

BARODA TOWNSHIP
Board Meeting Minutes
September 19th, 2022

The Baroda Township Board met on Monday September 19th, 2022, at 9091 First St in the Municipal Buildings meeting room, Baroda. Present were Board Members Dennis Krotzer, David Wolf, Christina Price, William Hurst, and Larry Klug. There were 10 audience members. The meeting was opened at 6:58pm with a recitation of the Pledge of Allegiance.

Guest- Ryan Marschke from Hungerford Nichols presented the Townships March 31, 2022, Audit report. After further discussion David Wolf made a motion to approve the audit report as presented, seconded by Dennis Krotzer. Vote All- Yes. Motion Carried.

Police Report- Dennis Krotzer read the Police Report from Chief Shawn Martin with a total of 204 calls for August 2022. Lake Twp. had 127, Baroda Twp. 57, Baroda Village 17 and 3 outside our jurisdiction.

Fire Department Report

Fire Chief Jeff Gaul gave the Fire Department report. He reported total incidents for the month of August 2022 were 4 and Year to Date is 32. He reported the total hours of training for August were 43.50 hours. Burn Permits requested 7, year to date total is 42. August 9th- Genesis Fire Equipment inspected and performed maintenance on extrication equipment. August 22 – Fire Department physicals were performed by Bio-Care. August 31- McQueen/Five Alarm flow tested all SCBA's, Face masks and changed batteries in all units. Berrien County Youth Fair - Baroda Fire Department members worked 207.5 hours, including 21.5 in the Fire Education Center.

Fireworks Donations- Rich Herrman presented the 2022 Fireworks Report Baroda Fireman's Association. The total cost of fireworks that included insurance was \$19,700, Toilets \$925.00, Food \$415.51, Band \$700.00, Total \$21,740.51. There was more discussion about the 2023 fireworks and how the Township will need to investigate getting more donations as the cost of fireworks could go up.

Fire Hydrant Rental with the Village- Postponed

Washer - Postponed

Fire Departments Policy and Procedures – Postponed & to be presented to the Fire Board for review

Fire Departments Fire Chief, Assistant Fire Chief Description, Position Descriptions – Postponed

Medic One – Dennis Krotzer gave the Medic One Report. He also reported that Medic One has many right offs and at a previous Medic One meeting they talked about receiving additional funds from Baroda Township. After further discussion the Board members were not in agreement with sending additional funds.

Library Report

Joelle Wake the new Lincoln Township Library Director was present to give the library report for August 2022. Baroda Check out Counts for August 2022 was reported at 900 based on the population 2,835 The Library will also be offering a Doorstep Service to Baroda, Royalton & Lincoln Charter Township residents with an LTPL card who can't make it to the library due to age, illness, or disability. Dennis Krotzer presented the new Library Contract and made a motion to approve it with corrections, seconded by Larry Klug. Vote – All Yes. Motion Carried. After the corrections the Supervisor will deliver the new signed document to the library. It was also mentioned that the library plans on attending the Trail and Treat on October 29th to offer crafts to the community children and will be donating their hotspot to Honor Credit Unions photo Booth.

Assessors Report- Dennis Krotzer read the Assessors report for September 2022.

Treasurers Report

William Hurst presented the Treasurers report as of August, 2022, Baroda Township Funds had cash balances as follows: General Fund =Honor Credit Union \$572,621.19 & Huntington \$12988.02 Library Fund = Honor Credit Union \$53,864.97, Road Fund =Honor Credit Union \$41601.23, Baroda Police Fund = Honor Credit Union \$154,274.62 & Huntington (Closed 8/09), Fire Maintenance Fund = Honor Credit Union \$196,472.66& Huntington (Closed 8/9) Fire Equipment Fund = Honor Credit Union \$15,908.54 Rubbish Fund = Honor Credit Union \$174,607.26 & Huntington(Closed 8/9) Ambulance Fund = Honor Credit Union \$29,419.86, Building Fund = Honor Credit Union \$62,323.93 & Huntington \$2226.00, Water Fund = Honor Credit Union \$144,122.75, and Tax Fund = Honor Credit Union \$147,670.95 – Dennis Krotzer made a motion to approve the Treasurers report as presented, supported by David Wolf. All yes. Motion Carried.

Ordinance Officer Report

No Report

Clerks Report

*Christina Price presented itemized credit card report with copies of all receipts that will be stated in the bills report.

* Christina Price presented the Bills Report. After discussion Dennis Krotzer moved to approve the bills report, seconded by William Hurst. By Roll Call Vote – Voting Yes; William Hurst, David Wolf, Dennis Krotzer, Larry Klug, and Christina Price. Voting No, None. Motion Carried

* Christina Price presented the Budget Amendments for September 19th, 2022. Dennis Krotzer moved, seconded by Larry Klug to amend the Baroda Township Budget as presented.

* Quarterly Budget Report was presented, after further discussion the State Shared Revenue needs to be investigated for the total amount the Township is to receive and check and see why the trail and treat donations did not show up on the Budget report under Township Donations.

*Christina Price reported that the Planning Commission will be holding a Public Hearing on September 12, 2022, for a Hardship SLUP Application. She also mentioned that the special meeting for the Rezone Application for Singer Lake Rd was cancelled as the owners requested to withdraw their application.

*Trail and Treat update – Christina Price reported that she has collected a total amount of \$1,050 in donations which includes the \$300.00 from the Township, \$200.00 from the Baroda Party Store, \$200.00 from Baroda Village, \$50.00 from Alex Veggies, \$300.00 from Baroda Lions. She also reported that Harding's will be donating 400 cookies, Pleasing Pastors will be bringing farm animals, Double J Farms will be bringing farm animals, Price Family Farms will be donating Mini Pumpkins, Straw Bales, Cotton Candy Machine and Popcorn Machine, Martins Supermarket will be donating a \$50.00 gift card to shop at their store and Walgreens in Stevensville donated a shopping cart full of bags of candy. Honor Credit Union will be doing a photo booth and the library will be offering crafts and a Hotspot for Honor Credit Unions photo booth. Christina reported that she has spent \$241.95 so far and could possibly need additional funding from the Township as the per post on Facebook as about 600 people interested in going and as of right now, she was planning on 300 in attendance.

Maintenance Report

Dennis Krotzer reported that there are two applications that the Clerk and himself will interview along with Michael Price as he plans to keep him as Head Sexton/Head Maintenance. He asked for permission to be able to hire either of the candidates after interviewing them. The Board agreed.

Unfinished Business –

Maintenance Garage Foundation Issues – Postponed

Welder for Maintenance Department- Postponed

Water Contract with Lake Twp- Postponed

Grants for Ruggles Cemetery expansion- Postponed

Grants for Hess Lake Park expansion or improvements-Postponed

Baroda Township Improvements Program-Postponed

Cemetery Ordinance Draft – Postponed

Broadband – William Hurst presented a letter to the Board and Audience Members regarding his meeting Midwest Communications about the Townships options for Broadband. You may request a copy at the Township Office for more details.

Masterplan – It was reported that the Supervisor and Clerk met with the Village Clerk, Village President, and Wightman to discuss the starting points of the Master Plan. The plan is to gather survey questions from both Village and Township Boards, including both Planning Commission Boards. So that a survey may be sent out with the Winter Tax notices in early November so the Township can meet the DNR Grant deadline of April 1st, 2023.

Hess Lake Park Mulch - Dennis Krotzer reported the Mulch has been completed at the park as the Township went in on a semi – load with Baroda Village.

Township Computers – David Wolf asked if anyone has reached out to one or the Townships IT persons George to see what he had to say about Office 365 or the other programming. The Treasure and Clerk did reach out to George in a brief discussion. David Wolf asked to a quote on the Township buying their own programming and George installing it along with data backups on all computers and laptops.

New Business –

Pike Funeral Home Columbarium – Christina Price reported that Craig Pike from Pike Funeral Home would like to make the Township an offer of him buying 8 cemetery plots to build and maintain a Columbarium in Block D at Ruggles Cemetery. David Wolf asks for a proposal from Craig for the Township Board members to review it.

Police additional Funds – Dennis Krotzer spoke about giving the Police department additional funds and the Board agreed to and talk about it at the next Board Meeting.

Large Trash Day – Large Trash Day is October 8th, 2022, and Regular trash pickup will still be on Friday October 7th, 2022.

Township Cemetery Kubota – William Hurst talked about concerns of the new Cemetery Kubota taking a long time to dig burials. After further discussion it was decided on to wait and see how it does in the Winter.

Minutes-

After further discussion Dennis Krotzer made a motion to accept the minutes as presented from 9/19/2022, supported by Larry Klug. Vote-All Yes. Motion Carried.

Supervisors Comments – Drain Commission plans on attending the next Township Board meeting to give a 20min presentation on Miller Rd.

Audience Comments –Mr. Shirley mentioned his concerns about why the Special meeting was cancelled for the re-zone at the Singer Lake property and what the Townships intentions are for that area.

Dennis Krotzer made a motion to adjourn the meeting at 8:59pm, seconded by Larry Klug. Vote- All Yes. Motion Carried.

Christina Price,
Baroda Township Clerk