

BARODA TOWNSHIP
Board Meeting Minutes
January 17th, 2022

The Baroda Township Board met on Monday January 17th, 2022 at 9091 First St in the Municipal Buildings meeting room, Baroda. Present were Board Members Dennis Krotzer, David Wolf, Christina Price, William Hurst and Larry Klug. There were 9 audience members. The meeting was opened at 7:00pm with a recitation of the Pledge of Allegiance.

Library Report

No Library Report

Police Report- Supervisor Dennis Krotzer read the Police Report from Chief Shawn Martin with a total of 192 calls for December. Lake Twp. had 118, Baroda Twp. 41, Baroda Village 20 and 13 outside our jurisdiction. YTD calls for 2021 was 2617. The percentage breakdown for total service calls for 2021 for Village and Township is 28.89%. Currently the Township is paying 19% of the Baroda Lake Police Budget, but receives 28.9% of service provided, which leads to the discussion of a Millage increase for the Police Departments renewal this Election cycle.

Fire Department Report

Fire Chief Jeff Gaul gave the Fire Department report. He reported total incidents for the month of December 2021 were 7 and Year to Date is 65. He reported the total hours of training for December was 43.5 hours, monthly sessions 33.5 hours. Burn Permits requested 4, year to date total is 98. Past Chief Doug deBest retired as of December 31st, 2021.

Fire Hydrant Rental with the Village- Postponed

Washer - Postponed

Fire Departments Policy and Procedures – Postponed & to be presented to the Fire Board for review

Fire Departments Fire Chief, Assistant Fire Chief Description, Position Descriptions – Postponed

Medic One – Supervisor Dennis Krotzer presented Medic Ones report.

Treasurers Report

William Hurst presented the Treasurers report as of December 31st, 2021, Baroda Township Funds had cash balances as follows: General Fund = \$402,922.16 Library Fund = \$64.57, Road Fund = \$4,118.23, Baroda Police Fund = \$97,274.72, Fire Maintenance Fund = \$59,066.52 Fire Equipment Fund = \$23,501.66, Rubbish Fund = \$106,497.21 Building Fund = \$57,700.15, Water Fund = \$144,864.89 and Tax Fund = \$677,472.32. Larry Klug made a motion to accept the Treasures Report as presented, David Wolf Seconded. Vote – All yes. Motion Carried.

Assessors Report

Supervisor Dennis Krotzer presented the Assessors report from Angela Story.

Ordinance Officer Report

Supervisor Dennis Krotzer presented the Ordinance Officer Report.

Clerks Report

* Christina Price presented the Bills Report. After discussion Larry Klug moved to approve the bills report, seconded by David Wolf. By Roll Call Vote – Voting Yes; Larry Klug, David Wolf, Dennis Krotzer, William Hurst and Christina Price. Voting No, None. Motion Carried

*Clerk Price presented the Budget Amendments for January 2022, after further discussion Larry Klug made a motion to approve the amendments as presented, seconded by David Wolf. Vote-All Yes. Motion Carried.

*Clerk Price reported that she is interested in attending MAMC Institute in March that is a weeklong as well as MAMC Annual Conference in June. She has a few things to look into and will get back at the next Board Meeting.

*Clerk Price presented three bills that needed approved to be paid by month end: 1st Bill was from Staples that will be split with the Fire Maintenance Fund for a total of \$522.18, 2nd Bill SBF Enterprises Estimated Prepay for Assessment Mailing Postage for a total of \$545.60, 3rd Bill Law Office of Sara Senica from August to current for a total of \$1395.00. After further discussion David Wolf made a motion to approve paying the three bills presented, seconded by Dennis Krotzer. By Roll Call Vote – Voting Yes; Larry Klug, David Wolf, Dennis Krotzer, William Hurst and Christina Price. Voting No, None. Motion Carried

*Clerk Price reported that the Planning Commission met in January and they plan to have a Public Hearing in March.

*Clerk Price reported that she purchased the new voter ID cards for \$166.50 that will need to be processed in the next month or so. She also reported that she received a quote from Oscars Printing that will print the cards for under \$300.00 and the most costly part will be the postage stamps. She also reported that the Township may need to start ordering Election Supplies now for the August and November Elections that is being requested by the supply company.

Maintenance Report

Supervisor Dennis Krotzer reported that there has been an ongoing wish list created for tools for the Cemetery and Park that is around \$15,000.00. He also reported that there has been a new issue of the Village employees not working by a previous agreement to dig gravesites for the Township. It was mention by Larry Klug to spend the wish list money on a new backhoe. Dennis Krotzer presented a revised Township and Village Equipment rental contract to be reviewed by both Township Board and Village Council. Clerk Christina Price will present the revised contract to the Village Board in February.

Unfinished Business –

Maintenance Garage Foundation Issues – Postponed

Welder for Maintenance Department- Postponed

Concrete Mixer – Postponed until the next budget cycle

Chip and Seal on Keehn Road-Postponed until 2022

Water Contract with Lake Twp- Postponed

Zoning Board of Appeals Committee-Postponed

Grants for Ruggles Cemetery expansion- Postponed

Grants for Hess Lake Park expansion or improvements-Postponed

Baroda Township Improvements Program-Postponed

American Rescue Plan Act Update – Postponed

Rubbish Contract Draft Revised Copy – After further discussion David Wolf made a motion to approve the Rubbish Agreement as presented, seconded by Larry Klug. . By Roll Call Vote – Voting Yes; Larry Klug, David Wolf, Dennis Krotzer, William Hurst and Christina Price. Voting No, None. Motion Carried

Hess Lake Park Camera's and light poles- Clerk Price reported that Dave Ravitch is looking into getting a quote for our own light poles to be installed and waiting on a response from AEP about being able to put cameras on their light poles.

Cemetery Ordinance Draft Revised Copy – Postponed

Maintenance Cell Phone – Supervisor Dennis Krotzer reported that he found a new cell phone for the Cemetery that would cost \$149.99 and the monthly bill would go up about \$15-20 a month. After further discussion Dennis Krotzer made a motion to approve purchasing the new phone, seconded by David Wolf. Vote-All Yes. Motion Carried.

Zoning Administrator – Clerk Price reported that she received another application right before the meeting. After further discussion Supervisor Dennis Krotzer is to look into the references of both candidates and the Board will vote at the next meeting on January 20th, 2021.

BABA Membership/Contracted Service Agreement – Clerk Price reported that she sent payment of \$25 that was approved at the last Board Meeting to join BABA, along with a letter stating that the Township's Attorney said the legal way to be a part of BABA is to have a Contracted Service Agreement with them and that she will create the Agreement to be presented at the next Board Meeting in January. Clerk Price reported that she received a Letter from Steve Salisbury in her office right before the meeting stating that BABA does not want to do a Contracted Service Agreement with the Township, as that is not how it was done in the past and returned the check for \$25.00.

New Business –

BS&A Software – Clerk Price presented a quote for a new accounting program that will match the Treasurer and Assessing program. After further discussion more information is needed with a possible presentation from the company.

Lost checks in Mail – Clerk Price reported that there are multiple checks that have never made it their destination and new checks have been cut to replace them. She asked if the Board wanted to pay to cancel them and they said no for right now as its \$40.00 to cancel check. Treasurer William Hurst plans to see if we can get the fees waived.

Queens at the March Meeting- David Wolf mentioned that the Queens would like to attend our March meeting and to add it to the agenda.

Bank Accounts for Ambulance, Library and Road Funds – Clerk Price mentioned that the Township will need to open a new account for the Ambulance Fund. It was also discussed to separate the Library and Road Funds from the General Fund. After further discussion Dennis Krotzer made a motion to approve opening a new checking account for the Ambulance, Library and Road Funds, seconded by William Hurst. By Roll Call Vote – Voting Yes; Larry Klug, David Wolf, Dennis Krotzer, William Hurst and Christina Price. Voting No, None. Motion Carried

Minutes-

After further discussion William Hurst made a motion to accept the minutes as presented, supported by Dennis Krotzer. Vote-All Yes. Motion Carried.

Supervisors Comments – Dennis Krotzer mentioned that all the postponed items are now on the back of the agenda paper. He also mentioned that in June the two new Police Officers will come in to meet everyone.

Audience Comments –

Larry Klug – Asked about the Charter and General Law Township information, The plans of the Cares Act Money and if anyone attended the class that was held on it.

Cindy Shepard – Made a statement about the Clerk looking into the BABA Membership, Asked why the Fire Chief is not looking into Doug deBests cost on Turnout gear and new washer for the Fire Department, Asked why the Board is doing a flat percentage raise for all employees instead of Merritt Raises.

Greta Hurst – Ask the Clerk on the status of the Ballot Drop Box and if the Clerks training is required by the State.

Steve Salisbury- Mentioned information about Broad Band.

Supervisor Dennis Krotzer made a motion end the meeting at 8:30pm, seconded by David Wolf. Vote-All Yes- Motion Carried.

Christina Price,
Baroda Township Clerk