further discussion Christina Price made a motion to pay half of the Comcast Internet bill from the Village, Dennis Krotzer seconded. Vote - All Yes. Motion Carried.

Municipal Building Outside Lights – Clerk Price reported that she and her husband worked on the lights on the outside of building and noticed the light sensor was bad. They replaced it and rewired the lights and put LED bulbs in.

Budget Work Shop – The Board has decided to meet on February 2nd, 2021 at 6:30pm in accordance to the MDHHS.

BLDG Department Monthly Municipal Building Payments – Clerk Price presented a report of what bills would be paid by the Building Departments 10% share. After further discussion Dennis Krotzer made a motion to approve the payments, seconded by James Zobl. Vote – All Yes. Motion Carried.

New Business –

Intergovernmental Agreement with Village for sharing the Assessor- Clerk Price reported that she would like to add this to the agenda as a place holder to work on sometime in the near future.

BOR Group Training – Clerk Price presented BOR Training that is now required for BOR members and mentioned that herself and the Supervisor will attend the training since they offer a group rate. After further discussion David Wolf made a motion to approve the group training as presented, seconded by Dennis Krotzer. Vote – All Yes. Motion Carried.

Planning Commission re-appointment Board Members – Clerk Price made a motion to reappoint Tom Shafer and William Hurst for the Planning Commission, seconded by Dennis Krotzer. Vote – All yes. Motion Carried.

Park Rental – After further discussion the Township will still take Park Reservations for the rental season.

Twp. Hall Rental – After further discussion all Township Hall Rentals will be put on hold until further notice.

IT Twp. Computers – Clerk Price presented two estimates one from Computer products and the other from Ravitron. After further discussion it was decided to stay with what the Township has been doing by going by call by Computer Products. It was also discussed to have Computer products come in and see what needs to be done for computer back- ups for office computers.

Maintenance Garage Heater – It was reported that the furnace at the Maintenance garage needs to be replaced ASAP as it is unsafe. After further discussion Dennis Krotzer made a motion to approve the quote from Brunke Geiger, seconded by Larry Klug. Vote – All yes. Motion Carried.

Consent Agenda-

Minutes of the last Township Board Meeting, Special Meeting. After further discussion Supervisor Dennis Krotzer made a motion to accept the consent agenda as presented. Christina Price Supported. Vote – All yes. Motion Carried.

Supervisors Comments –

None

Audience Comments- None

Dennis Krotzer made a motion to adjourn the meeting, seconded by Christina Price. Vote – All yes. Motion Carried. Meeting was adjourned at 9:23pm

Christina Price,
Baroda Township Clerk