

## BARODA TOWNSHIP

### Board Meeting Minutes March 15th, 2021

The Baroda Township Board met on Monday March 15th, 2021 in the Baroda Municipal Building at 9091 First St., Baroda and by VIA Zoom. Present were Board Members Dennis Krotzer, James Zoble, David Wolf, Christina Price and Larry Klug (Via Zoom) along with the Townships attorney Sara Senica, 3 in person audience members and 18 Via Zoom audience members. The meeting was opened at 7:00pm with a recitation of the Pledge of Allegiance.

Supervisor Dennis Krotzer reported that there has been some miss information on Facebook that he would like to clear up:

a) The Fire Maintenance fund did have to remove \$10,000 from their budget because they were over the agreed upon budget. If we had run a deficit on Fire Maintenance fund the township would have been required by law to submit a Deficit reduction plan on how to pay it off. This fund has nothing to do with the general fund and is not being diverted to the general fund. Someone on social media implied this \$10,000 was being diverted to pay for the Clerk raise. This individual's evidently has never worked a budget before and has no clue what they are talking about.

b) Fact, on the Baroda website there is a section called Budget information. If you click on that PDF you will find on page 3 of the "General fund 14-18 budget.pdf" shows the Supervisor total compensation at \$34,988 and the Clerk compensation at \$38,718 for the year of 2018.

c) The Clerk compensation package was reduced to \$29,500 in 2019 which was a reduction of 23.8% over the previous year. For the year 2020 the Clerk had a compensation package of \$30,000 which was a raise of 1.69 % increase over the year before. The Clerk has two years of experience as a clerk and should be compensated for that experience. The raise that I am recommending is \$40,000 which would put that position in line with the 2018 compensation package.

d) The Supervisor compensation package for 2019 was 28,000 which was a reduction of 20% from the previous year. In 2020 the supervisor's compensation was again reduced to \$16,500 which was another 58.93% reduction in pay. I was asking a return pay scale of \$28,000.

Supervisor Dennis Krotzer made a motion to temporarily close the regular meeting, seconded by Christina Price. Vote – All yes. Motion Carried

Letters Received in: Wendie Shafer, Dennis Krotzer, Rich Herrman, Brad Mattner, Pat & Cindy Shepard, Marilyn Schmaltz

Public Hearing was opened at 7:03pm for public comments:

Supervisor Dennis Krotzer made the opening statement that everyone will have about 2 minutes to comment and that letters have been received and are on the table for review and if you would like to read your own letter you can as he will not be reading any.

Richard Herrman- Stated his concern about not reading letters in person and the Supervisor stated that the Board is not required to. Richard also stated his concern for too much money being spent.

Cindy Shephard – Asked the Clerk Christina Price to show everyone where it states that she can vote on her own raise. Supervisor Dennis Krotzer stated that it will be addressed after public comments. Which later was addressed by the Townships attorney Sara Senica before, stating that all Board Members have the right to vote on their own salary's and that information was gathered by the MTA that states the Board can vote for their own budgeted salaries.

Brad Mattner – Stated that letters should be read on behalf of the people that turned letters in due to the current situation of in person and zooming in if they are not able to read their letters in person. Brad then continued to read his letter of concern that was submitted to a few Board members the day of the public hearing on why the Clerk should not be put back at the original Clerk's Compensation. He mentioned that the Clerk is only part time and should not receive full time pay at \$43.25 per hour and that the Township allowed a day care center that was out of line. He also mentioned that the previous clerk worked in office from 9am-5pm and the new hours are shorter in time. Brad also gave suggestions for the operation of the office.

Brenda Troxell – Mentioned that she said all that she had to say to the Board at a previous budget workshop and talked to Christina personally and states that she does not see how this pay raise can be justified to the tax payers of Baroda Township and urges the Board to vote against it.

Tina Martin Village Clerk – Made her statement that she thinks Christina should not vote on her own pay raise and that it's a conflict of interest and that she should abstain.

After no further public comments Dennis Krotzer made a motion to close the Public Hearing, seconded by Christina Price. Vote – All yes. Motion Carried  
Supervisor Dennis Krotzer reopens the regular Township Board Meeting at 7:13pm.

Going into the salary resolutions the Townships Attorney Sara Sencia stated that Clerk Christina Price can vote on her own salary just like the Trustees and Supervisor can vote on their own salaries and MTA sent over information stating and confirming these facts.

The foregoing Resolution (*Resolution 2021-03*) offered by Board Member Dennis Krotzer, supported by James Zobl that the Clerks salary shall increase to \$40,000, after discussion by roll call vote- Voting Yes – Christina Price, James Zobl, Dennis Krotzer,. Voting No – David Wolf & Larry Klug. Motion carries majority vote 3/2.

The foregoing Resolution (*Resolution 2021-04*) offered by Board Member Christina Price, supported by James Zobl that the Supervisors Salary shall increase to \$28,000, after discussion by roll call vote- Voting Yes – Christina Price, James Zobl, Dennis Krotzer, David Wolf and Larry Klug. Voting No - None. Motion Carried.

The foregoing Resolution (*Resolution 2021-05*) offered by Board Member Dennis Krotzer, supported by Christina Price that the Treasurer's Salary remains at \$16,500, after discussion by roll call vote- Voting Yes – Christina Price, James Zobl, Dennis Krotzer, David Wolf and Larry Klug. Voting No - None. Motion Carried.

The foregoing Resolution (*Resolution 2021-06*) offered by Board Member Dennis Krotzer, supported by James Zobl that each of the Trustees Salary's increase to \$3,780.00, plus an additional \$40 per meeting, after discussion by roll call vote- Voting Yes – Christina Price, James Zobl, Dennis Krotzer, David Wolf and Larry Klug. Voting No - None. Motion Carried.

Supervisor Dennis Krotzer presented the Proposed Budget for 2021-2022, seconded James Zobl to accept the New Budget for 2021-2022 as presented. After Discussion after discussion by roll call vote- Voting Yes – Christina Price, James Zobl, Dennis Krotzer,. Voting No – David Wolf & Larry Klug. Motion carries majority vote 3/2.

Supervisor Dennis Krotzer presented the Appropriations Act (*Resolution 2021-02*), After further discussion and editing the Township Trustees to "Each of the Township Trustees" by roll call vote- Voting Yes – Christina Price, James Zobl, Dennis Krotzer,. Voting No – David Wolf & Larry Klug. Motion carries majority vote 3/2.

Police Report- A Police Report was present for review that was emailed from the Police Department. Trustee larry Klug requested that the Township receives a report showing the locations and incidents in Baroda Township. Supervisor Dennis Krotzer said he would follow up with Chief of Police Shawn Martin.

Supervisor Dennis Krotzer presented the Notice of Fire Chief Appointment and Assistant Fire Chief Appointment by Township Board on April 19<sup>th</sup>, 2021 that was sent by the Townships Attorney. After further discussion it was decided to take off the Assistant Fire Chief and that the new Fire Chief will appoint the Assistant Fire Chief. Also Fire Chief Doug deBest is supposed to give the Clerk the Job Descriptions for the Fire Department by the end of the week. The Clerk is to post this on the Townships Website, Fire Department and Municipal Building. Dennis Krotzer made a motion to approve this posting as amended, David Wolf seconded, voting Yes, Christina Price, James Zobl, David Wolf. Voting No, Larry Klug. Motion Carries 4/1.

Supervisor Dennis Krotzer presented a letter from the Townships Attorney Sara Senica in regards to the Expenditures of public funds for Township Fire Department Recruitment. The Board agrees to give a copy to the Auditors moving forward.

Fire Chief Doug deBest gave the Fire Departments report. He reported total incidents for the month of February 2021 was 7. He reported the total hours of training for February was 176 hours, monthly sessions 68.75 hours, and fire fighter courses 65.50 hours and Webinar Courses 42.25 hours. Burn Permits requested 0, year to date total is 7. The Fire Departments Donated time in December was 120.25 hours.

Fire Chief Doug deBest requested approval from the Board for the Fire Department to reserve both New and Old Pavilions at Hess lake Park for a Fire Department Picnic that details have not yet been worked out. After further discussion Dennis Krotzer made a motion to approve his request, David Wolf seconded. Vote. All Yes- Motion Carried.

**Medic One** – Supervisor Dennis Krotzer mentioned there was nothing to report

Jessica Ishmael- Reported on behalf of the Lincoln Township Library that January total circulation was 14,569, with Baroda Townships at 379. The Book Drop off is now open 24/7. Jessica also reported the programs offered for the community.

James Zobl presented the Treasurers report as of February 28<sup>th</sup>, 2021, Baroda Township Funds had cash balances as follows: General Fund = \$288,618.04, Library Fund = \$58.54, Road Fund = \$5,152.85, Baroda Police Fund = \$42,687.23, Fire Maintenance Fund = \$16,800.17 Fire Equipment Fund = \$2,392.71, Rubbish Fund = \$56,435.40, Building Fund = \$51,996.27, Water Fund = \$131,920.53 and Tax Fund = \$985,565.83. Dennis Krotzer made a motion to accept the Treasures Report as presented, David Wolf Seconded. Vote – All yes. Motion Carried.

Clerk Christina Price presented an invoice from the Townships Attorney after further discussion Dennis Krotzer made a motion to approve the invoice as presented, seconded by James Zobl. By Roll Call Vote – Voting Yes; Dennis Krotzer, David Wolf, James Zobl, Larry Klug and Christina Price. Voting No, None. Motion Carried

Christina Price presented the Clerk's report. After discussion Dennis Krotzer moved to approve the bills report, seconded by James Zobl. By Roll Call Vote – Voting Yes; Dennis Krotzer, David Wolf, James Zobl, Larry Klug and Christina Price. Voting No, None. Motion Carried

Clerk Price presented the Budget Amendments for March 2021, after further discussion Dennis Krotzer made a motion to approve the Amendments with the correction of wording to General Fund Budget Amendments & Water Fund Budget Amendments, seconded James Zobl. Vote- All Yes. Motion Carried.

#### **Maintenance:**

**Getting rid of broken equipment - Postponed**

**Maintenance Garage Foundation Issues – Postponed**

**X-Mark and quotes for mowers** – Supervisor Dennis Krotzer reported that he purchased new blades for the Kubota and 2 gallons of hydraulic fluid. He also reported that Hollywood said that they cannot rebuild the x-mark engine or repair the radiator. There is an invoice for work and parts that will have to

be restocked. After further discussion Dennis Krotzer made a motion to approve the invoice for \$716.00, Larry Klug seconded. Vote- All Yes. Motion Carried

#### **Unfinished Business –**

**Tape Recorder – Postponed**

**Keys to all Buildings – Postponed**

**Water Contract with Lake Twp. – Postponed**

**Municipal Building Lights – Postponed**

**Fencing at Ruggles Cemetery** – Clerk Price presented the quotes from Workz Group Fencing and mentioned there was an additional quote as mentioned by David Wolf previously for the whole East side to be fenced off. After further discussion Dennis Krotzer made a motion to approve the quote for \$1200.00 for the fencing the South End and East side portion of 50ft, seconded by James Zobl. Vote. All Yes. Motion Carried.

**Fire Board/Intergovernmental Agreement-** Supervisor Dennis Krotzer made a motion to Approve Resolution #2021-7 for creating a Fire Board Consisting of five members, seconded by James Zobl. Vote. All Yes- Motion Carried.

**Covid-19 Guidelines** – It was reported that the Municipal Building was opened back up today requiring facemasks and social distancing.

**Hess Park Lights** –Postponed

#### **New Business –**

Comcast internet Agreement with the Village to Increase in Monthly Cost – Clerk Price presented the Service Contract Agreement and that the Monthly bill will be increased for the internet service.

#### **Consent Agenda-**

Minutes of the last Township Board Meeting, Budget workshop Meetings. After further discussion Supervisor Dennis Krotzer made a motion to accept the consent agenda as presented with corrections stated by Clerk Price. James Zobl Supported. Vote – All yes. Motion Carried.

#### **Supervisors Comments –**

None

**Audience Comments-** Conversation was discussed about the Covid vaccine and the Township Board, Zooming in to in person meetings, more opinions and concerns of salary increases, concerns of the public getting packet information before a meeting to able to use for a zoom meeting.

Dennis Krotzer made a motion to adjourn the meeting, seconded by Christina Price. Vote – All yes. Motion Carried. Meeting was adjourned at 8:31pm

Christina Price,  
Baroda Township Clerk