

BARODA TOWNSHIP
Board Meeting Minutes
February 21st, 2022

The Baroda Township Board met on Monday February 21st, 2022 at 9091 First St in the Municipal Buildings meeting room, Baroda. Present were Board Members Dennis Krotzer, David Wolf, Christina Price, William Hurst and Larry Klug by call in (Not Voting but Present). There were 8 audience members. The meeting was opened at 7:02pm with a recitation of the Pledge of Allegiance.

Guest

Brian Schueneman mentioned to the Township Board that he has reserved the Old and New Pavilions for his family reunion out at Hess Lake Park this Summer and would like permission from the Board to have alcohol at the reunion. Brian also stated that as part of his family reunion their family does a volunteer day for the community and if there was something in mind to please let him know. The Township Board members stated that there is an ordinance that does not allow alcohol at the park and that it would raise concern because the park/play area is still open to the public. Brian mentioned that not being allowed to have alcohol would not stop him from reserving the park and he thanks the Board for their time.

Library Report

Jennifer Conan presented the Library Report – Jennifer reported the programs available in February. Baroda's attendance for programs for January was 23. Jessica Ishmael was present and thanked the Board for their support and will enjoy being able to stop in for meetings still even though she has resigned from Lincoln Township Library.

Police Report- Supervisor Dennis Krotzer read the Police Report from Chief Shawn Martin with a total of 233 calls for January. Lake Twp. had 133, Baroda Twp. 48, Baroda Village 22 and 30 outside our jurisdiction.

Fire Department Report

Fire Chief Jeff Gaul gave the Fire Department report. He reported total incidents for the month of January 2021 were 4 and Year to Date is 4. He reported the total hours of training for December was 41.5 hours, monthly sessions 38.5 hours. Burn Permits requested 0, year to date total is 0. He also reported that there are two new Fire Fighters Brendan Ragsdale and Alex Wilson. Fire Chief Jeff Gaul also reported the Totals for 2021, Fire Calls 65 and Training Hours Received 1,430.5.

Notice of Fire Chief appointment by Township Board on April 18, 2022 - It was decided to post at the Post Office, Website, Facebook, Municipal Building, Fire Department and to promote within. Applicants must turn in their resume by April 8th, 2022 and will be reviewed by the Fire Board on April 12th, 2022, with recommendations sent to the Township Board for April 18th, 2022. After further discussion Dennis Krotzer made a motion to approve the posting, seconded by William Hurst. Vote-All Yes. Motion Carried.

Fire Hydrant Rental with the Village- Postponed

Washer - Postponed

Fire Departments Policy and Procedures – Postponed & to be presented to the Fire Board for review

Fire Departments Fire Chief, Assistant Fire Chief Description, Position Descriptions – Postponed

Doug deBests Turnout Gear

Medic One – Supervisor Dennis Krotzer presented Medic Ones report.

Treasurers Report

William Hurst presented the Treasurers report as of January 31st, 2022, Baroda Township Funds had cash balances as follows: General Fund = \$389,419.19 Library Fund = \$64.57, Road Fund = \$4,118.23, Baroda Police Fund = \$46,522.36, Fire Maintenance Fund = \$51,823.19 Fire Equipment Fund = \$23,118.86, Rubbish Fund = \$90,192.10 Building Fund = \$60,600.12, Water Fund = \$144,863.12 and Tax Fund = \$642,734.42. Dennis Krotzer made a motion to accept the Treasures Report as presented, David Wolf Seconded. Vote – All yes. Motion Carried.

William Hurst also reported the percentage of total tax collection to date, Summer 2021 96.55%, Winter 2021 94.58%, Total Taxes Levied for 2021 95.85%.

Assessors Report

Supervisor Dennis Krotzer presented the Assessors report from Angela Story.

Ordinance Officer Report

No Report

Clerks Report

* Christina Price presented the Bills Report. After discussion Dennis Krotzer moved to approve the bills report, seconded by William Hurst. By Roll Call Vote – Voting Yes; , David Wolf, Dennis Krotzer, William Hurst and Christina Price. Voting No, None. Motion Carried

*Clerk Price presented the Budget Amendments for February, 2022, after further discussion Dennis Krotzer made a motion to approve the amendments as presented, seconded by David Wolf. Vote-All Yes. Motion Carried.

*Clerk Price reported that she is interested in attending MAMC Institute in March that is a weeklong as well as MAMC Annual Conference in June. She has a few things to look into and will get back at the next Board Meeting.

*Clerk Price presented three bills that needed approved to be paid by month end: 1st Bill was from Staples that will be split with the Fire Maintenance Fund for a total of \$522.18, 2nd Bill SBF Enterprises Estimated Prepay for Assessment Mailing Postage for a total of \$545.60, 3rd Bill Law Office of Sara Senica from August to current for a total of \$1395.00. After further discussion David Wolf made a motion to approve paying the three bills presented, seconded by Dennis Krotzer. By Roll Call Vote – Voting Yes; David Wolf, Dennis Krotzer, William Hurst and Christina Price. Voting No, None. Motion Carried

*Clerk Price reported that the Planning Commission met in February and they plan to have a three Public Hearings in March.

Maintenance Report

Clerk Christina Price reported that Jason Keith has done some major cleaning and improvements to the Maintenance garage.

Unfinished Business –

Maintenance Garage Foundation Issues – Postponed
Welder for Maintenance Department- Postponed
Concrete Mixer – Postponed until the next budget cycle
Chip and Seal on Keehn Road-Postponed until 2022
Water Contract with Lake Twp- Postponed
Zoning Board of Appeals Committee-Postponed
Grants for Ruggles Cemetery expansion- Postponed
Grants for Hess Lake Park expansion or improvements-Postponed
Baroda Township Improvements Program-Postponed
American Rescue Plan Act Update – Postponed
Hess Lake Park Camera’s and light poles-Postponed
Cemetery Ordinance Draft Revised Copy – Postponed

Rubbish Contract Final Copy - The final copy was given to the Board Members and it was reported that there has been some issues with the trash service. Michiana Recycling is under new management and is working to correct their staffing issues.

Road Department Preliminary Road Plans - Postponed

New Business –

March Board Budget Workshop Meeting Date - After further discussion the Board decided to meet on March 3rd at 6:00pm

Backhoe Pricing - Supervisor Dennis Krotzer reported that there has been an ongoing issue with having a reliable backhoe to dig graves and that he received a quote from AJ Hardware on rental and that Christina Price is receiving one from Taylor rental along with a vault company and an excavating company.

Village Rental Agreement – After further discussion it will be discussed and approved once their back hoe is repaired.

Village Snow Removal agreement- After further discussion it was decided to revise the agreement and present at the next Board Meeting.

Minutes-

After further discussion Dennis Krotzer made a motion to accept the minutes as presented from the last budget workshop and Board Meeting, supported by William Hurst. Vote-All Yes. Motion Carried.

Supervisors Comments – Dennis Krotzer mentioned that he plans to meet with Chris Martin with the SWM Planning Commission in the near future.

Audience Comments – Teri Freehling reported about Broadband and informational meetings that will take place in March.

Supervisor Dennis Krotzer made a motion end the meeting at 8:08pm, seconded by David Wolf. Vote-All Yes- Motion Carried.

Christina Price,
Baroda Township Clerk

