

BARODA TOWNSHIP
Board Meeting Minutes
September 20th, 2021

The Baroda Township Board met on Monday September 20th, 2021 at 9091 First St in the Municipal Buildings meeting room, Baroda. Present were Board Members Dennis Krotzer, David Wolf, Christina Price, Larry Klug and James Zobl. There were 20 audience members. The meeting was opened at 7:00pm with a recitation of the Pledge of Allegiance.

Guest – Ryan Miller with Wightman did a presentation of GIS Cemetery Mapping for Ruggles and Hinman Cemeteries. Later on in the meeting under new business after further discussion it was decided to postpone until next budget year since the cost was around \$30,000.

Guest – Woods Cannabis Company – Cancelled and rescheduled for October.

Library Report

Jessica Ishmael presented the Library Report from Lincoln Township. August 2021 total circulation was 14,664; total digital circulation was 20,140 with Baroda Townships at 868. Listed in the report was the Programming that was being offered in September 2021.

Police Report- Supervisor Dennis Krotzer read the Police Report from Chief Shawn Martin.

Fire Department Report

Captain Chris Burch gave the Fire Department report. He reported total incidents for the month of August 2021 were 4 and Year to Date is 47. He reported the total hours of training for September was 45 hours, monthly sessions 45 hours. Burn Permits requested 7, year to date total is 72.

Fire Hydrant Rental Contract with Village was postponed

Washer - Supervisor Dennis Krotzer presented a list for the start of a Laundry Room for the Fire Department at the Township Hall, more information is to be gathered.

Fire Departments Policy and Procedures – Postponed & to be presented to the Fire Board for review
Fire Departments Fire Chief, Assistant Fire Chief Description, Position Descriptions – Postponed

Medic One – Supervisor Dennis Krotzer presented Medic Ones report. Larry Klug brought up concern on Medic Ones response time in Oronoko Township. The average response time in July for Baroda Township was 6.5 minutes.

Treasurers Report

James Zobl presented the Treasurers report as of August 31st, 2021, Baroda Township Funds had cash balances as follows: General Fund = \$282,914.15 Library Fund = \$63.94, Road Fund = \$4,118.10, Baroda Police Fund = \$146,978.74, Fire Maintenance Fund = \$87,831.08 Fire Equipment Fund = \$24,606.27, Rubbish Fund = \$173,538.80, Building Fund = \$64,270.21, Water Fund = \$144,860.05 and Tax Fund = \$296,729.91. Dennis Krotzer made a motion to accept the Treasures Report as presented, Larry Klug Seconded. Vote – All yes. Motion Carried.

Assessors Report

Supervisor Dennis Krotzer presented the Assessors report from Angela Story.

Ordinance Officer Report

No Report

Clerks Report

Christina Price presented the Bills Report. After discussion Dennis Krotzer moved to approve the bills report, seconded by David Wolf. By Roll Call Vote – Voting Yes; Larry Klug, David Wolf, Dennis Krotzer, James Zobl and Christina Price. Voting No, None. Motion Carried

Clerk Price presented the Budget Amendments for September 2021, after further discussion Dennis Krotzer made a motion to approve the Amendments, seconded by James Zobl. Vote-All Yes. Motion Carried.

Clerk Price reported that the Planning Commission met in September and there will be two SLUP applications discussed for Tourist homes in the Township.

Clerk Price presented the Quarterly Budget Report- discussion of a new format and David Wolf asked about added a percentage column based off our budgeted totals.

Clerk Price reported that she attended her Clerks Association Meeting and it was brought to her attention that there could be a future change with Baroda having two precincts and plan to send all residents new voter ID cards in the near future.

Clerk Price reported that Decker Agency stopped by to ask if the Township would like an insurance quote. After further discussion the Board decided that we are happy with who we currently have.

Maintenance:

Maintenance Garage Foundation Issues – Postponed

Welder for Maintenance Department – After further discussion it is postponed until more information is gathered. Clerk Price reported that there are broken headstones that need to be fixed at the cemeteries and would like the Board to give permission to have our Sextons repair them. After further discussion it was decided to let them fix them as a due diligence to the cemeteries.

Unfinished Business –

Concrete Mixer – Postponed until the next budget cycle

Chip and Seal on Keehn Road- Supervisor Dennis Krotzer reported that this project will be postponed until next year.

Ross Rogien Report on Hills Rd Property – Supervisor Dennis Krotzer reported that both properties on Hollywood and Hills road have signed demolition permits and will take place soon.

Water Contract with Lake Twp- Postponed

Zoning Board of Appeals Committee-Postponed

Grants for Ruggles Cemetery expansion- Postponed

Grants for Hess Lake Park expansion or improvements-Postponed

Baroda Township Improvements Program-Postponed

American Rescue Plan Acts Proposed Projects – Postponed

Hinman Cemetery Signs, All signs in General – Clerk Price presented the sign quoted from Anchor signs. After further discussion Larry Klug made a motion to approve the \$2,850 for both Cemeteries and Park, seconded by David Wolf. Vote All- Yes. Motion Carried.

Lawn Vacuum for Park and Cemetery – Supervisor Dennis Krotzer presented a quote from Michiana Lawn Equipment. After further discussion Dennis Krotzer made a motion to approve the quote for up to \$3500.00, seconded by Larry Klug. By Roll Call Vote – Voting Yes; Larry Klug, David Wolf, Dennis Krotzer, James Zobl and Christina Price. Voting No, None. Motion Carried

Russell Road Speed Study Report – Supervisor Dennis Krotzer presented the Russell Road Speed Survey Report and mentioned that further action will take place to try and lower the speed limit.

Municipal Emergency Coordinator Contact- Clerk Price reported that the Supervisor, Clerk and Treasurer are the ones listed to be the Emergency Coordinator Contacts. After further discussion David Wolf made a motion to have the Supervisor, Clerk and Treasurer as the Emergency Contacts, seconded by Larry Klug. Vote All-Yes. Motion Carried.

New Business –

Amended General Appropriations Act 2021-2022- Clerk Price presented the Current Tax Roll Millage rate that needed to be amended at 7.0636 for the General Appropriations Act. After further discuss Dennis Krotzer made a motion to approve the Amended General Appropriations Act as presented, seconded by Larry Klug. By Roll Call Vote – Voting Yes; Larry Klug, David Wolf, Dennis Krotzer, James Zobl and Christina Price. Voting No, None. Motion Carried

Resolution 21-10 Audit Clean-up for Accounting Purposes Inter Fund Transfer Library Fund and to General Fund \$40,377.00 from 2011. After further discussion Supervisor Dennis Krotzer offered the Resolution for the General Fund to forgive the Library Fund of \$40, 377.00 and to have Dennis Krotzer write a letter to break the Library Contract to renegotiate terms to have the General Fund received the \$40,377.00 back over a period of time, seconded by Larry Klug. By Roll Call Vote – Voting Yes; Larry Klug, David Wolf, Dennis Krotzer, James Zobl and Christina Price. Voting No, None. Motion Carried

1 Year Review of Jason Keith – Supervisor Dennis Krotzer reported that Jason Keith 1 Year Anniversary is this month and that he would like to appoint him to Head Sexton/Maintenance and raise his pay to \$18.00 an hour. After further discussion Dennis Krotzer made the motion to approve the title change and increase pay to \$18.00 an hour starting on September 27th, 2021, seconded by Larry Klug. By Roll Call Vote – Voting Yes; Larry Klug, David Wolf, Dennis Krotzer, James Zobl and Christina Price. Voting No, None. Motion Carried

Tree Removal Quote for Hess Lake Park – Supervisor Dennis Krotzer presented a Quote from Husrt Tree Services LLC for approximately 33 leaning trees in Hess Parks Natural Trail area. After further discussion David Wolf made a motion to approve the quote not to exceed \$4200.00, seconded by Dennis Krotzer. By Roll Call Vote – Voting Yes; Larry Klug, David Wolf, Dennis Krotzer, James Zobl and Christina Price. Voting No, None. Motion Carried

Huntington Letter – Clerk Price Presented a Letter from Huntington that they will be changing from TCF on October 12th. Clerk Price also reported that she and the Supervisor applied for a Township credit card. Supervisor Dennis Krotzer reported that there is a scheduled meeting with Huntington and Commissioner Teri Freehling on September 22nd, 2021.

Drain Commissioner Letter- Clerk Price presented a letter from the Drain Commissioner for a Drain Maintenance notice for a replacement driveway culvert at 8019 Lincoln Ave.

Park Vandalism Old Pavilion – Clerk Price reported that the GOP's had another incident of someone using the bathroom in the kitchen area of the old pavilion. After further discussion it was decided to get pricing on enclosing the kitchen area.

Anonymous letter received- Supervisor Dennis Krotzer reported that he received an anonymous letter that the Board has a copy of but will not be reading the letter.

Consent Agenda-

Minutes of the last Township Board Meeting. After further discussion Dennis Krotzer made a motion to accept the consent agenda as amended, supported by James Zobl Vote – All yes. Motion Carried.

Supervisors Comments – None

Audience Comments - Rich Herrman asked that the agenda be posted before the meetings on the website. Clerk Price mentioned that it can be done once she gets the Board Packets finish the week of. **Donnie Johnson** reported that his grandson slipped and fell on dog poop at the park and what the Board plans to do about allowing dogs at the park. **Larry Klug** wanted clarification that gators and golf carts are allowed in the parking lot but on the grass or

walk ways, which was confirmed by the Board. **Tom Lippert** asked about an update with the Comcast survey and Cemetery Clean up. **Larry Martin** made a statement of concern about the Fire Chief taking classes, 3 fire trucks being damaged and holding the Fire Chief accountable. **Steve Salisbury** asked about a survey that was completed by Commissioner Teri Freehling.

Supervisor Dennis Krotzer made a motion to end the meeting at 9:10pm. Vote- All Yes. Motion Carried.

Christina Price,
Baroda Township Clerk