

BARODA TOWNSHIP
Board Meeting Minutes
July 18th, 2022

The Baroda Township Board met on Monday July 18th, 2022 at 9091 First St in the Municipal Buildings meeting room, Baroda. Present were Board Members David Wolf(Acting as Chair), Christina Price, William Hurst and Larry Klug. Absent was Dennis Krotzer. There were 5 audience members. The meeting was opened at 7:00pm with a recitation of the Pledge of Allegiance.

Guest - MERS Agent Tara Tyler by VIA Zoom. The Board Members went through all of the documents to discuss the changes that would be made when switching to MERS for the Townships Pension Plan. After further discussion David Wolf made a motion to move the Townships Pension Plan to MERS from Bright house/Municipal Retirement Systems, supported by Christina Price. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Larry Klug and Christina Price. Voting No, None. Motion Carried. It was also discussed that the Supervisor, Clerk and Treasurer are all signers and point of contacts.

Library Report

Jenny Cowens from Lincoln Township Library presented the library report.

Police Report- Trustee David Wolf read the Police Report from Chief Shawn Martin with a total of 220 calls for June 2022. Lake Twp. had 127, Baroda Twp. 60, Baroda Village 23 and 10 outside our jurisdiction.

Fire Department Report

Fire Chief Jeff Gaul gave the Fire Department report. He reported total incidents for the month of June 2022 were 5 and Year to Date is 23. He reported the total hours of training for May were 40.2 hours. Burn Permits requested 3, year to date total is 33. Mathew Johnson is on the FD and has FF1 and FF2 already. Bio Care had been contacted and Department Physicals are scheduled for August 22, 2022.

Fireworks Donations- It was reported the total amount of donations collected for the 2023 fireworks so far was \$17,030.43. There was discussion of needed to collect more donations to cover the expenses of fireworks as prices will be going up. The Township is still waiting on a few more donations to be collected.

Fire Hydrant Rental with the Village- Postponed

Washer - Postponed

Fire Departments Policy and Procedures – Postponed & to be presented to the Fire Board for review

Fire Departments Fire Chief, Assistant Fire Chief Description, Position Descriptions – Postponed

Medic One – No report

Assessors Report- David Wolf presented the Assessors report for July 2022.

Treasurers Report

William Hurst presented the Treasurers report as of June, 2022, Baroda Township Funds had cash balances as follows: General Fund =Honor Credit Union \$574,028.56& Huntington \$14,702.12 Library Fund = Honor Credit Union \$53,856.13, Road Fund =Honor Credit Union \$41,842.73, Baroda Police Fund = Honor Credit Union \$207,015.52 & Huntington \$0.27, Fire Maintenance Fund = Honor Credit Union \$197,600.63 & Huntington \$5,000.00 Fire Equipment Fund = Honor Credit Union \$16,150.04, Rubbish Fund = Honor Credit Union \$211,944.18 & Huntington \$0.33 Ambulance Fund = Honor Credit Union \$34,589.70, Building Fund = Honor Credit Union \$61,350.32 & Huntington \$2,301.00, Water Fund = Honor Credit Union \$144,342.99, and Tax Fund = Honor Credit Union \$1,384.93 – Larry Klug made a motion to approve the Treasurers report as presented, supported by David Wolf. All yes. Motion Carried.

Ordinance Officer Report

No Report

Clerks Report

*Christina Price presented itemized credit card report with copies of all receipts that will be stated in the bills report. After further discussion since the bill was not paid yet David Wolf made a motion to pay 460+/-, seconded by William Hurst. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Larry Klug and Christina Price. Voting No, None. Motion Carried

* Christina Price presented the Bills Report. After discussion Larry Klug moved to approve the bills report, seconded by William Hurst. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Larry Klug and Christina Price. Voting No, None. Motion Carried

*Clerk Price reported that the Township received a response back from the Berrien County Planning Commissioners and presented the letter for everyone. Their recommendation was a denial of the proposed rezoning as it was inconsistent with the Townships Master Plan and Future Land Use Map. The Board decided to hold a special meeting on August 9th, 2022 at 7:00pm.

*Update on the Clerks Computer- The Clerk reported that her computer ended up getting wiped clean and she ended up losing a lot of her accounting program information that she had to re-enter into each of the 11 funds. After further discussion she presented an invoice from Ravitron for \$715.90, David Wolf made a motion to approve paying it, seconded by Larry Klug. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Larry Klug and Christina Price. Voting No, None. Motion Carried. It was also mentioned to look into getting pricing of purchasing Microsoft windows and owning it.

*HEI Wireless and Accident Fund Audit Earned Premium invoices were presented for \$142.40(HEI) and \$595.00(AF) after further discussion Larry Klug made a motion to pay the invoice, seconded by David Wolf. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Larry Klug and Christina Price. Voting No, None. Motion Carried.

*Motorola Invoice was presented with a comment that its in Baroda Lake Police Departments name and Motorola is not wanting to change it. After further discussion the invoice for \$4,214.30 was not approved to pay and Larry Klug said he would call and check into this as the charge seems high.

*Beaudoin Electrical Invoice was presented for an additional amount of \$3,961.27 and was not approved to pay it until the Board finds out who approved the additional charges. This was due to breaks in the ground wire from 2009 when additions were done in the park.

*Trail and Treat – After further discussion David Wolf made a motion to approve the Trail and Treat event for the Township with the Clerk Coordinating this event on October 29th, 2022 from 2:00pm to 5:00pm, William Hurst seconded the motion. Vote All-Yes. Motion Carried.

*August 2, 2022 Election update- Christina Price reported that everything is set for Election Day.

Maintenance Report

There was discussion that there currently is no maintenance person as Jason quit on Friday July 15th, 2022. Christina Price mentioned that Justin Milliken, Leonard Krone and Michael Price would help with funerals and mowing. Christina Price also mentioned that she would help as an additional duty. After further discussion David Wolf made a motion to hire Justin Milliken and Michael Price at \$18hr and Leonard Krone at \$20, seconded by Larry Klug. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Larry Klug and Christina Price. Voting No, None. Motion Carried

Unfinished Business –

Maintenance Garage Foundation Issues – Postponed

Welder for Maintenance Department- Postponed

Water Contract with Lake Twp- Postponed

Grants for Ruggles Cemetery expansion- Postponed

Grants for Hess Lake Park expansion or improvements-Postponed

Police Millage Renewal Resolution – The new Millage would be set at 3.3089mills, which is an increase of 1.35mills per each \$1,000 of taxable valuation, as equalized. The question-and-answer report was presented and approved to post to the Township website.

Cemetery Ordinance – Postponed.

MGU Gas Contract – Postponed

Broadband – David Wolf Reported from Dennis Krotzer that someone from Berrien County is working on the Townships Grant Writing and gathering information.

Keehn Road Completed – It was reported that Keehn Road has been completed.

Master Plan – After further discussion David Wolf made a motion to approve paying half of the Wightman Association fee of \$19,300 to work on the Master Plan for the Township, seconded by Christina Price. . By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Larry Klug and Christina Price. Voting No, None. Motion Carried

Hess Lake Park Mulch -Postponed

BS&A Zoning and Building Department Quote –Postponed The Board is waiting on this discussion for more information on what the Treasurer and Assessor are using and paying into.

New Business –

Landon Road Discussion- Clerk Christina Price reported that Supervisor Dennis Krotzer, Zoning Administrator Ryan Keough, Berrien County Planning Commissioner Teri Freehling and herself met with the owner Nick Deany. A few weeks prior to this meeting Nick Deany called Clerk Christina Price and spoke about his future plans briefly and that he would be in touch soon. Why the meeting occurred: The Township received a call from one of his neighbors with complaints on a few things, which led to a phone call to Nick and a scheduled meeting. Nick reported that he has different stages of his projects and would like to put in a petting zoo, restaurant, horse trails, wedding venue and resort. Nick mentioned that by the end of August he should be submitting plans to the Township.

Monument at Ruggles Cemetery- Postponed

Safety Deposit Box – Christina Price asked what signers should be on for the safety deposit box and the board should be decided on Clerk, Treasurer and Supervisor.

Safety Recall for Township Maintenance Truck – Christian Price reported that a recall notice came in for the Township truck. After further discussion it was decided on to wait until it slows down to get into repair.

Minutes-

After further discussion David Wolf made a motion to accept the minutes as presented from 6/20/2022 & 6/28/2022, supported by William Hurst. Vote-All Yes. Motion Carried.

Supervisors Comments – None

Audience Comments –None

David Wolf made a motion to adjourn the meeting at 9:10pm, seconded by Larry Klug. Vote All-Yes Motion Carried.

Christina Price,
Baroda Township Clerk