

BARODA TOWNSHIP
Board Meeting Minutes
October 18th, 2021

The Baroda Township Board met on Monday October 18th, 2021 at 9091 First St in the Municipal Buildings meeting room, Baroda. Present were Board Members Dennis Krotzer, David Wolf, Christina Price, James Zobl and Larry Klug by cell phone. Larry Klug claimed to have a medical condition by being exposed to COVID, that is supported by the Supervisor Dennis Krotzer. There were 16 audience members. The meeting was opened at 7:00pm with a recitation of the Pledge of Allegiance.

Guest – Woods Cannabis Company – No Call No Show

Library Report

Jessica Ishmael presented the Library Report from Lincoln Township. September's total circulation was 13,629; total digital circulation was 19,344 with Baroda Townships at 907. Listed in the report was the Programming that was being offered in October 2021.

Police Report- Supervisor Dennis Krotzer read the Police Report from Chief Shawn Martin with a total of 208 calls. Lake Twp. had 114, Baroda Twp. 41, Baroda Village 22 and 31 outside our jurisdiction.

Fire Department Report

Fire Chief Jeff Gaul gave the Fire Department report. He reported total incidents for the month of September 2021 were 4 and Year to Date is 51. He reported the total hours of training for September was 59.5 hours, monthly sessions 52 hours. Burn Permits requested, year to date total is 74. Promotions: Thomas Giudice is Records Officer and Chris Burch is Assistant Fire Chief. Chief Gaul presented two estimates for each fire truck that was damaged back in June and July, the Board decided to wait and see what our deductible would be. Chief Gaul also presented new forms for Truck Checks and Order Forms. Fire Chief Gaul and Assistant Fire Chief Chris Burch both attended Emergency Vehicle Operations class on Saturday, October 16th, 2021 due to both incidents that occurred back in June and July. Fire Department chain of command was presented to Board. Fire Chief Jeff Gaul also reported that he plans to attend a January class in Lansing for ISO 400.

Fire Hydrant Rental Contract with Village – Clerk Price presented a letter from the previous Village Clerk Tina Martin in regards to what the Township is paying. She reported no contract has been found and that a payment history from her accounting program goes back to 2012. She plans to look into this further.

Washer - Postponed

Fire Departments Policy and Procedures – Postponed & to be presented to the Fire Board for review

Fire Departments Fire Chief, Assistant Fire Chief Description, Position Descriptions – Postponed

Medic One – Supervisor Dennis Krotzer presented Medic Ones report. The average response time in August 2021 for Baroda Township was 7.75 minutes.

Treasurers Report

James Zobl presented the Treasurers report as of September 30th, 2021, Baroda Township Funds had cash balances as follows: General Fund = \$287,863.92 Library Fund = \$63.94, Road Fund = \$4,118.14, Baroda Police Fund = \$146,979.95, Fire Maintenance Fund = \$79,192.34 Fire Equipment Fund = \$23,499.79, Rubbish Fund = \$157,290.23, Building Fund = \$64,785.50, Water Fund = \$144,861.24 and Tax Fund = \$1,620,812.30. Dennis Krotzer made a motion to accept the Treasures Report as presented, David Wolf Seconded. Vote – All yes. Motion Carried.

Treasurer James Zobl presented his letter of resignation as November 22nd, 2021 for personal reasons. He plans to train the next person if needed. After further discussion Dennis Krotzer made a motion to accept his letter of resignation starting November 22nd, 2021 at 11:59pm, seconded by David Wolf. By Roll Call Vote – Voting Yes; Larry Klug, David Wolf, Dennis Krotzer and Christina Price. Voting No, None. Motion Carried. The Board decided to hold a special meeting on October 25, 2021 at 7:00pm to address this situation.

Assessors Report

Supervisor Dennis Krotzer presented the Assessors report from Angela Story.

Ordinance Officer Report

No Report

Clerks Report

* Christina Price presented the Bills Report. After discussion Dennis Krotzer moved to approve the bills report, seconded by David Wolf. By Roll Call Vote – Voting Yes; Larry Klug, David Wolf, Dennis Krotzer, James Zobl and Christina Price. Voting No, None. Motion Carried

*Clerk Price presented the Budget Amendments for October 2021, after further discussion Dennis Krotzer made a motion to approve the Amendments as amended by moving Drain Assessment from General Fund Revenues to General Fund Expenses as an decrease in Expenses, seconded by James Zobl. Vote-All Yes. Motion Carried.

*Clerk Price presented 4 bills that needed approval for month end billing: Baroda Tire \$15.00, Ridge & Kramer Auto Parts \$171.23, Berrien County Record \$50.00, Staples \$283.25. After further discussion David Wolf made a motion to approve paying all 4 bills as presented, seconded by Dennis Krotzer. By Roll Call Vote – Voting Yes; Larry Klug, David Wolf, Dennis Krotzer, James Zobl and Christina Price. Voting No, None. Motion Carried

*Clerk Price reported that the Planning Commission met in October and will hold a public hearing on November 2nd for a SLUP for a Tourist home on Holden rd.

*Clerk Price read a letter from the State of Michigan with a law impacting individual driving records that will terminate the suspension of operators or chauffeurs licenses for certain violation or offenses.

*Clerk Price presented the new redistricting map for Baroda and Oronoko that will take effect in the 2022 voting year. She also reported that at this time no changes with voter ID cards have happened and will know more in January when the State and Congressional address their maps.

*Clerk Price also presented the 2020 Census Population for Baroda Township and Village.

Maintenance:

Maintenance Garage Foundation Issues – Postponed

Winter Hours - Postponed

Welder for Maintenance Department- Postponed

Unfinished Business –

Concrete Mixer – Postponed until the next budget cycle

Chip and Seal on Keehn Road-Postponed until 2022

Ross Rogien Report on Hills Rd Property – Supervisor Dennis Krotzer reported that both properties on Hollywood and Hills road have been demolished with a few things to finish up on Hollywood and Hills to be completed by November 17, 2021.

Water Contract with Lake Twp- Postponed

Zoning Board of Appeals Committee-Postponed

Grants for Ruggles Cemetery expansion- Postponed

Grants for Hess Lake Park expansion or improvements-Postponed

Baroda Township Improvements Program-Postponed

American Rescue Plan Acts Proposed Projects – Postponed

New Business –

American Rescue Plan Act Update – Supervisor Dennis Krotzer reported that we are currently waiting on half of \$195,102, which is based on population determined by U.S Treasury. We should the money within 30 days.

Halloween- Clerk Price reported that the Village of Baroda Approved Trick or Treating for 10/31/2021 from 5:30-7:00pm – Fire Department 6:00pm-7:30pm. After further discussion David Wolf made a motion to approve Halloween Trick or Treating for the Township for the same as the Village of Baroda, Dennis Krotzer Seconded. Vote – All yes. Motion Carried.

Resolution 21-10 Municipal Emergency Coordinator – Supervisor Dennis Krotzer read the resolution that stated the Supervisor would be the primary Emergency Coordinator. After further discussion it was postponed because Trustee Larry Klug and audience member Brenda Troxell claimed that all FEMA classes are required by law to fill this position. Clerk Price said she will contact the Emergency Management in regards to this and to see who the Primary contact was previously.

Cathy Catania Inquiring on a Memorial Bench for her Mother – Clerk Price reported that Cathy Catania is interested in purchasing a Memorial Bench for her Mother at Hess Park (first choice) or the Village Park. After further discussion the Board agreed that it would be a good idea and for Cathy to present them with a Memorial Bench that is Commercial Grade for the Park.

Supervisor Training – Supervisor Dennis Krotzer reported that he would like to take a virtual training course for his Supervisor Position at the cost of \$290.00. After further discussion David Wolf Made a motion to approve the training and cost, seconded by James Zobl. Vote – All yes. Motion Carried
Dennis Krotzer made a motion to pay for Treasurer training for whomever the new appointed one shall be, seconded by David wolf. Vote – All yes. Motion Carried

Clerk Training – Clerk Price reported that she needs ISO 300, ISO 400 and ISO 800. She plans to attend the 300 class in Lansing in December and the 400 in January after first completing the 800 online. It was mentioned by an audience member to see if they are still offering 300 & 400 online.

Hall rental for Non Profits – Supervisor Dennis Krotzer asked if nonprofits needed to be voted on to use the hall for free. After further discussion it was decided on that no vote was needed to approve nonprofit for free rental but they would still need to submit a cleaning/key deposit.

Doors for the Kubota – Supervisor Dennis Krotzer presented a quote for new doors for the Kubota for winter plowing of the Cemetery for about \$1500.00. After further discussion it was recommended by Trustee Larry Klug and David Wolf that it would be cheaper to get heated Carhart overhauls.

Hollywood X-Mark Quote – Supervisor Dennis Krotzer presented a quote from Hollywood Small Engine for \$3,843.97 to take parts off the Townships X-Mark and put on another X-Mark that they have to make one mower. After further discussion more information is requested about the shape and hours on each mower.

Chart of Accounts – Clerk Price reported that there is a new listing of Chart of Accounts that she has been working on with the auditors and there will be some new changes, once finished the board will get the new list.

Rubbish Contract – Supervisor Dennis Krotzer reported that the Rubbish Contract is up for renewal. After further discussion and review of the contract and changes there is more to be worked on and will be presented at the next board meeting.

Larry Myers – Clerk Price reported that Larry Myers requested that the Board consider letting him have three cremations in his one Cemetery Plot at Ruggles, it would be himself, x-wife and daughter. After further discussion it was decided to amend the Townships Cemetery ordinance in the near future.

Hess Lake Park Camera's – Supervisor Dennis Krotzer reported that a few incidents have happened at Hess Lake Park and that the Board should consider installing camera's. After further discussion Dennis Krotzer made a motion to get quotes for cameras at Hess Lake Park, seconded by James Zobl. Vote – All yes. Motion Carried

Consent Agenda-

Minutes of the last Township Board Meeting. After further discussion Dennis Krotzer made a motion to accept the consent agenda as amended, supported by David Wolf Vote – All yes. Motion Carried.

Supervisors Comments – None

Audience Comments – Steve Salisbury introduced himself as BABA's New President and invited everyone to a meet and greet next to Ott's Insurance on October 27th, 2021 from 7:30 – 9:00am.

Supervisor Dennis Krotzer made a motion to end the meeting at 9:00pm, seconded by James Zobl. Vote- All Yes.
Motion Carried.

Christina Price,
Baroda Township Clerk