

BARODA TOWNSHIP
Board Meeting Minutes
March 30th, 2022

The Baroda Township Board met on Wednesday March 30th, 2022 at 9091 First St in the Municipal Buildings meeting room, Baroda. Present were Board Members Dennis Krotzer, David Wolf, Christina Price, William Hurst and Larry Klug. There were 13 audience members. The meeting was opened at 7:00pm with a recitation of the Pledge of Allegiance.

Library Report

Elizabeth Carlson presented the Library Report – Elizabeth reported the programs available in March. The Total numbers of books and DVDs purchase for 2021 was 5093. On Saturday March 26th, 2022 there is a \$5 bag sale for pre-owned books.

Public Hearing – Opened at 7:06pm

Cindy Shepard asks a question to the Board if they felt comfortable with doing a Millage increase when the Board has a budget deficit. David Wolf apologized for not being at the last Budget Workshop as he had a death in the family. He also mentioned that he would not feel comfortable doing the millage if a deficit is budgeted.

Public Hearing – Closed at 7:12pm

Regular Meeting Opened

The Township Board Reviewed the Budget to correct the spending of 9,020.81 from the reserve, there was an increase in revenue sales for the Cemetery lot sales, Burials and Municipal Building Expenses for the Village.

The foregoing Resolution (*Resolution 2022-02*) offered by Board Member David Wolf, supported by William Hurst that the Supervisors Salary shall increase to \$35,000.00, after discussion by roll call vote- Voting Yes – William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No - None. Motion Carried.

The foregoing Resolution (*Resolution 2022-03*) offered by Board Member Dennis Krotzer, supported by William Hurst that the Clerks salary shall increase to \$41,200.00, after discussion by roll call vote- Voting Yes – William Hurst, Dennis Krotzer, Christina Price,. Voting No – David Wolf & Larry Klug. Motion carries majority vote 3/2.

The foregoing Resolution (*Resolution 2022-04*) offered by Board Member Dennis Krotzer, supported by Larry Klug that the Treasurer's Salary shall increase to \$18,000.00, after discussion by roll call vote- Voting Yes – William Hurst(Abstained), David Wolf, Dennis Krotzer, Larry Klug, Christina Price . Voting No - None. Motion Carried.

The foregoing Resolution (*Resolution 2022-05*) offered by Board Member Dennis Krotzer, supported by William Hurst that each of the Trustees Salary's increase to \$3,932.50, plus an additional \$50 per meeting, after discussion by roll call vote- Voting Yes – William Hurst, David Wolf, Dennis Krotzer, Larry Klug. Voting No- Christina Price. Motion carries majority vote 4/1.

Police Report- Supervisor Dennis Krotzer read the Police Report from Chief Shawn Martin with a total of 214 calls for February. Lake Twp. had 133, Baroda Twp. 44, Baroda Village 20 and 30 outside our jurisdiction.

Fire Department Report

Donnie Johnson gave the Fire Department report. He reported total incidents for the month of February 2022 were 2 and Year to Date is 6. He reported the total hours of training for February was 60.5 hours, monthly sessions 44.5 hours. Burn Permits requested 2, year to date total is 2. Donnie Johnson turned in his application for Fire Chief.

Fire Hydrant Rental with the Village- Postponed

Washer - Postponed

Fire Departments Policy and Procedures – Postponed & to be presented to the Fire Board for review

Fire Departments Fire Chief, Assistant Fire Chief Description, Position Descriptions – Postponed

Medic One – Supervisor Dennis Krotzer presented Medic Ones report.

Treasurers Report

William Hurst presented the Treasurers report as of February, 2022, Baroda Township Funds had cash balances as follows: General Fund = \$409,575.16 Library Fund = \$64.57, Road Fund = \$0.00, Baroda Police Fund = \$46,525.72, Fire Maintenance Fund = \$46,493.71 Fire Equipment Fund = \$23,122.03, Rubbish Fund = \$73,675.28 Building Fund = \$63,224.96, Water Fund = \$144,867.23 and Tax Fund = \$1,165,173.55– Dennis Krotzer made a motion to approve the Treasurers report as presented, supported by Larry Klug. All yes. Motion Carried.

Assessors Report

Supervisor Dennis Krotzer reported about the Board of Review Meetings in March and mentioned that the Assessor did not have a report.

Ordinance Officer Report

No Report

Clerks Report

* Christina Price presented the Bills Report. After discussion Dennis Krotzer moved to approve the bills report, seconded by Larry Klug. By Roll Call Vote – Voting Yes; , William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

*Clerk Price presented the Budget Amendments for March, 2022, after further discussion Dennis Krotzer made a motion to approve the amendments as presented, seconded by Larry Klug. Vote-All Yes. Motion Carried.

*Clerk Price presented a Grant for up to \$1500.00 for Elections Supplies after further discussion Dennis Krotzer made a motion to approve applying for the Grant, seconded by Larry Klug. Vote-All Yes. Motion Carried.

*Clerk Price made a motion to approve paying an invoice from A& J Hardware for 68.75, seconded by Dennis Krotzer. Vote – All Yes. Motion Carried.

*Clerk Price reported that the Planning Commission met had three public hearings in March two passed and one did not. She also recommended that the Board reappoint David Schultz and Barbra Sukys to the Planning Commission, after further discussion Dennis Krotzer made a motion to reappoint David Schultz and Barbra Sukys for another four year term to the Planning Commission, seconded by David Wolf. Vote-All Yes. Motion Carried.

Maintenance Report

Dennis Krotzer reported that someone submitted their resume for the Maintenance Department but was looking for a full time position.

Unfinished Business –

Maintenance Garage Foundation Issues – Postponed

Welder for Maintenance Department- Postponed

Concrete Mixer – Postponed until the next budget cycle

Chip and Seal on Keehn Road-Postponed until 2022

Water Contract with Lake Twp- Postponed

Zoning Board of Appeals Committee-Postponed

Grants for Ruggles Cemetery expansion- Postponed

Grants for Hess Lake Park expansion or improvements-Postponed

Baroda Township Improvements Program-Postponed

American Rescue Plan Act Update – Postponed
Hess Lake Park Camera’s and light poles-Postponed
Cemetery Ordinance Draft Revised Copy – Postponed
Road Department Preliminary Road Plans - Postponed

New Business –

Opening Funds at Honor Credit Union – After further discussion Dennis Krotzer made a motion to approve the Clerk and Treasurer to start moving all of the current accounts from Huntington to Honor Credit union, seconded by William Hurst. Vote- All Yes. Motion Carried.

Police Millage Renewal Resolutions – After further discussion it was decided to have a special meeting on April 7th, 2022 at 6:00pm to discuss this further.

Fire Equipment Millage Renewal Resolution – After further discussion Dennis Krotzer made a motion to approve the Resolution for the Fire Equipment Millage Renewal as Amended for adding in “renewal” to the title for the August 2nd, 2022 Primary Election, seconded by Larry Klug. By Roll Call Vote – Voting Yes; , William Hurst, David Wolf, Dennis Krotzer, Larry Klug and Christina Price. Voting No, None. Motion Carried

Twp. Holiday Closing – After further discussion Dennis Krotzer made a motion to approve the Townships Holiday closings for 2022-2023, seconded by Larry Klug, Vote- All Yes. Motion Carried.

Twp Hours & Meeting Dates - After further discussion Dennis Krotzer made a motion to approve the Townships hours and meeting dates for 2022-2023 as amended by changing February 20th, 2023 to February 21st, 2023, seconded by David Wolf. Vote-All Yes. Motion Carried.

Baroda Lake Police Meeting Dates were reviewed for 2022-2023

Planning Commission Meeting Dates – After further discussion Dennis Krotzer made a motion to approve the Planning Commission Meeting Dates for 2022-2023, seconded by William Hurst. Vote- All Yes. Motion Carried.

Baroda Fire Board Meeting Dates – After further discussion Dennis Krotzer made a motion to approve the Fire Board Meeting Dates as amended by changing the location of the meeting dates and title, seconded by David Wolf. Vote-All Yes. Motion Carried.

Beaudoin Electrical Proposal for Hess Lake Park Lights – Proposal was presented and will be reviewed at another meeting.

Sexton/Maintenance Salary Increase Starting April 1st, 2022 – After further discussion Dennis Krotzer made a motion to increase the Sexton/Maintenance position from \$18.00 an hour to \$19.00 an hour starting April 1st, 2022, seconded by David Wolf. Vote-All Yes. Motion Carried.

Lime at Hess Lake Park and Cemeteries – After further discussion David Wolf made a motion to approve buying lime to spread at Hess Lake Park and Cemeteries, seconded by Larry Klug. Vote-All Yes. Motion Carried.

Weed and Feed at Hess Lake Park and Cemeteries – After further discussion it was decided to wait until next year to see what the pricing was.

Cement Mixer – After further discussion Dennis Krotzer made a motion to spend \$3,175.00 on a new gas powered cement mixer as of April 1st, 2022, seconded by David Wolf. Vote-All Yes. Motion Carried.

Library Distribution – After further discussion Dennis Krotzer made a motion to set aside a \$1,000.00 from Tax Distributions to Lincoln Township Library for audit fees, seconded by William Hurst. Vote-All Yes. Motion Carried.

Building Department Admin Fees for Applications – Clerk Price reported that since 2016 the Township has about \$30,000 in the Building Fund and that the Board should consider utilizing some of that to pay her salary to cover the administration work she performs day to day as it is not a statutory duty for her and would free up additional

monies in the General Fund. Also to consider paying the Zoning Administrator's salary from the Building Fund, along with moving Zoning Applications to the Building Fund.

School Tax Agreements

Berrien Resa – Dennis Krotzer made a motion to approve the Summer Tax Agreement for 2022, seconded by William Hurst. Vote- All Yes. Motion Carried.

Lake Michigan College - Dennis Krotzer made a motion to approve the Summer Tax Agreement for 2022, seconded by Larry Klug. Vote- All Yes. Motion Carried

Lakeshore Public Schools - Dennis Krotzer made a motion to approve the Summer Tax Agreement for 2022, seconded by David Wolf. Vote- All Yes. Motion Carried

Minutes-

After further discussion Dennis Krotzer made a motion to accept the minutes as presented from the last budget workshop and Board Meeting, supported by David Wolf. Vote-All Yes. Motion Carried.

Supervisors Comments – None

Audience Comments – Tom Lippert mentioned he would like to see a more detailed Police Report.

Supervisor Dennis Krotzer made a motion end the meeting at 9:07pm, seconded by David Wolf. Vote-All Yes- Motion Carried.

Christina Price,
Baroda Township Clerk