

BARODA TOWNSHIP
Board Meeting Minutes
November 22nd, 2021

The Baroda Township Board met on Monday November 22nd, 2021 at 9091 First St in the Municipal Buildings meeting room, Baroda. Present were Board Members Dennis Krotzer, David Wolf, Christina Price was a call in by cell Phone due to having Covid, James Zobl and Larry Klug. There were 6 audience members. The meeting was opened at 7:00pm with a recitation of the Pledge of Allegiance.

GUEST- Dave Ravitch from Ravitron presented his quote for cameras at Hess Lake Park. This will be revisited at a later date.

Library Report

Jessica Ishmael presented the Library Report from Lincoln Township. Octobers total circulation was 13,822; total digital circulation was 19,150 with Baroda Townships at 899. Listed in the report was the Programming that was being offered in November 2021.

Police Report- Supervisor Dennis Krotzer read the Police Report from Chief Shawn Martin with a total of 213 calls. Lake Twp. had 139, Baroda Twp. 58, Baroda Village 8 and 8 outside our jurisdiction.

Fire Department Report

Fire Chief Jeff Gaul gave the Fire Department report. He reported total incidents for the month of October 2021 were 5 and Year to Date is 55. He reported the total hours of training for October was 61 hours, monthly sessions 36 hours. Burn Permits requested, year to date total is 88. It was also reported that a Mutual Aide agreement was in process for Oronoko Township. It was also reported that EMC Insurance is sending a check of \$2,528.33 for the repair of 2006 GMC Sierra Fire Truck.

Fire Hydrant Rental with the Village- Postponed

Washer - Postponed

Fire Departments Policy and Procedures – Postponed & to be presented to the Fire Board for review

Fire Departments Fire Chief, Assistant Fire Chief Description, Position Descriptions – Postponed

Medic One – Supervisor Dennis Krotzer presented Medic Ones report. The average response time in October 2021 for Baroda Township was 5.125 minutes. There was question on when the actual start time begins and Supervisor Dennis Krotzer planned to look into it.

Treasurers Report

James Zobl presented the Treasurers report as of October 31st, 2021, Baroda Township Funds had cash balances as follows: General Fund = \$367,819.55 Library Fund = \$634.57, Road Fund = \$4,118.17, Baroda Police Fund = \$96,964.18, Fire Maintenance Fund = \$73,763.22 Fire Equipment Fund = \$23,499.98, Rubbish Fund = \$141,003.02, Building Fund = \$58,925.50, Water Fund = \$144,862.47 and Tax Fund = \$73,815.89. Larry Klug made a motion to accept the Treasures Report as presented, Dennis Krotzer Seconded. Vote – All yes. Motion Carried.

Assessors Report

Supervisor Dennis Krotzer presented the Assessors report from Angela Story.

Ordinance Officer Report

Supervisor Dennis Krotzer presented the Ordinance Officers Report. Clerk Price reported that Officer Koza asked what the Board would like for him do with the property on Hollywood. They are not abiding by the Township Ordinances even after being ticketed. He also asked the Township about the property on Hills road. Supervisor Dennis Krotzer said he would look into this property.

Clerks Report

* Christina Price presented the Bills Report. After discussion Dennis Krotzer moved to approve the bills report, seconded by James Zobl. By Roll Call Vote – Voting Yes; Larry Klug, David Wolf, Dennis Krotzer, James Zobl and Christina Price. Voting No, None. Motion Carried

*Clerk Price presented the Budget Amendments for November 2021, after further discussion Dennis Krotzer made a motion to approve the amendments with looking into a couple changes that will be reported at the next meeting, seconded by David Wolf. Vote-All Yes. Motion Carried.

*Clerk Price reported that the Board needs to address the Assistant Fire Chiefs pay, after further discussion Supervisor Dennis Krotzer made a motion to split the Fire Chief and Assistant Fire Chiefs pay back to its original status and retro pay Assistant Fire Chief Chris Burch accordingly to when he was appointed, seconded by Larry Klug. By Roll Call Vote – Voting Yes; Larry Klug, David Wolf, Dennis Krotzer, James Zobl and Christina Price. Voting No, None. Motion Carried

*Clerk Price presented Michigan Association of Municipal Clerks 2022 Membership Renewal. After further discussion Dennis Krotzer made a motion to approve the membership renewal, David Wolf seconded. Vote – All yes. Motion Carried.

*Clerk Price reported that the Planning Commission met in November and request time to look into recommending a new council member until December.

*Clerk Price reported that she would like to move the Election Precinct permanently to Baroda American Legions halls for more room for the safety of her Election Workers and voters because of covid. After further discussion Christina Price made a motion to approve her meeting with Legion Members to present an agreement of permanently moving the Precinct, seconded by Dennis Krotzer. By Roll Call Vote – Voting Yes; Larry Klug, David Wolf, Dennis Krotzer, James Zobl and Christina Price. Voting No, None. Motion Carried

*Clerk Price presented the new redistricting map for Baroda and Oronoko that will take effect in the 2022 voting year. She also reported that at this time no changes with voter ID cards have happened and will know more in January when the State and Congressional address their maps.

Maintenance:

Maintenance Garage Foundation Issues – Postponed

Welder for Maintenance Department- Postponed

Unfinished Business –

Concrete Mixer – Postponed until the next budget cycle

Chip and Seal on Keehn Road-Postponed until 2022

Water Contract with Lake Twp- Postponed

Zoning Board of Appeals Committee-Postponed

Grants for Ruggles Cemetery expansion- Postponed

Grants for Hess Lake Park expansion or improvements-Postponed

Baroda Township Improvements Program-Postponed

American Rescue Plan Act Update – Supervisor Dennis Krotzer reported that we received our first payment and will be looking into the rules of spending.

Chart of Accounts- Clerk Price reported that she has been working with the auditors for all the changes and additions to the Chart of Accounts and should be done soon. Once she is completed she will email a copy to the board.

Rubbish Contract Draft Revised Copy – After further discussion it was decided for David Wolf and Dennis Krotzer to take the lead on the contract and present it at the December Meeting.

Hess Lake Park Camera's – Postponed until a later date.

Update on Villwocks invoice for Grasshopper Repairs – Supervisor Dennis Krotzer reported this was something that was already voted on approved.

Update on Municipal Building Drop Box – Supervisor Dennis Krotzer reported that Jason repaired the Drop Box by putting a new post to hold it.

New Business –

Carhart Overalls- Supervisor Dennis Krotzer made a motion to spend up to \$125 on each set of overalls for the maintenance workers, seconded by Larry Klug. By Roll Call Vote – Voting Yes; Larry Klug, David Wolf, Dennis Krotzer, James Zobl and Christina Price. Voting No, None. Motion Carried

Ruggles Cemetery Accident/Claim - Supervisor Dennis Krotzer reported that Jason Keith had an accident at Ruggles Cemetery on Wednesday, November 10th around 11:00am. In the process of moving a headstone back he tipped it over causing it to break a corner piece off. The insurance company has been contact and they are to report back on what type of claim it will be. Dennis Krotzer has an estimated quote around \$3200.00. Further investigation on who is the owner of the plot and headstone.

William Hurst Resignation Letter for Planning Commission – Supervisor Dennis Krotzer read William Hurst letter and after further discussion David Wolf made a motion to accept his letter, seconded by Dennis Krotzer. Vote-All yes. Motion Carried. Supervisor Dennis Krotzer mentioned that Greta Hurst will have to resign from Board of Review and makes a motion to appoint Barbra Sukys take her place, seconded by David Wolf. Vote- All Yes. Motion Carried.

Cemetery Ordinance Draft Revised Copy – Postponed

Maintenance Cell Phone- Supervisor Dennis Krotzer reported that he would get upgrade the cemetery cell phone and plans to get pricing on a new phone.

Road Department Preliminary Road Plans - Supervisor Dennis reported on the Preliminary Road plans and the Townships cost and that we need to have a decision before January 1st, 2022 along with matching funds at the same time. Dennis Krotzer plans to get more clarity on dates and payments.

Supervisor Mileage – Clerk Price made a motion that Supervisor Dennis Krotzer be paid \$68 for mileage for retrieving hoses for the leaf vac, seconded by David Wolf. By Roll Call Vote – Voting Yes; Larry Klug, David Wolf, James Zobl and Christina Price. Voting No, None. Dennis Krotzer Abstained. Motion Carried

Minutes-

After further discussion David Wolf made a motion to accept the minutes as presented, supported by James Zobl Vote – All yes. Motion Carried.

Supervisors Comments – None

Audience Comments – Someone asked why the maintenance guys didn't go to retrieve the hoses. Dennis Krotzer responded because he wanted to keep them working since we are on a time frame for weather.

Supervisor Dennis Krotzer ended the meeting at 9:08pm.

Christina Price,
Baroda Township Clerk